

**Immediated/Date Bound**

No. 6/ 74 /2025-5HR-I  
**HARYANA GOVERNMENT**  
**HUMAN RESOURCES DEPARTMENT**  
**(Human Resources-I Branch)**

Dated: Chandigarh, the 30<sup>th</sup> January, 2026.

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of the Departments in the State of Haryana.
3. The Managing Directors/ Chief Administrators of all the Boards/ Corporations / Authorities in the State of Haryana.
4. All the Divisional Commissioners in the State of Haryana.
5. All the Deputy Commissioners in the State of Haryana.

**Subject:- Regarding to update and port of accurate data of eligible contractual employees for Security of Service on HKRNL/T&A Database-reg.**

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Sir/Madam,

I am directed to invite your kind attention to the Government instructions No. 16/36/2022-3HR-III, dated 21<sup>st</sup> January, 2026 vide which it has already been decided to open the portal of HKRNL once again for porting the data of contractual manpower only for those who were engaged on or before 31.03.2022 and are still in service. Such portal window shall be opened by HKRNL only for such contractual employees of Departments/Boards/Corporations etc.till 20.02.2026.

2. It has been brought to the notice of the State Government that still several queries have been received from contractual employees stating that they are not receiving OTPs, despite fulfilling all the criteria and conditions prescribed under the Act/Rules and having completed more than five years of service as on **15.08.2024**.

3. It has been observed that this issue can be occurred due to non-updation or incorrect updation of employee data, particularly mobile numbers, in the database of **HKRNL** (in respect of Part-I contractual employees) and **Treasury & Accounts** (in respect of Part-II contractual employees). Further, it has also been noticed that some employees are received remuneration directly from the Government Organizations and are not connected with the Treasury or HKRNL.

4. The State Government has taken a serious note of discrepancies, non-updation, and non-porting of data of eligible contractual employees for the purpose of extending benefits under the Haryana Contractual Employees (Security of Service) Act, 2024 and Rules, 2025. The following instructions are hereby issued for strict compliance on priority basis:-

- I. All Departments/Boards/Corporations/Authorities shall issue specific directions to their concerned Drawing and Disbursing Officers (DDOs) to ensure that accurate and complete data, including mobile numbers of all eligible contractual employee is updated on the HKRNL database in respect of Part-I employees, and through the Treasury and Accounts Department in respect of Part-II employees, whose salaries are drawn through the Treasury via e-billing system within 5 days positively, so that eligible employees may submit their applications smoothly on the Web Portal.
- II. The Treasury and Accounts Department and Haryana Kaushal Rojgar Nigam Limited (HKRNL) are directed to share real-time updated data with HKCL to ensure the smooth and efficient functioning of the portal.

III. All Departments/Boards/Corporations/Authorities shall issue specific directions to their concerned Drawing and Disbursing Officers (DDOs) to send data of such eligible employees (who received remuneration directly from the Government Organizations and are not connected with the Treasury or HKRNL) to HKRNL for registration of their direct payee/NEFT-based employees for issuance of TEMP IDs. They shall also ensure that only eligible candidates are registered on the portal, so that such employees may avail the benefits under the Security of Service Acts.

IV. The Haryana Kaushal Rojgar Nigam Limited (HKRNL) shall ensure to share the complete process of registration with all Departments/Boards/Corporations/Authorities to facilitate registration and enable such eligible employees to avail the benefits under the Security of Service Acts.

5. These instructions may please be brought to the notice of all concerned for strict compliance in a time-bound manner.

Yours faithfully,



Superintendent Human Resources-I,  
for Commissioner & Secretary to Government Haryana,  
Human Resources Department 

Endst. No. 6/ 74 /2025-5HR-I

Dated, Chandigarh, the 30<sup>th</sup> January, 2026.

A copy is also forwarded to the following authorities with the direction to take further necessary action in the matter accordingly:

1. *The Director, Treasury & Accounts Department.*
2. *The Chief Executive Officer, Haryana Kaushal Rozgar Nigam Limited.*
3. *The Senior Director, Information Technology (NIC).*
4. *The Managing Director, Haryana Knowledge Corporation Limited.*



Superintendent Human Resources-I,  
for Commissioner & Secretary to Government Haryana,  
Human Resources Department 