Copy of letter No. M11014/2-74-LSG Vol. II/dated New Delhi 30th Oct. 1976 from Shri N. N. MITRA, Under Secretary to the Government of India/Bharat Sarkar Ministery of Works and Housing (Nirman Aur Awas Mantralaya to the Chief Secretaries, (All State Government and Union Territories.)

Subject :- Briefing of officers attending foreign countries or deputed on foreign training.

As you are aware, the Government of India is keen to ensure that Indian nationals going abroad for a short period, conduct themselves in a manner belitting the national interest. With this end in view the Cabinet Secretariat in consultation with the Ministry of External Affairs have issued a series of instructions regarding briefing the Government officers attending foreign universities or deputed for foreign universities or deputed for foreign training abroad. Some instructions, in this connection are contained in the confidential office Memorandum No. 238/56-EO(F)/74 dated the 7th Aug. 1975 issued by the Cabinet Secretariat to Chief Secretaries of all States and Union Territories. A Copy of this office Memorandum is enlosed for ready reference.

- 2. This Ministry is also sending officers of the Central and State Governments abroad for training under various International programmes, such as the WHO and the Colombo Plan fellowships. One of the State Governments had raised a point whether an officer selected for a training programme abroad, stationed for way from Delhi should come over to Delhi for the purpose of briefing in the Ministry of External Affairs. The matter was referred to the Ministry of External Affairs and that Ministry has further clarified as follows:—
 - Candidates selected for training abroad, who are stationed in the Eastern, Southern, or Western regions of the country are not required to come to Delhi as they depart by air from Calcutta, Madras and Bombay.
 - 2. In those cases whose intimation regarding final selection is received too late and practically no time is left for such briefing, this required need not be complied with.
 - 3. However, in both cases, the sponsoring authority should advice their nominee to report to the Indian Mission concerned for the required briefing.
 - It is requested that a procedure outlined above may be followed while sending officers on deputation abroad for attending training courses etc.

HARYANA GOVERNMENT

POLITICAL DEPARTMENT

No. 5869 Pol(3)-76/31046 Dated Chandigarh, the 17th Nov., 1976,

A copy alongwith a copy of Government of India's letter dated 7-8-75 is forwarded to :-

- 1. All Heads of Departments, Commissioners Ambala and Hissar Division.
- Registrar, Punjab and Haryana High Court and all District. and Session Judges in Haryana, for information and compliance incontinuation of Haryana Government letter No. 4418-Pol (3)-75/13446 dated 16-10-1976.

Sd/-Under Secretary Administration, for Chief Secretary to Government, Haryana. Copy of a office memorandum No. 28(56)-EO(F)/74 Dated the 7th August, 1975 from Cabinet Secretariat Addressed to all Ministers/Departments, Chief Secretaries of all States and Union Territories regarding briefing of officers attending Foreign Universities or deputed For Foreign Training.

The undersigned is directed to State that the question of briefing officers attending foreign universities or deputed for foreign training abroad, was recently examined in consultation with the Ministry of External Affairs, It has been felt necessary that arrangements should be made for the briefing of the officers, and for keeping in touch with them to ensure that they are behaving in the national interest.

- 2. The Ministry of External Affairs have agreed to arrange, such briefing. The process of briefing the deputationists on current problems on policies, and also about our own political, social and economic systems, would be done by the Heads of different territorial divisions, notably by the Division in the Ministry of External Affairs, dealing with the country of deputation. To arrange such briefing, it would be expendient to plan it in groups of as many officers as possible instead of one or two individuals coming at frequent intervals and at short notice. The Ministry of External Affairs would prefer if 10 to 15 days notice are given to fix the process of briefing.
- 3. The Ministry of External Affairs will also inform the Heads of Missions concerned about the deputationists. Aftar giving advance notice, the deputationints should be instructed to contact/call on the nearest Indian diplomatic or consular mission.
- 4. These instructions would apply to all Class I officers deputed for study/trainings abroad.
- 5. Necessary clarifications, on matters of doubt, may be obtained directly from the Ministery of External Affairs (Policy Planning Division), NEW DELHI. The Ministeries/Departments who arrange the foreign trainings abroad should also arrange the briefing programme of these officers with the Ministery of External Affairs and inform the officers well in time before their actual date of departure.