

**No. 01/10/2021-2HR-III
Haryana Government
Chief Secretary Organization
Human Resources Department
(Human Resources-III Branch)**

Dated, Chandigarh, the 25th May, 2026

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Departments of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations in Haryana.
4. All the Divisional Commissioners of the State of Haryana.
5. All the Deputy Commissioners of the State of Haryana.
6. The Registrars of all the Universities in the State of Haryana.

Subject: Benefit of reservation to Ex-servicemen and their children.

Sir/Madam,

I am directed to invite your attention to the subject cited above and to say that the matter regarding removal of various doubts pertaining to grant of benefit of reservation in direct recruitment was under consideration of Government. After careful consideration it has decided by Government to issue revised consolidated instructions in supersession of all the instructions (***listed at Annexure-B***) already issued pertaining to the terms and conditions for grant of benefit of reservation in direct recruitment to Ex-servicemen or their wives/widows and children. The revised terms and conditions are as under :-

I. Definition of Ex-serviceman.—

An ex-serviceman means-

- (i) who is domicile of Haryana State;
- (ii) who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union, and has been—

(a)	either retired or relieved or discharged from such service whether at his own request of being relieved by the employer after earning his or her pension; or
(b)	relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
(c)	released from such service as a result of reduction in establishment; or

- (iii) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension

holders for continuous embodied service or broken spells of qualifying service;
or

- (iv) personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; or
- (v) Personnel who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987; or
- (vi) Gallantry award winners of the Armed Forces including personnel of Territorial Army; or
- (vii) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension; or
- (viii) Short Service Commissioned Officers released from service after completing initial terms of engagement otherwise than by way of dismissal or discharge on account of misconduct or inefficiency and have been given gratuity shall be eligible to the status of Ex-servicemen.

Note 1.— In case of an ex-serviceman who has been discharged from military service by way of dismissal, misconduct or inefficiency then neither he/she himself/herself nor his/her family member shall be entitled to avail the benefit of reservation in civil service.

Note 2.— A person working in Armed Forces would become eligible for applying civil posts only when he completes the prescribed period of Army Service within a year from the last date for receiving application in connection with Special Recruitment/Examination, etc. prescribed by the competent authority. The pro-forma of the certificate to be submitted along with the application form has been given at **Annexure-A**. Since the appointment of such a candidate is subject to his submitting documentary evidence that he has been duly released/ retired/discharged from the Armed Forces and qualified as an Ex-Servicemen, such a candidate shall be required to submit along with his application an undertaking duly signed by him in the format as at **Annexure-A**.

II. Benefit of reservation once in civil service:

- (a) An ex-serviceman who himself/herself has already secured employment in civil service on regular basis in any Department/ Board/Corporation/ University/ Bank etc. under Haryana Government or the Government of India, in such case, neither he/she himself/herself nor the family member (spouse/son/daughter) shall be entitled to avail the benefit of reservation in civil service for any subsequent appointment in any Department/Board/ Corporation/ University/ Co-operative Bank etc. under the State Government. However, the

benefit of age relaxation for securing another employment in a higher pay scale or post shall continue;

An ex-serviceman or his/her family member (spouse/son/daughter) who has applied for various vacancies before joining any civil employment under the State Government/Government of India can avail the benefit of reservation as ex-serviceman for any one of the subsequent employments. However to avail of this benefit an ex-serviceman or his/her family member himself/herself (spouse/son/daughter) as soon as joins any civil employment on regular basis should give self decoration/undertaking to the concerned employer about the datewise details of application for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be admissible only in respect of vacancies which are filled by direct recruitment and wherever reservation is applicable to the ex-serviceman.

Data of all the ex-servicemen or their family member who has once employed on regular basis in any Department/Board/Corporation/ University/ Co-operative Bank etc. under the State Government or the Govt. of India, will be maintained by the Directorate of Haryana Sainik & Ardh-Sainik Welfare Department.

