

[Extract from Haryana Government Gazette, dated the 19th July, 1983]

HARYANA GOVERNMENT

GENERAL SERVICES

Notification

The 6th July, 1983

No. 21/1/83-1GSIII—The Governor of Haryana hereby makes the following amendments in the instructions issued, —vide Punjab Government Notification No. 9369-G-51/1-681, dated the 12th February, 1952, for the submission, receipt and transmission of memorials and petitions is so far as the relate to memorials and petitions from persons who are, or have been in the Civil Service of the Haryana State:—

AMENDMENT

For clause (ii) of sub-para (2) of para (5), the following shall be substituted :—

- “(ii) shall, as soon as may be, forward the memorial through the usual official channel to the Government and inform the memorialist. The Government shall examine the same and submit, with their comments on the memorial, within three months of the receipt of the memorial, to the Governor, through the Minister concerned, if prayed for in the memorial, or if considered necessary.”

After Para 6, the following para shall be inserted :—

- “6A. The second memorial can be submitted within six months from the date of the communication of the decision of the first memorial, in case some important new facts or circumstances which may merit reconsideration on the subject, are brought out in the second memorial.”

P.P. CAPRIHAN,
Chief Secretary to Government,
Haryana.

Copy of letter No. 2297-P-56/18392 dated 4.5.56 from Chief Secretary to Government, Punjab to all Heads of Departments.

Subject : Channel of correspondence

I am directed to refer to paragraph 37 of the Punjab Govt. Consolidated Circular No. 5 which interalia lays down that subordinate officers should always address higher authorities/Government through their superior and any body infringing this rule and writing other to higher authorities or attempting in other ways to bring his wishes to the notice of Govt. will be liable to disciplinary action. Instances have come to the notice of Govt. where these instructions have not been observed by Govt. servants and where higher authorities have been approached over the head of their immediate superiors. This tendency shows indiscipline on the part of the Govt. servants and is required to be firmly curbed. I am accordingly to request you to warn all Government servants working under you not to write or approach otherwise the higher authorities or Govt. except through the proper channel viz. the Head of the office, Head of Department, etc. as the case may be, and that any Govt. servant infringing this rule will render himself of disciplinary action.