

MOST IMMEDIATE DATE BOUND

Subject :—Review of Shortfalls in reserved categories Collection of information pertaining to the quarter ending 31-3-1983.

Will all the Financial Commissioners and Administrative Secretaries to Govt., Haryana, kindly refer to this Department U.O. No. 22/6/83-3 GSIII, dated 2-3-83 on this subject ?

2. In order to review the shortfalls in appointments to the reserved categories of posts upto the quarter ending 31-3-1983, it is requested that the information, may please be supplied in the enclosed proformas A, B, C & D in triplicate, by 20-6-1983 positively failing which the entire responsibility for its non-supply will be with the department concerned.

Sd/-
Under Secretary General Administration,
for Chief Secretary to Government, Haryana.

To

All Financial Commissioners and
Administrative Secretaries to Govt., Haryana

U.O. No. 22/6/83-3 GSIII Dated Chandigarh, the 2nd/6th June, 1983.

No. 22/6/83-3 GSIII Dated Chandigarh, the 2nd/6th June, 1983.

A copy alongwith a copy of revised proformas, A, B, C & D is forwarded to :—

1. All Heads of Departments :
2. All Commissioners & Deputy Commissioners in Haryana;
and
3. Registrar, Punjab & Haryana High Court, Chandigarh.

with reference to this department letter No. 22/6/83-3 GSIII dated 2-3-1983 for information & necessary action.

It is requested that the requisite information complete in all respects be sent to his concerned Administrative Secretary in quadruplicate by the 18th June, 1983 without fail.

Sd/-
Union Secretary General Administration,
for Chief Secretary to Government, Haryana.

No. 22/6/83-3GSIII Dated Chandigarh, the 2nd/6th June, 1983.

A copy is forwarded to the Secretary, Rajya Sainik Board, Haryana, Panchkula with reference to this department letter No. 22/6/83-3GSIII, dated 2-3-83 for information and necessary action.

Sd/-
Under Secretary General Administration,
for Chief Secretary to Government, Haryana.

PROFORMA A

REPRESENTATION OF SCHEDULED CASTES FOR THE QUARTER ENDING 31-3-83

Name of Department :

Cat.	Total strength of posts at the end of quarter	Cadre	No. of posts actually filled up for SC. 9-2-79	No. of posts actually filled up by SC, out of posts in Col. 4.	Short fall posts (col. 4-5) falling vacant and filled up between 9-2-79 & 31-3-83	No. of posts actually filled up by out of posts in col. 8	Short fall between 9-2-79 & 31-3-83	Position at the end of quarter 31-3-83	Remarks (reasons for short-fall)		
	Sanct- ioned	Filled	a	b							
1	2	3	4	5	6	7	8	9	10	11	12

Class—I

- (i) Direct appointment
- (ii) By promotion

1	2	3	4	5	6	7	8	9	10	11	12
Class—II											
	(i) Direct appointment										
	(ii) By promotion										
Class —III											
	(i) Direct appointment										
	(ii) By promotion										
Class—IV											
	(i) Direct appointment										
	(ii) By promotion.										
Total :											

Signature of the Officer
concerned.

REPRESENTATION OF BACKWARD CLASSES FOR THE QUARTER ENDING 31-3-83

Name of the Department :

[illegible]

Class—I

(i) Direct appointment

(ii) By promotion

Class—III

(i) Direct appointment

(ii) By promotion

1	2	3	4	5	6	7	8	9	10	11	12
---	---	---	---	---	---	---	---	---	----	----	----

Class—III

- (i) Direct appointment
- (ii) By promotion

Class—IV

- (i) Direct appointment
- (ii) By promotion

Total

Signature of the officer concerned.

PROFORMA C

REPRESENTATION OF EX-SERVICEMEN FOR THE QUARTER ENDING 31-3-83

Name of the Department :

Category of posts	Total strength at the end of quarter	Cadre strength on 9-2-79	No. of posts meant for Es as on 9-2-79	No. of posts actually filled up by Es out of posts in col. 4	Short-fall (col. 4-5)	No. of posts created falling vacant and filled up between 9-2-79 & 31-3-83	No. of posts meant for Es out of posts in col. 7	No. of posts actually fielded by Es out of posts in col. 8.	No. of Short fall between 9-2-79 & 31-3-83 (col. 8-9)	Short at the end of quarter	Position Total No. of all Es short-fall (col. 10-11)	Remarks (reasons for short fall.)
	Sanct- ioned a	Filled b										
1	2	3	4	5	6	7	8	9	10	11	12	

Class—I

(i) Direct appointment

(ii) By promotion

Class—II

(i) Direct appointment

(ii) By promotion

PROFORMA D

REPRESENTATION OF PHYSICALLY HANDICAPPED FOR THE QUARTER ENDING 31-3-83

Name of the Department :

Category of posts	Total strength at the end of quarter		No. of posts created/fall- ing vacant and filled up between 16-12-80 & 31-3-83	No. of posts meant for PH out of posts in col. 3.	No. of posts actually filled up by PH out of posts in col. 4.	Shortfall between 16-12-80 & 31-3-83 (col. 4—5)	Remarks (Reasons for short-fall.)
	Sanctioned a	Filled b					
1	2	3	4	5	6	7	

Class—I

(i) Direct appointment

(ii) By promotion

Class—II

(i) Direct appointment

(ii) By promotion

