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To

- (1) All the Financial Commissioners, Haryana.
- (2) All the Administrative Secretaries to Government, Haryana.

U.O. No. 60/2/89-S (1), Dated Chandigarh, the 26th May, 1989.

A copy each is forwarded to the Principal Secretary/Additional Principal Secretary/Officer on Special Duty/Secretaries/Private Secretaries to the Chief Minister/Deputy Chief Minister/Minister/State Ministers/Deputy Ministers/Chief Parliamentary Secretary for the information of the Chief Minister/Deputy Chief Ministers/Ministers/State Ministers/Deputy Ministers/Chief Parliamentary Secretary.

Sd/-

Joint Secretary, General Administration,  
for Chief Secretary to Government, Haryana.

To

The Principal Secretary/Additional Principal Secretary/Officer on Special Duty/Secretaries/Private Secretaries to the Chief Minister/Deputy Chief Ministers/Ministers/State Ministers/Deputy Ministers/Chief Parliamentary Secretary.

U.O. No. 60/2/89-S (1), Dated Chandigarh, the 26th May, 1989.

No. 36/28/81-S (1)

From

The Chief Secretary to Government, Haryana.

To

- (1) All Heads of Departments,  
Commissioner Ambala & Hisar Divisions,  
All Deputy Commissioners and Sub Divisional  
Officers (Civil) in Haryana.
- (2) The Registrar, Punjab & Haryana High Court.

Dated Chandigarh, the 6th June, 1989.

**Subject :—Confidential reports—Communication of 'average' reports.**

Sir,

I am directed to invite a reference to Haryana Government letter No. 36/28/81-S (1), dated 30th April, 1987 on the subject noted above vide which it was decided that the practice of communicating 'average' report should be discontinued and as a result the instructions as contained in explanatory note (i) under para 10 of the consolidated instructions on confidential reports became operative.

2. The Government has reconsidered the matter and it has been decided that 'average' grading of confidential reports should be communicated to the concerned officer/official even if the report does not contain any adverse remarks. Accordingly, the instructions as contained in explanatory note (i) under para 10 of the consolidated instructions on confidential reports shall become inoperative. All other instructions regarding representations against adverse remarks will also be applicable to representations against 'average' reports. This decision will be applicable to the annual confidential reports for the year 1988-89 and subsequent years.

3. I am to request that the decision of the Government may kindly be brought to the notice of all concerned for compliance.

Yours faithfully,

Sd/-

Joint Secretary, General Administration,  
for Chief Secretary to Government, Haryana.

A copy each is forwarded to :—

- (1) All the Financial Commissioners, Haryana.
- (2) All the Administrative Secretaries to Government, Haryana.

for information and necessary action.

To

- (1) All the Financial Commissioners, Haryana;
- (2) All the Administrative Secretaries to Government, Haryana.

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Sd/-  
Joint Secretary, General Administration,  
for Chief Secretary to Government, Haryana.

To

The Principal Secretary/Additional Principal Secretary/Officer on Special Duty/Secretaries/Private Secretaries to the Chief Minister/Deputy Chief Ministers/Ministers/State Ministers/Deputy Ministers/Chief Parliamentary Secretary

U.O. No. 36/28/81-S (I) Dated Chandigarh, the 6th June, 1989.