

No. 04/14/2024-RU
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S ORGANISATION
GENERAL ADMINISTRATION DEPARTMENT

Dated: 13.11.2024

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments.
3. All the Managing Directors/ Chief Administrator of all the Corporations/ Boards in Haryana State.
4. All the Divisional Commissioners in the State of Haryana.
5. All the Deputy Commissioners in the State of Haryana.
6. All the Registrars of Universities in Haryana

Subject : Submission of applications for Haryana Good Governance Award Scheme, 2024 (Haryana Susshaasan Puraskaar Yojna, 2024).

Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that State Government has introduced a Scheme namely, Haryana Good Governance Award Scheme, 2024 (Haryana Susshaasan Puraskaar Yojna, 2024) vide notification dated 13th November, 2024. The copy of which is available on the website *www.csharyana.gov.in*. The Good Governance Day is to be celebrated on 25th December 2024.

2. The above said Scheme is applicable to all the employees of Group A, B, C and D (excluding Administrative Secretaries, Head of Departments and All India Service Officers) and contractual manpower engaged from Haryana Kaushal Rozgar Nigam Limited, HARTRON, District IT Society or under the Outsource Policy in any Departments/ Boards/ Corporations/ Statutory Authorities, Mission Societies, Institutes, Universities, Public Sector Undertakings under the Government of Haryana which is owned and controlled by Government of Haryana.

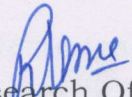
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
3. All the interested officials/officers or team of employees who have done extraordinary and innovative work in the field of Economic, Infrastructure and Social Sector (See Annexure A for the Scheme) are informed that they may send their applications to their Head of Department/ Head of Office/ Organization which will be scrutinized by Head of Department/ Head of Office/ Organization and forwarded along with his/her recommendations. The Head of Department/ Head of Office/ Organization will submit/ upload the application(s) on the portal "**haryanagoodgovernanceawards.haryana.gov.in**" latest by 05.12.2024 after which portal will be closed. The recommendations should reach by 05th December, 2024 to the General Administration Department (Research Unit - AR). The recommendation received after 05th December, 2024 shall not be entertained.

4. The nomination received by prescribed date will be got shortlisted, scrutinized and evaluated by the Empowered Committee concerned.

5. The details of Good Governance Award Scheme, 2024 is available on the above side portal and also on the website www.csharyana.gov.in. These instructions may please be brought to the notice of all concerned.

Yours faithfully,


Research Officer-RU
for Chief Secretary to Government, Haryana


13.11.2024

CC:

1. PS/CPSCM
2. PS/CS
3. Sr. Secy/SSGAD
4. JSAGAD



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HARYANA GOVERNMENT

GENERAL ADMINISTRATION DEPARTMENT
(RESEARCH UNIT)

Notification

The 13th November, 2024

No. 4/14/2024-RU. — The Governor of Haryana is pleased to notify the following “Good Governance Awards” Scheme to incentivise the employees who deliver and exhibit extraordinary and innovative work.

1.	SHORT TITLE AND COMMENCEMENT: i. This Scheme may be called the Haryana Good Governance Award Scheme 2024 (<i>Haryana Sushaasan Puraskaar Yojana 2024</i>). ii. This Scheme shall come into force with effect from the date of notification in the official gazette.
2.	EXTENT OF APPLICATION: This Scheme shall be applicable to all employees of all Departments, Boards, Corporations, Statutory Authorities, Missions, Societies, Institutes, Universities, Public Sector Undertakings under the Government of Haryana which is owned and controlled by Government of Haryana, who have done extraordinary and innovative work in the specified fields.
3.	DEFINITIONS: In this Scheme, unless the context otherwise requires — a. ‘Award’ means any award admissible under this Scheme; b. ‘Employee’ means employee of any Service Group i.e., Group A, B, C & D (excluding Administrative Secretaries, Head of Departments and All India Service Officers) and contractual manpower engaged from Haryana Kaushal Rozgar Nigam Ltd., HARTRON, District IT Society or under the Outsourcing Policy. c. ‘Empowered Committee’ means the committee constituted by Government to recommend candidates for the Good Governance Awards for this Scheme; d. ‘District Level Empowered Committee’ means a committee of the following for each district: i. Deputy Commissioner – ex-officio chairperson ii. Superintendent of Police (or, Deputy Commissioner of Police, Headquarters) iii. Additional Deputy Commissioner – member-secretary iv. Any other official(s) co-opted by the chairperson

