

**No. 6/13/2025-4SII**  
**GOVERNMENT OF HARYANA**  
**CHIEF SECRETARY'S OFFICE**  
**PERSONNEL DEPARTMENT**

Dated Chandigarh, the 6<sup>th</sup> May, 2025

To,

1. All the Administrative Secretaries to Government, Haryana.
2. The Commissioner, Ambala/Hisar/Rohtak/Gurugram/Faridabad/Karnal Division.
3. All the Heads of Departments in Haryana State.
4. All the Deputy Commissioners in Haryana State.
5. The Managing Directors/ Chief Administrators of all the Boards/ Corporations in Haryana State.
6. All the Sub Divisional Officers (Civil) in Haryana State.
7. All the City Magistrates in Haryana State.

**Subject:      Regarding resolution of inter-agency coordination issues in the cities and towns within Haryana-multiplicity of agencies-reg.**

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Sir/Madam,

Kindly refer to the letter No. 6/13/2025-4SII dated 17.03.2025 vide which following instructions were issued:-

*"The Government has considered the matter regarding multiplicity of agencies and coordination issues in towns and cities, and decided that the senior-most officer posted either of the District Administration, Municipal Corporation, Metropolitan Development Authority and Urban Development Authority, shall be the overall coordinating officer. He/She shall be competent to chair the review meetings of officers posted in the city of different agencies for inter-agency coordination issues such as solid waste management, storm water disposal, drinking water and sewerage issues etc."*

2. In furtherance to these instructions, it has now been decided that henceforth all Deputy Commissioners except Deputy Commissioners of Gurugram, Faridabad, Sonapat, Panchkula and Hisar would draw up an agenda for monthly coordination meeting of all concerning departments and officers concerned to deliberate all such issues as to find out a resolution and way forward. The agenda and minutes of such meetings shall be got prepared by the Deputy Commissioners concerned in consultation with DMCs and will be placed before the Administrative Secretary in-charge of the district at the time of his/her visit.

3. The Government has further decided that cities having Metropolitan Development Authorities (GMDA, FMDA, SMDA, PMDA and HMDA) shall forthwith have a regular monthly coordination meeting of all concerning departments and officers.

Such monthly meetings of GMDA, FMDA and SMDA shall be held under the chairmanship of Principal Advisor, Urban Development. The monthly meetings of PMDA shall be held under the chairmanship of ACS, Town & Country Planning and the monthly meeting of HMDA shall be held under the chairmanship of Administrative Secretary-in-Charge, Hisar. The agenda and the minutes of the meetings shall be prepared by the Chief Executive Officers of the Metropolitan Development Authorities and shall be placed in the Authority meeting of Metropolitan Development Authority concerned.

4. This issues with the approval of the competent authority.

Yours faithfully,



Deputy Secretary to Government, Haryana  
Personnel Department

Endst. No. 6/13/2025-4SII

Dated Chandigarh, the 6<sup>th</sup> May, 2025

A copy, each is forwarded to PS/Secretary to CPSCM, APSCM, Deputy PSCM, CSO/CM for information and necessary action.



Deputy Secretary to Government, Haryana  
Personnel Department

Endst. No. 6/13/2025-4SII

Dated Chandigarh, the 6<sup>th</sup> May, 2025

A copy is forwarded to Special Secretary to Government, Haryana, Monitoring and Coordination Branch with request to compile the monthly reports received.



Deputy Secretary to Government, Haryana  
Personnel Department