

No. 7349-3S-76/28105

From

The Chief Secretary to Government, Haryana.

To

All Heads of Departments,
the Commissioners, Ambala/Hissar Divisions,
All Deputy Commissioners and Sub Divisional
Officers in Haryana.

Dated, Chandigarh the 12th October, 1976.

Subject :—Recording of annual confidential reports on the assistance rendered in the Family Planning Work.

Sir,

I am directed to address you on the subject noted above and to say that the Government has decided that for the year 1976-77 an additional report may be included in the annual confidential report on the assistance rendered in the family planning work by the officers working in the field. The Sub-Divisional Officers, the Deputy Commissioners and the Commissioners of the Divisions will write the aforesaid additional reports in respect of the gazetted officers in the field whose reports are written by them.

2. As regards the Heads of Departments and Government officers working as Managing Directors/Chairman of the Corporations/Boards/Bodies, the Chief Secretary will write the aforesaid additional reports.

3. In order to comply with these instructions all Heads of Departments, who are responsible for sending the annual confidential report forms will send an additional form alongwith the annual confidential report form for the year 1976-77 to the authorities described above for recording their remarks on the assistance rendered by them in the family planning work.

Kindly acknowledge receipt.

Yours faithfully,

Sd/-

Deputy Secretary Political & Services,
for Chief Secretary to Government, Haryana.

A copy is forwarded to :

1. the Financial Commissioner, Haryana; and
2. all Administrative Secretaries to Government, Haryana.

for information and necessary action.

U.O. No. 7349-3S-76/ Dated Chadnigarh, the 12th October, 1976.