	<p>e. ‘Governance Day’ means the 25th December of every year on the birthday of former Prime Minister, Shri Atal Bihari Vajpayee;</p> <p>f. ‘Government’ means the General Administration Department of Haryana Government (in Research Unit);</p> <p>g. ‘Organisation’ means any Department, Board, Corporation, Statutory Authority, Mission, Society, Institute, University, Public Sector Undertaking under the Haryana Government which is owned and controlled by Government of Haryana;</p> <p>h. ‘Scheme’ or ‘Yojana’ means the Haryana Good Governance Award Scheme (<i>Haryana Sushaasan Puraskar Yojna</i>);</p>
4.	<p>OBJECTIVE OF THE SCHEME:</p> <p>The objective of the Scheme is to promote “Good Governance” and awarding employees who, through their innovations and special efforts, promote “Good Governance” in the state.</p>
5.	<p>GOOD GOVERNANCE AWARDS:</p> <p>The awards will be given at two levels of administrative units, i.e. State Level Awards and District level Awards</p> <ol style="list-style-type: none"> 1. State Level Flagship Scheme Awards shall consist of the following: <ol style="list-style-type: none"> a. A Trophy; b. Appreciation Certificate signed by the Chief Secretary, Government of Haryana. (A copy could be placed in Service Book of employee, through the Administrative Secretary, concerned); c. Cash Reward for State Level Flagship Scheme Award (for the entire team, irrespective of number of employees): <ol style="list-style-type: none"> i. Cash prize of Rs. 51,000/- per flagship scheme d. Note: The cash reward is to be distributed among the team members of the winning team in equal proportion, irrespective of rank or status. 2. State Level Awards shall consist of the following: <ol style="list-style-type: none"> a. A Trophy; b. Appreciation Certificate signed by the Chief Secretary, Government of Haryana. (A copy could be placed in Service Book of employee, through the Administrative Secretary, concerned); c. Cash Reward for State-level award (for the entire team, irrespective of number of employees): <ol style="list-style-type: none"> i. 1st prize of Rs. 51,000/- ii. 2nd prize of Rs. 31,000/- iii. 3rd prize of Rs. 21,000/- d. Note: The cash reward is to be distributed among the team members of the winning team in equal proportion, irrespective of rank or status. 3. District Level Awards shall consist of the following which shall be granted at each District Headquarter by the Deputy Commissioner of the district. <ol style="list-style-type: none"> a. A Trophy; b. Appreciation Certificate signed by the Divisional Commissioner of the division under which the district falls, on the recommendation of the Deputy Commissioner of the district. (A copy could be placed in Service Book of employee, through the Deputy Commissioner of the district); c. Cash Reward for District-level award (for the entire team, irrespective of number of employees): <ol style="list-style-type: none"> i. 1st prize of Rs. 31,000/- ii. 2nd prize of Rs. 21,000/- iii. 3rd prize of Rs. 11,000/- d. Note: The cash reward is to be distributed among the team members of the winning team in equal proportion, irrespective of rank or status. e. Note: The trophy, appreciation certification will be provided by the Deputy Commissioner of the district, using own budget available. The budget for cash award will be reimbursed by General Administration Department to each Deputy Commissioner.

