

Copy of Punjab Government Circular letter No. 5582-A SI/64/24104, dated 15th July, 1964 from the Chief Secretary to Government, Punjab, to all Heads of Departments etc.

Subject : Relationship between the Commissioners and Divisional Officers in Divisions.

I am directed to invite a reference to the instructions contained in the Punjab Government letter No. 10542-GIII-59/26741, dated the 17th December, 1959, on the subject noted above, wherein it has been provided, inter-alia, that Commissioners of Divisions will record remarks on all the Divisional Officers of the various Departments with regard to —

- (i) reputation for honesty;
- (ii) relationship with public; and
- (iii) implementation of development schemes and policy of the Government.

2. In this connection, it has been brought to the notice of the Government that the Divisional Officers of the various Departments often do not pay even a courtesy call on the Commissioners, with the result that most of these officers are not likely to be known personally to the Commissioners who are consequently not able to express proper opinion about them.

I am, therefore, in the interests of the Administration, as well as of the individual Officers themselves, to request that the Divisional Officers of your Department may be directed to see the Commissioners of their Divisions as and when they find it feasible and convenient, but at least once in six months.