

(To be substituted for the letter bearing the same No. & date)

From No. 22/65-81-3GSIII,
The Chief Secretary to Government, Haryana.

To
1 All Heads of Departments, Commissioners,
Ambala and Hissar Divisions, all Deputy
Commissioners and Sub Divisional Officers
(Civil) in Haryana.
2 The Registrar,
Punjab & Haryana High Court,
Chandigarh.

Dated Chandigarh, the 1st October, 1981.

Subject:—Issue of No suitable Candidates Available Certificates—
Filling of posts/vacancies by persons belonging to reserved
categories

Sir,

I am directed to invite your attention to the subject noted above and to say that very often the posts/vacancies reserved for the members of Scheduled Castes, Backward Classes and Ex-Servicemen are not filled on the ground that suitable candidates belonging to these categories are not available. It will be noted that as a part of recruitment process a selecting authority has first to see whether the candidates are eligible for the post (s) i.e. to say whether they possess the requisite educational qualifications and experience prescribed if any. The question of suitability arises subsequently. Therefore while reporting about the non-availability of candidates for reserved posts vacancies, it should invariably be indicated whether eligible candidates were available or not and whether they were suitable or not for the post/vacancies which were to be filled by them. This is necessary to obviate criticism that eligible candidates for reserved posts are generally available but they are declared unsuitable for inadequate reasons.

2. The above instructions may kindly be brought to the notice of all the appointing/selecting authorities under your control.

Yours faithfully,

Sd-

Under Secretary, General Administration,
for Chief Secretary to Government, Haryana.

A copy is forwarded to : -

- (i) The Financial Commissioner, Revenue, Haryana, and
- (ii) All Administrative Secretaries to Government, for information & necessary action.

Sd/-

Under Secretary, General Administration,
for Chief Secretary to Government, Haryana.

To

- (i) The Financial Commissioner, Revenue, Haryana, and
- (ii) All Administrative Secretaries to Government, Haryana

U.O. No. 22/65/81/3GSIII, Dated Chandigarh, the 1st October, 1981
