

No. 6472-3S--71/28599

From

The Chief Secretary to Govt., Haryana.

To

- (i) All Heads of Departments, the Commissioner, Ambala Division and all Deputy Commissioners; and all Sub Divisional Officers in Haryana, and all District & Sessions Judges in Haryana.
- (ii) The Registrar, Punjab and Haryana High Court, Chandigarh.

Dated. Chandigarh, the 6th October, 1971.

Subject :—Crossing of Efficiency Bars.

Sir,

I am directed to address you on the subject noted above and to say that the proposal received from various departments about crossing of efficiency bars by gazetted officers showed that such proposals were being taken up for consideration long after the date on which the Officer concerned was due to cross the efficiency bar. Inquiries were therefore made and the departments reported that delay in such cases occurred primarily because intimation as to the date when the crossing of the efficiency bar was due was not received from the 'Accountant General, office in time. The matter was accordingly take up with the Accountant General but the indicated that the practice followed by the audit office until now about intimating the date of the crossing of the efficiency bar to the departments concerned was only with a view to facilitating timely examination of such cases and in fact the Administrative departments had the dates available on their records and should be able to process such cases on their own.

2. It has accordingly been decided that in future each department should keep upto date record of the dates on which all officers/officials working in the department are due to cross efficiency bars and should initiate those cases at the appropriate time without waiting for any communication from the Accountant General. If any department has in any particular case doubt as to the correct date in question then it may obtain confirmation from the audit office but that should be done at least 6 months in advance, so that the case can be settled in time.

3. It is requested that these instructions may please be brought to the notice of all concerned for strict compliance so that the delay does not in future occur in the finalisation of these cases.

4. Acknowledgement of the receipt of this communication is requested.

Yours faithfully,

Sd/

Deputy Secretary, Political Services,
for Chief Secretary to Government, Haryana.

A copy each is forwarded to :—

The Financial Commissioner, Revenue, Haryana/All Administrative Secretaries to Govt., Haryana, for information and necessary action.

No. 6472-3S-71/28600

Dated Chandigarh, the 6th October, 1971.

A copy is forwarded to the Accountant General, Haryana, Chandigarh, for information and necessary action with reference to the communication noted in the margin.

2. As will be Observed instructions have been issued to all the Departments to deal with such cases without awaiting information from the audit office. Since however correct information regarding due dates for crossing efficiency bars is always readily available in the Audit Office the Accountant General may please issue instructions again to all concerned that the said dates may in each case be intimated to the Department concerned well in advance so that it is ensured effectively that such cases are not delayed under any circumstances.

MARGIN :—

Sd/

Deputy Secretary, Political & Services,
for Chief Secretary to Govt. Haryana