

Confidential

No. 66/1/83-S(I)

From

The Chief Secretary to Government, Haryana.

To

All Deputy Commissioners in Haryana.

Dated, Chandigarh, the 24th July, 1984.

Subject :— Rationalisation of the administrative set up for dealing with rural development programmes at State, District and Block levels—writing of ACRs of District Heads of various Departments by the Additional Deputy Commissioners.

Sir,

I am directed to invite reference to Haryana Government letter No. 66/1/83-S(I), dated the 2nd December, 1983 on the subject noted above in which it was stated inter-alia that at the district level the work pertaining to N.R.E.P. will also be implemented through the Additional Deputy Commissioners. It had been suggested to Government that Additional Deputy Commissioner should also record his remarks on the work of such Heads of Departments in the districts who are involved in development works.

2. The matter has been considered by the Government. According to the instructions issued by Haryana Government letter No. 1430-3S-71/5968, dated 30th March, 1971, the Deputy Commissioners are to record remarks in the ACRs of all District Level Officers on the following aspects :—

- (1) Reputation for honesty;
- (2) Relations with the public;
- (3) contribution towards execution of development works and carrying out of government policies.

It has been decided that while such reports should continue to be written by the Deputy Commissioners, the Deputy Commissioners should consult the Additional Deputy Commissioners-cum-Chief Executive Officers, District Rural Development Agencies before writing the ACRs of such district level officers who are involved in the development works being executed under the aegis of District Rural Development Agencies and whose reports are already being written by the Deputy Commissioners. The comments of the Additional Deputy Commissioners will be confined to the contribution made by these officers in the development works and carrying out of Government policies and relations with the public. This policy of consulting the Additional Deputy Commissioners will be tried for a period of 2 years whereafter it will be reviewed to assess its efficacy.

3. The above decision would be applicable from the ACRs to be written for the year 1984-85. You are requested to take action accordingly.

Kindly acknowledge the receipt of this letter.

Yours faithfully,
Sd/-

Joint Secretary Political & Services,
for Chief Secretary to Government Haryana.

No. 66/1/83-S(I)

Dated Chandigarh, the 24th July, 1984.

A copy each is forwarded to the Commissioners Ambala/Hissar Divisions, for information.

A copy each is forwarded in continuation of this Department U.O. No. 66/1/83-S(I) dated 22-6-84 to the following for information :—

- (1) Financial Commissioner & Secretary to Government Haryana, Agriculture and Forests Department.
- (2) Financial Commissioner & Secretary to Government Haryana, Cooperation, Dairy Development, Fisheries & Planning Department;
- (3) Financial Commissioner & Secretary to Government Haryana, Industries Department.
- (4) Deputy Secretary-cum-Director, Special Projects Cell, Agriculture Department, Haryana.