III. Ex-serviceman who does not want to avail the benefit of reservation but wants the benefit for family member:

Where an ex-serviceman who himself/herself is eligible to avail the benefit of reservation under these instructions but he/she does not want to get the benefit of re-employment in civil service in such case he will submit a Declaration (Specimen is at Annexure-B), to grant the benefit of reservation to one of his/her family members (son, daughter or spouse) provided the ex-serviceman himself/herself is not already in service in any Department/Board/Corporation/ Undertaking etc. under Haryana Government or under the Government of India.

IV. Benefit of reservation to the family members of Battle Casualty military personnel:

To get the benefit of reservation in civil service, the family members of battle casualty military personnel shall have to exercise an option either to avail the benefit of—

(i)	reservation upto two family members; or
(ii)	compassionate appointment to one of the family members under the Ex-gratia Policy namely, Veer Shaheed Samman Yojna, 2023 notified by Government from time to time.

V. Criteria of priority to grant the benefit of reservation:

The priority list for recruiting agency for preparation of final list of selection/ appointment of ex-servicemen or their family members against the posts reserved for ex-servicemen shall be as under :-

(i)	disabled ex-servicemen, the post(s) for which they are physically fit;
(ii)	failing (i), other ex-servicemen who are eligible to get the benefit of reservation under these instructions;
(iii)	failing (ii), eligible family member of disabled ex-servicemen and battle casualty military personnel;
(iv)	failing (iii), family members of other ex-servicemen who are eligible to get the benefit of reservation under these instructions.

Note 1.—Disabled ex-serviceman means a person who has been released from military service due to disability attributable to military service and who has been issued Battle Casualty Certificate (Non-Fatal) by the military authorities i.e. Govt. of India/Integrated Headquarters of Ministry of Defence (Army/Navy/Air Force) or the concerned Records Office and the ex-serviceman should have been released from military service due to disability attributable or aggravated due to military service. An ex-serviceman shall not be treated disabled who has been released from military service not on account of his/her disability but has been released in the normal course after the completion of his/her term or retired from military service voluntarily/at his own request.

Note 2.— In all circumstances the benefit of reservation against the posts reserved for Ex-servicemen shall be admissible right from the first stage/Preliminary Test onwards. Recruiting Agency shall prepare a separate merit list for Ex-servicemen category with relaxation in qualifying marks at each stage of the selection process.

VI. Counting of selection of disabled Ex-servicemen:

The reservation for both, the ex-servicemen and Persons with Benchmark Disabilities are horizontal. Where a disabled ex-serviceman is selected against the post reserved for Ex-serviceman then he will be counted against the posts reserved for Ex-servicemen and also for the respective category of vertical reservation but not against the posts reserved for Persons with Benchmark Disabilities.

2. It is also clarified here that the benefit of reservation in direct recruitment shall be admissible to the eligible ex-servicemen or their family members irrespective of the fact they have

joined military service before or after the period of emergency or whether they have served during emergency or not.

3. These instructions shall come into effect with immediate effect. These instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully,

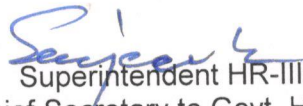

Superintendent HR-III,
for Chief Secretary to Govt. Haryana.

Endst. No. 01/10/2021-2HR-III

Dated: Chandigarh, the 25th May, 2026

A copy is forwarded to the following for information and necessary action :-

1. Chairman, Haryana Public Service Commission, Panchkula.
2. Chairman, Haryana Staff Selection Commission, Panchkula.


Superintendent HR-III,
for Chief Secretary to Govt. Haryana.

**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL POSTS
UNDER EX-SERVICEMEN CATEGORY**

I, _____ S/o _____,
resident of _____ understand that, if selected
on the basis of the recruitment/ examination to which this application relates, my appointment will be
subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I
have been duly released/retired/discharges from the Armed Forces and that I am entitled to the
benefits of reservation admissible to ex-servicemen in terms of the Government instructions issued
vide No. **01/10/2021-2HR-III** , dated 25th May, 2026, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for
Ex-servicemen in regard to the recruitment covered by this examination, if I have at any time prior to
such appointment, secured any employment on the civil side (including Public Sector Undertaking,
Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.), by availing of the concession of
reservation of vacancies admissible to Ex-servicemen.

