

No. 36/5/2006-4Pol
Government of Haryana
Chief Secretary's Office
Political & Parliamentary Affairs Department

Dated Chandigarh the 20th September, 2013

To

- i) All the Additional Chief Secretaries to Government, Haryana
- ii) All Principal Secretaries to Government, Haryana

Subject:- Standard terms & conditions for appointment of non-officials as Chairmen in Boards and Corporations of Haryana.

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Sir/Madam,

I am directed to refer to the instructions conveyed vide U.O. No. 36/1/97-Pol(4P), dated the 16th July, 1997 and the amendments made therein from time to time on the subject noted above and to convey you that the matter has been reconsidered by the Government and it has been decided to revise the standard terms & conditions for non-officials (MLAs and others) who are appointed as Chairmen in Boards and Corporations. The revised terms and conditions of their appointments will be as follows:-

(1) Tenure of office

The tenure of office shall, in the first instance be one year from the date of assuming charge; the Government may, however, curtail the period of tenure at any time or extend it from time to time.

(2) Honorarium

Pay or honorarium may be allowed at such monthly rate as may be determined by the concerned department, subject to a maximum of Rs. 50,000/- (Rupees fifty thousand only) per month subject to the condition that if an MLA is appointed as Chairman the total emoluments allowed to him (including all allowances admissible to him as an MLA) shall not exceed the total emoluments admissible to a Minister at any point of time.

(3) Prerequisites

(i) House Rent

House rent allowance of Rs. 50,000/- p.m. or actual rent whichever is less. However a duly furnished flat in the Haryana Legislators Flats at Chandigarh may have been provided for residential purposes in case the non-official appointed as Chairman is an MLA. The rent of the furnished flat will be reimbursed to the Chairman and no house rent allowance will be provided.

(ii) Telephone facility

Telephone facility may be provided at the office as well as at residence alongwith one cell phone equivalent to entitlement of Grade-I officers of State Government.

(iii) Daily Allowance

The rate of daily allowance may be admissible to the Chairman as per entitlement of Grade-I Officers.

Note:- Daily allowance is admissible for 10 days in a calendar month.

(iv) Medical facilities

The Chairman may be given medical facilities as admissible to the Government employees.

(v) Staff Car

A staff car may be placed at the disposal of the Chairman for official use at the headquarter and also for outside official journeys.

Note: When journeys are undertaken to places outside the State and Delhi and the staff car is not used, traveling allowance will be payable for distances beyond the State limits/Delhi. The rate of traveling allowance, when admissible will be the same as applicable to Grade I Officers.

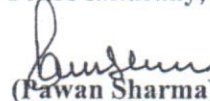
Provided further that (when a non-official Chairman/Advisor is provided with a staff car) he may perform journey on official duty at headquarters and outside the headquarters upto a total limit of 5000 kms. in a calendar month and when such journeys are either in excess of 1000 kms. at headquarters or the total journeys both at headquarter and outside headquarters exceed 5000 kms in a calendar month, the excess journeys would be treated as private journeys.

(iv) Staff

Staff may be provided as per requirements assessed and approved by the competent authority.

2. It is requested that while appointing a non-official as Chairman in Boards and Corporations, the above terms and conditions should be kept in view. The nature of duties, qualitative and quantitative, should generally determine the terms and conditions.
3. In each case, terms should be settled on the basis of the nature of duties and proposals in this regard should be referred to Finance Department for their concurrence by the concerned Administrative Department.
4. These terms & Conditions will also apply to those Chairmen, whose terms & conditions have already been settled by the departments concerned with immediate effect.
5. These instructions issue with the concurrence of the Finance Department conveyed vide their U.O. No. 1/8/2007-1FG-I/24737, dated 19-9-2013.

Yours faithfully,

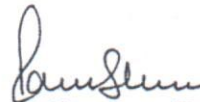

(Pawan Sharma)

Under Secretary Political.

Endst. No. 36/5/2006-4Pol

Dated Chandigarh the 20th September, 2013

A copy is forwarded to the Principal Secretary to Government, Haryana, Finance Department for information with reference to his U.O. No. 1/8/2007-1FG-I/24737, dated 19-9-2013.

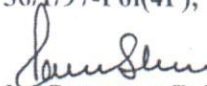


Under Secretary Political.

Endst. No. 36/5/2006-4Pol

Dated Chandigarh the 20th September, 2013

A copy is forwarded to the Managing Directors of all the Corporations/Boards/Cooperative Organisations in Haryana for information and necessary action in continuation of this department's endst. No. 36/1/97-Pol(4P), dated 16th July, 1997.



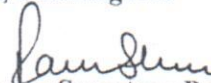
Under Secretary Political.

Endst. No. 36/5/2006-4Pol

Dated Chandigarh the 20th September, 2013

A copy, each, is forwarded for information to the:-

- 1) Principal Accountant General (Accounts) and Entitlement), Haryana, Chandigarh.
- 2) Principal Accountant General (Audit), Haryana, Chandigarh.



Under Secretary Political.