	<p>4. Maximum Number of Awards:</p> <p>a. State Level Flagship Scheme Awards: up-to a maximum of 6 flagship schemes</p> <p>b. State Level Awards: Six Awards, as follows:</p> <p>i. Three for State Level (One Award for 1st position, One Award for 2nd position and One Award for 3rd position)</p> <p>ii. Three for top-three performing districts (One Award for district on 1st position, One Award for district on 2nd position and One Award for district on 3rd position) based on the scoring parameter given in Annexure – B.</p> <p>c. District Level Awards: Three in each District (one each for 1st, 2nd & 3rd position)</p>
6.	<p>APPLICATION FOR AWARDS AND EVALUATION:</p> <p>1. The applications can be submitted in any of the subject areas indicated in Annexure A.</p> <p>2. The ‘Empowered Committee’ (<i>for State Level Awards</i>) and the ‘District Level Empowered Committee’ (<i>for District Level Awards</i>) shall be empowered to receive applications directly, or through a portal made for this purpose, or through the department (<i>concerned</i>).</p> <p>3. The Government shall be competent to nominate the State-Level Flagship schemes, and the Administrative Secretary (<i>concerned</i>) shall be competent to recommend the names of employees within the State Level Flagship scheme so nominated.</p>
7.	<p>THE INDICATIVE LIST OF SECTORS AND SUBJECT AREAS:</p> <p>The Indicative list of Sectors, Sub-Sectors and Subject Areas are provided at Annexure-A.</p>
8.	<p>PROCEDURE FOR APPLICATION</p> <p>i. Submission of online application on the URL Portal <i>haryanagoodgovernanceawards.haryana.gov.in</i>, or manually directly to the “Empowered Committee” or the “District –Level Empowered Committee”</p> <p>ii. The employee is allowed to submit advance copy of their success story in advance through portal as well as through regular dak.</p> <p>iii. The last date for submission of Applications to the ‘Empowered Committee’ and ‘District Level Empowered Committee’ shall be 5th December, 2024.</p> <p>iv. The Finalization of the recommendations for the Awards by Government (for State-Level Flagship Schemes), ‘Empowered Committee’ (for State Level Awards) and ‘District Level Empowered Committee’ (for District Level Awards) will be done, preferably before 10th December, 2024.</p> <p>Note:- The dates may be revised by the General Administration Department its own level with the approval of Chief Secretary to Government, Haryana.</p>
9.	<p>FORMAT OF APPLICATIONS:</p> <p>1. The applicants can be individual employees and / or teams and / or officers or group of employees.</p> <p>2. The applicant can submit their applications to “Head of Office” or “Head of Department” or “Administrative Secretary”, who will then forward the applications to ‘Empowered Committee’ or ‘District Level Empowered Committee’.</p> <p>3. There shall be no specific format for the application for the Award, however, the applicants shall submit the following Information along-with the Application:</p> <p>a. Project Statement of not more than 200 words, containing details of the Programme/ Initiative, Strategies Adopted in Implementation, Period of Implementation, Exceptional Achievements and Outcomes, Positive Impact, Scalability and Sustainability</p> <p>b. Presentation (in Power-point format of up-to 10 slides)</p> <p>c. Payee Code as per HRMS (if allotted by NIC)</p> <p>d. Name</p> <p>e. Designation</p> <p>f. Place of Posting/ Deployment.</p>
10.	<p>SHORTLISTING FOR AWARD:</p> <p>1. The Government (for State-Level Flagship Schemes), ‘Empowered Committee’ (for State Level Awards) and ‘District Level Empowered Committee’ (for District Level Awards) shall be competent to short-list candidates for up-to three times the number of awards to be given.</p>

	2. The Government (for State-Level Flagship Schemes), 'Empowered Committee' (for State Level Awards) and 'District Level Empowered Committee' (for District Level Awards) shall be competent to call any of the applicants for a presentation, or interview, if it so desires, to assess the suitability of the application for an award.
11.	COMPETENT AUTHORITY FOR APPROVAL The competent authority for the approval of awards shall be 1. Government of Haryana, for the State-Level Flagship Schemes and State Level Awards 2. Deputy Commissioner of the concerned District for District level awards.
12.	INTERPRETATION, RELAXATION AND REMOVAL OF DOUBT: For Interpretation or Removal of any doubt, the matter may be referred to the Government.

VIVEK JOSHI,
Chief Secretary to Government, Haryana,
General Administration Department.

Annexure-A

List of Sectors, Sub-sectors and Subject areas

SN	Sector	Sub-sector	Subject areas
1.	Economic	Commerce & Industries	Ease of Doing Business Growth of Industries Growth in MSME Establishments
		Agriculture & Allied Sectors	Growth Rate of Agriculture and Allied Sector Food Grains Production Horticulture Produce Milk Production Crop Insurance
		Environment	Availability of State level Action Plan for Climate Change Change in Forest Cover
		Economic Governance	Gross State Domestic Product (GSDP) Growth Rate Growth in Per Capita Income Fiscal Deficit as a Percentage of GSDP State's Own Tax Revenue Receipts to Total Revenue Receipts Debt (Total Outstanding Liabilities) to GSDP
2.	Infrastructure	Public Infrastructure & Utilities	Access to Potable Water Jal Jeevan Mission (JJM) Towns Declared ODF Villages Declared ODF Connectivity to Rural Habitation Access to Power Supply Availability of 24x7 Power Supply Energy Availability Against the Requirement Growth of Per Capita Power Consumption
3.	Social	Human Resource Development	Quality of Education Retention Rate at Elementary School Level Gender Parity Enrolment Ratio of SC & ST Skill Trainings Imparted Placement Ratio Including Self—employment
		Social Welfare	Sex Ratio at Birth Health Insurance Coverage Rural Employment Guarantee Unemployment Housing for All Economic Empowerment of Women Empowerment of SCs, STs, OBCs and Minorities Disposal of SC/ ST Atrocity Cases by Courts Rights and Protection of Children

