

MOST IMMEDIATE
DATE BOUND

Subject :—Review of the representation of the Scheduled Castes and other reserved categories in services in various departments of Haryana-Meeting held on 27-1-1983 at 10-00 A.M.

Will all the Financial Commissioners and administrative Secretaries to Government Haryana kindly refer to this department U.O. No. 22/6/83 dated 8-2-1983 on the above cited subject?

2. While reviewing the position with regard to shortfall in the appointments to the reserved categories posts for Scheduled Castes/Backward classes/Ex-servicemen/Handicapped persons the proformae circulated were discussed and as a result, new proformae has been devised. The revised proformae, A, B, C and D are now enclosed.

3. It may kindly be ensured that complete information in these proformae, in triplicate, is sent to this office by 23-2-83 positively. The entire responsibility for not sending the information by this date will be of the Administrative department concerned.

4. It is also intimated that the Chief Secretary has called a meeting of all the Administrative Secretaries on 28-2-83 at 10.00 A.M. in his office room to review the position regarding the representation of reserved categories in the services. All concerned may kindly participate in the said meeting.

Sd/-
Joint Secretary General Administration,
for Chief Secretary to Government, Haryana.

To

All Financial Commissioners and Administrative
Secretaries to Government, Haryana.

U.O. No. 22/6/83-3 GSIII Dated Chandigarh, the 16 Feb., 1983

Endst. No. 22/6/83-3GSIII Dated Chandigarh, the 16th Feb., 1983

A copy alongwith a copy of proformae A,B,C, & D is forwarded to :—

1. All Heads of Departments;
2. All Commissioners in Haryana; and
3. The Registrar, Punjab and Haryana High Court, Chandigarh.

for information and necessary action with reference to the department endst. No. 22/6/83-3GSIII, dated 8-2-1983. They are requested to send the information in the prescribed proformae in quadruplicate to their Administrative Secretaries by 21-2-83 positively.

Sd/-

Joint Secretary General Administration,
for Chief Secretary to Government, Haryana.

Endst. No. 22/6/83-3GSIII Dated Chandigarh, the 16-12-1983.

A copy alongwith a copy of the proforma A,B,C & D is forwarded to the Secretary, Haryana Rajya Sainik Board, Chandigarh for information and necessary action. He is requested to attend the above quoted meeting.

Sd/-

Joint Secretary General Administration,
for Chief Secretary to Government, Haryana.

PROFORMA**REPRESENTATION OF SCHEDULED CASTES FOR THE**

Name of Department :—

Cat. of posts	Total strength at the end of quarter		Cadre strength on 9-2-79	No. of posts meant for SC as on 9-2-79	No. of posts actually filled up by SC out of posts in col 4.	Short fall (col 4-5)
	Sanctioned a	Filled b				
1	2	3	4	5	6	

Class-I

(i) Direct Appointment

(ii) By promotion

Class-II

(i) Direct appointment

(ii) By promotion

Class-III

(i) Direct appointment

(ii) By promotion

Class-IV

(i) Direct appointment

(ii) By promotion

A

QUARTER ENDING 30-9-82

No. of posts created/falling vacant and filled up between 9-2-79 & 30-9-82	No. of posts meant for SC/ out of posts in col. 7	No. of posts actually filled up by out of posts in col. 8	Shortfall between 9-2-79 & 30-9-82 (col. 8-9)	Position at the end of quarter 30-9-82		Remarks (reasons for short-fall.
				Total No. of Sch-Castes Employees a	Overall short-fall (col. 6+10) b	
7	8	9	10	11	12	

PROFORMA**REPRESENTATION OF BACKWARD CLASSES FOR THE**

Name of Department :

Cat. of posts	Total strength at the end of quarter		Cadre strength on 9-2-79	No. of posts meant for BC as on 9-2-79	No. of Posts actually filled up by BC out of posts in col. 4	Short fall (col. 4-5)
	Sanctioned	Fill-ed.				
	a	b				
1	2	3	4	5	6	

Class-I

- i) Direct appointment
- ii) By promotion

Class-II

- i) Direct appointment
- ii) By Promotion

Class-III

- i) Direct appointment
- ii) By promotion

Class-IV

- i) Direct appointment
- ii) By Promotion

B

QUARTER ENDING 30-9-1982

No. of posts created falling vacant and filled up between 9-2-79 & 30-9-82	No. of posts meant for BC out of posts in col. 7.	No. of posts actually filled up by BC out of posts in col. 8	Shortfall between 9-2-79 30-9-82 (col. 8-9).	Position at the end of quarter 30-9-82		Remarks (Reasons for Shortfall)
				Total No. of employees a	Over all short-fall (Col. 6+10) b	
7	8	9	10	11	12	

PROFORMA**REPRESENTATION OF EX-SERVICEMEN FOR THE**

Name of the Department :

Category of posts	Total Strength at the end of quarter		Cadre strength on 9-2-79	No. of posts meant for ES as on 9-2-79	No. of posts actually filled up by ES out of posts in Col. 4	Short-fall (col. 4-5)
	Sanctioned a	Filled b				
1	2		3	4	5	6

Class-I

- i) Direct appointment
- ii) By promotion

Class-II

- i) Direct appointment
- ii) By promotion

Class-III

- i) Direct appointment
- ii) By promotion

Class-IV

- i) Direct appointment
- ii) By promotion

'C'

QUARTER ENDING 30-9-82

No. of posts created falling vacant and filled up between 9-2-79 & 30-9-82	No. of posts meant for ES out of posts in Col. 7	No. of posts actually filled up by ES out of posts in Col. 8.	Shortfall between 9-2-79 & 30-9-82 (col. 8-9)	Position at the end of quarter 30-9-82		Remarks (Reasons for shortfall).
				Total No. of ES employees.	Over all No. of shortfall col. 6+10	
7	8	9	10	A	B	12

PROFORMA**REPRESENTATION OF PHYSICALLY HANDICAPPED**

Name of Department :

Cat. of posts.	Total strength at the end of quarter		No. of posts created/falling vacant and filled up between 16-12-80 & 30-9-82.
	Sanctioned a	Filled b	
1	2		3

Class-Ii) Direct
appointment

ii) By promotion

Class-IIi) Direct
appointment

ii) By promotion

Class-IIIi) Direct
appointment

ii) By promotion

Class-IVi) Direct
appointment

ii) By promotion

'D'

FOR THE QUARTER ENDING 30-9-82

No. of posts meant for PH out of posts in col. 3.	No. of posts actually filled up by PH out of posts in col. 4.	Shortfall between 16-12-80 & 30-9-82 (Col. 4—5)	Remarks (Reasons for shortfall).
4	5	6	7