

No. 8516-3S-76/33647

From

The Chief Secretary to Government, Haryana.

To

All Heads of Departments, Commissioners of Divisions, all Deputy Commissioners and Sub-Divisional Officers of Haryana.

Dated Chandigarh, the 17th December, 1976.

**Subject :-** Policy regarding writing of confidential reports on Sub-Divisional level officials by Sub-Divisional Officers (Civil).

Sir,

I am directed to refer to para 4 of the Haryana Government circular letter No. 3062-3S-73, dated the 14th August, 1973 and to say, in continuation, that the Government has decided that Sub-Divisional Officers (Civil) will also record remarks on two aspects mentioned in para 1 of the circular letter referred to above, in the case of Assistant Food and Supplies Officers and Sectional Officers of various Engineering departments and Zileedars of the Irrigation Department posted in the Sub-Division after their reports have been initiated by the Departmental authorities. Para 4 of the circular letter dated 14th August, 1973 may be considered to have been amended to this extent.

Yours faithfully,

Sd/-

Deputy Secretary, Political & Services,  
for Chief Secretary to Government, Haryana.

A copy each is forwarded to the Financial Commissioner, Haryana, and all Administrative Secretaries to Government, Haryana, for information and necessary action in continuation of Haryana Government U.O. No. 3062-3S-73/dated 14th August, 1973.

Sd/-

Deputy Secretary, Political & Services,  
for Chief Secretary to Government, Haryana.

To

(1) The Financial Commissioner, Haryana.

(2) All Administrative Secretaries to Government, Haryana.

U.O.No. 8516-3S-76/

Dated Chandigarh, the 17th December, 1976.