SN	Sector	Sub-sector	Subject areas
		Citizen Centric Governance	Number of Services Provided Through Electronic format
		Judiciary and Public Security	Conviction Rate Availability of Police Personnel Population of Women Police Personnel Disposal of Court Cases Disposal of Cases by Consumer Courts
		Public Health	Operationalisation of 24x7 Facility at PHCs Availability of Doctors & Paramedical Staff at PHCs MMR IMR TFR Immunization Achievement

Annexure – B

Methodology and Index for ranking of districts to be used for Good Governance Day awards				
No	Department	Schemes	Proposed Weight-age	Proposed Formula
1	Service delivery	Saral Score	10	$[(\text{Saral Score} - 8.5)/1.5] \times 100$ as on Nov, 2024
		CM Window	7.5	$[(\text{Total no. of complaints disposed off} - \text{Total no. of complaints overdue}) / \text{Total complaints received}] \times 100$ (as on 30 Nov. 2024)
		Jan Samvaad	7.5	$[(\text{Total no. of archived submissions} - \text{Total no. of overdue submissions}) / \text{Total submissions received}] \times 100$ (as on Nov, 2024)
		Total	25	
2	Health	Beti Bachao Beti Padhao (Sex ratio at birth)	5	$[(\text{Score of concerned district} - \text{Minimum score among all districts}) / (\text{Maximum score among all districts} - \text{Minimum score among all districts})] \times 100$
		Ayushman Bharat	4	$(\text{No. of Ayushman Cards made} / \text{Total eligible population}) \times 100$
		Nirogi Haryana	5	$(\text{Total population screened} / \text{Total eligible population}) \times 100$
		Immunization	3	$[(\text{Immunization as on Nov, 2024} - \text{Immunization as on Nov, 2023}) / \text{Immunization as on Nov, 2023}] \times 100$
		TB Mukht Bharat	3	Percentage population screened as on November, 2024
		Total	20	
3	Education	10th Board Results	3	Percentage change between academic year 2024 and 2023
		12th Board Results	4	Percentage change between academic year 2024 and 2023
		% of Girls Students enrolling for 11th class from 10th pass out	4	Percentage of girl students enrolling
		School Drop Out Rate	4	100 - Percentage of school dropout rate
		Total	15	
4	Agriculture	MFMB	2	$\{[(\text{Percentage Kharif registration between 2024} - \text{2023} + \text{Percentage Rabi registration between 2023} - \text{22})]/2\} \times 10$
		Total	2	
5	MMAPUY	Loan disbursal under various schemes	5	$[\text{Percentage of approved applications} + ((\text{Total loan disbursed} / \text{Total in principal loans approved}) \times 100)]/2$
		Total	5	

Methodology and Index for ranking of districts to be used for Good Governance Day awards				
No	Department	Schemes	Proposed Weight-age	Proposed Formula
6	Law and Order	Conviction rate	5	Percentage of conviction rate in heinous crimes from Jan 2024 - November 2024
		Revenue Court	5	(No. of court cases disposed including Tehsildar, SDMs, Collector Court/ Total no. of cases pending)*100 between Jan 2024 - Nov 2024
		Response time of Dial 112	5	1-[(Response time of concerned district – Minimum response time among all districts) / (Maximum response time among all districts – Minimum response time among all districts)]*100
		Total	15	
7	Development & Panchayat	CM Announcements	5	[(No. of announcements commissioned - No. of announcements pending)/ Total no. of announcements made]*100 as on 30 Nov. 2024
		MGNAREGA	3	[(Man days as on Nov,2024 - Man days as on Nov,2023) / Man days as on Nov,2023]*100
		D-Plan	2	Percentage of utilization in the year 2023-24
		Total	10	
8	Innovation/ Pilot projects	District specific project	5	Objective analysis of impact on Good Governance by the committee which may be constituted at HQ.
		Total	5	
9	SBM	SBM Rural	2	(1-Rank/22)*100
		SBM Urban	1	Swachh Survekshan Awards,2023 If, Municipal Corporation, Rank between 1-100 = 50 marks Rank between 101-250 = 40 marks If, Municipal Council, Municipal Committee, Ranks between 1-100 = 25 marks each Ranks between 101-250 = 20 marks each
		Total	3	
		Grand Total	100	