

**DATE BOUND**  
**IMMEDIATE**

No. 31/14/2024-2 PAR CELL  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
DEPARTMENT OF PERSONNEL

Dated Chandigarh the 31<sup>st</sup> July, 2024

To

1. All Administrative Secretaries to Government, Haryana
2. All Heads of the Department in Haryana.
3. All the Divisional Commissioner/Deputy Commissioners in Haryana.
4. All the Chairman/Managing Directors/Chief Administrator of Boards and Corporations in Haryana.
5. The Adviser to Administrator, U.T. Administration, Chandigarh.
6. All IAS officers in Haryana.
7. All HCS officers in Haryana.

**Subject: Regarding Further Extension of timelines for recording of PAR for the year 2023-24 in respect of HCS officers by the reporting / reviewing / accepting authorities - reg.**

Sir/Madam,

I am directed to invite reference to this department's letter No. 31/14/2024-2PAR dated 28.06.2024 on the subject noted above and to say that Government of India vide letter F.No. 11059/03/2024-AIS-III dated 31.07.2024 has further extended time line for recording PAR of AIS officers for the year of 2023-24 by fifteen days. On the pattern of further extended time schedule of IAS officers, it has been decided to revise the following time schedule for completion of PARs of HCS officers for the year 2023-24 as under:-

| Activity                               | Cut-off dates                    |  |  |   |
|--|----------------------------------|--|--|---|
|  | Vide letter dated<br>14.03.2024  | Revised vide<br>letter dated<br>29.05.2024 | Revised vide<br>letter dated<br>28.06.2024 | Further revision of<br>time lines of PARs |
| Self Appraisal<br>for current<br>year  | 31 <sup>st</sup> May, 2024       | 30 <sup>th</sup> June, 2024                | 31 <sup>st</sup> July, 2024                | 15 <sup>th</sup> August, 2024             |
| Appraisal by<br>reporting<br>authority | 31 <sup>st</sup> July, 2024      | 31 <sup>st</sup> August, 2024              | 30 <sup>th</sup> September, 2024           | 15 <sup>th</sup> October, 2024            |
| Appraisal by<br>reviewing<br>authority | 30 <sup>th</sup> September, 2024 | 31 <sup>st</sup> October, 2024             | 30 <sup>th</sup> November, 2024            | 15 <sup>th</sup> December, 2024           |
| Appraisal by<br>accepting<br>authority | 31 <sup>st</sup> December, 2024  | 31 <sup>st</sup> December, 2024            | 31 <sup>st</sup> December, 2024            | 31 <sup>st</sup> December, 2024           |

Yours faithfully

  
Deputy Superintendent, PAR Cell  
for Chief Secretary to Government, Haryana.

Contd./2

Endst. No. 31/14/2024-2PAR

Dated Chandigarh the 31<sup>st</sup> July, 2024

A copy, each, is forwarded to the Chief Principal Secretary/Principal Secretary /Additional Principal Secretary/Special Senior Secretaries/Senior Secretaries/Secretaries/ Private Secretaries to Chief Minister/ Ministers/State Ministers, Haryana for information of Chief Minister/Ministers/State Ministers of Haryana.

  
Deputy Superintendent, PAR Cell  
for Chief Secretary to Government, Haryana.

Endst. No. 31/14/2024-2PAR

Dated Chandigarh the 31<sup>st</sup> July, 2024

A copy is forwarded to the Special Secretary to Government, Haryana Human Resources Department (HR-1 Branch) w.r.t State Government letter No. 61/1/2013-2GSIII dated 9/11.4.2014 for information and necessary action.

  
Deputy Superintendent, PAR Cell  
for Chief Secretary to Government, Haryana.

Endst. No. 31/14/2024-2PAR

Dated Chandigarh the 31<sup>st</sup> July, 2024

A copy is forwarded to the Deputy Director General & SIO, NIC Haryana with the request to make necessary provisions as per extension of timelines instructions in HRMS and intrahry.gov.in for writing process of PAR of HCS officers for the year 2023-24.

  
Deputy Superintendent, PAR Cell  
for Chief Secretary to Government, Haryana.