Place:

Dated:

Signature of Candidate

In supersession of the following instructions of Haryana Government, the instructions dated 25th May, 2026 have been issued :-

1	No. 7654-6GS-70/25547	GS	1970.09.24	सिविल कर्मचारियों तथा अन्य व्यक्तियों के लिए रियायतें जो सैनिक सेवा में आपात्काल के समय भर्ती हुए थे—और भूतपूर्व सैनिकों की सरकार की सिविल सेवा में पुनः नियुक्ति ।
2	No. 1063-4GS-II-718/799	GS-II	1971.04.23	Concessions to civilian employees and others who joined military service during the Emergency etc.
3	No. 945-GS-II-72/6451	GS-II	1972.03.06	Rehabilitation of disabled ex-service personnel and dependents of those killed/ disabled in action.
4	No. 3233-4GS-II-72/18526	GS-II	1972.06.21	भूतपूर्व सैनिकों की नियुक्ति ।
5	No. 8047-4GS-II-73/1549	GS-II	1974.01.01	विकलांग भूतपूर्व सैनिकों तथा युद्ध में मारे गए/ विकलांग सैनिकों के आश्रितों का पुनर्वास ।
6	No. 8047-4GS-II-73/1549	GS-II	1974.01.21	Rehabilitation of disabled ex-service personnel and dependent of those killed/ disabled in action.
7	No. 12/87/79-GS-II	GS-II	1979.05.21	Reservation of posts for the Children of Ex-servicemen in services of the Haryana state.
8	No. 12/37/79-GS-II	GS-II	1980.07.01	Reservation of posts for the Children of Ex-servicemen in the Services of Haryana State.
9	No.12/37/79-GS-II	GS-II	1980.11.21	Reservation of the Children of Ex-servicemen in the Services of Haryana State.
10	No. 12/33/81-2GS-II	GS-II	1983.01.14	Priority among ex-servicemen for providing welfare and resettlement
11	No. 22/67/81-3GS-III	GS-III	1985.07.15	Reservation benefits - Extension of the same to S/Caste B/Classes, Ex-Servicemen and the Phy. handicapped persons only who are domiciles of the Haryana State.
12	No. 12/99/8-2 GS-II	GS-II	1988.11.08	Revision of definition of Ex-Servicemen
13	No/ 12/38/98-4 GS-II	GS-II	1998.10.16	Reservation of posts for the children of Ex-Servicemen in services of the Haryana State.
14	No. 12/8/03-4 GS-II	GS-II	2003.06.06	Reservation of posts for the children of Ex-servicemen in services of the Haryana State.
15	No. 12/8/03-4GS-II	GS-II	2003.12.01	Reservation of posts for the children of Ex-servicemen in services of the Haryana State.
16	No. 12/10/2005-4GS-II	GS-II	2007.03.20	Regarding appointment of the Ex-servicemen and their dependent to civil posts.
17	No. 12/18/2006-4GS-II	GS-II	2008.01.08	Grant of ex-servicemen status to recruits boarded out on medical grounds with disability pension.
18	No. 12/8/03-4GS-II	GS-II	2008.01.23	Reservation of .posts for the children of Ex-servicemen in services of the Haryana State.
19	No. 12/15/2019-4GS-II, HPSC only	GS-II	2019.08.07	Reservation of posts for the children of Ex-servicemen in services of the Haryana State.
20	No. 12/15/2019-4GS-II, HPSC only	GS-II	2019.12.16	Reservation of posts for the children of Ex-servicemen in services of the Haryana State.
21	No. 12/15/2019-4GS-II	GS-II	2021.07.14	Benefit of reservation to Ex-servicemen and their children.
22	No. 12/15/2019-4GS-II, HPSC only	GS-II	2021.07.15	Regarding Reservation of posts for the children of Ex-servicemen in services of the Haryana State.
22	No. 12/15/2019-4GS-II	GS-II	2022.03.09	Benefit of reservation to Ex-servicemen and their children.
23	No. 12/15/2019-4GS-II	GS-II	2022.04.13	Clarification regarding benefit of reservation to Ex-servicemen and their children.
24	No. 01/10/2021-4HR-III, HSSC only	HR-III	2023.03.07	Regarding Reservation of posts for the children of Ex-servicemen in services of the Haryana State.