

अण्डमान तथा निकोबार प्रशासन

Andaman and Nicobar Administration

सचिवालय/Secretariat.

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Port Blair, dated the 28<sup>th</sup> February 2020.

**CIRCULAR**

**Subject: Vacancy Circular for appointment of Superintending Engineer (Civil) in Andaman Public Works Department, A&N Administration on deputation (ISTC) basis.**

It is proposed to fill up two (02) post of Superintending Engineer (Civil), (General Central Service) Group 'A' Gazetted (Ministerial) carrying the Pay Level - 13 (₹ 123100-215900) in the Andaman Public Works Department under A&N Administration on deputation (ISTC) basis from the officers under the Central Govt./State Government/Public Sector undertakings/Semi Govt./autonomous or statutory organization and possessing the following experience and other eligibility conditions of appointment.

**Deputation (Including short term contract):**

Officers under the Central Government/State Govt./UT Administration/PSUs/Universities/recognized Research Institutions/Semi-Government or Autonomous Bodies or Statutory Organizations:

(a)

(i) holding analogous posts on regular basis in the parent cadre/departement.

OR

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in Level-12 (Rs.78800-209200) in the Pay Matrix or equivalent in the parent cadre or department; OR

(iii) with ten years service in the grade rendered after appointment thereto on a regular basis in Level-11 (Rs.67800-208700) in the Pay Matrix or equivalent in the parent cadre or department; AND

(b) Possessing the following educational qualification and experience

(i) Degree in Civil Engineering of a recognized University/Institute

OR

Having passed Part 'A & B' Examination of the institution of Engineers (India) in Civil Engineering

(ii) 10 years experience in Planning or Execution or Maintenance of Civil Engineering Projects.

The departmental officer in the feeder category who are in the direct line of Promotion will not be eligible for consideration for appointment on deputation. Similarly, Deputationist shall not be eligible for consideration for appointment by promotion.

(Period of Deputation (ISTC) including period of Deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Govt. shall ordinarily not to exceed five years. The maximum age limit for appointment by Deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications).

*Note: for the purpose of appointment on Deputation basis, the service rendered on regular basis by an officer, prior to 01.01.2016, the date from which the revised pay structures based on the VIIth CPC recommendation has been extended, shall be deemed to be the service rendered in the corresponding Grade Pay/Pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised Pay Scale of Pay into one Grade with a common Grade Pay/Pay Scale and where this benefit will extend only for the post(s) for which the Grade Pay/Pay scale is the normal replacement grade without any upgradation.*

It is requested that the Circular may be given wide publicity by circulating it to eligible officers and applications of such eligible candidate as are desirous of being consider for the aforesaid post and who can be relieved immediately on selection may be forwarded alongwith the bio-data (in duplicate) in the prescribed application form together with the following documents within 15.04.2020.


**List of documents to be attached with the nomination:**

- i. Statement of Bio-data in the prescribed Proforma (as per Annexure-I) in duplicate duly signed by the Volunteering Officer and forwarded through proper channel.
- ii. Vigilance clearance certificate.
- iii. Integrity certificate.
- iv. Statement of penalty (Major/Minor) imposed if any.
- v. ACR dossier or ACRs for the last five years (it may kindly be noted that in case of photo of ACRs the same should be attested one each page by an officer not below the rank of Under Secretary or equivalent rank).

The application form for this purpose can be obtained from the Office of the Chief Engineer, APWD, Nirman Bhawan, Port Blair, A&N Islands, Pin-744101 upto 31.03.2020. Applications can also be downloaded from the website of the A&N Administration as well as APWD viz. [www.and.nic.in](http://www.and.nic.in) or [www.apwd.and.nic.in](http://www.apwd.and.nic.in).

The application and the bio-data duly specifying (i) the name (ii) address (iii) date of birth (iv) education qualifications (v) detail of present employees (vi) the details of post presently held (vii) present pay scale (viii) present salary (ix) details of experiences (x) vigilance clearance certificate (xi) Integrity certificate (xii) Statement of penalty (Major/minor) imposes, if any and (xiii) ACRs dossier or ACRs for the last five years and forwarded by the employer should reach the office of the CE, APWD by 15.04.2020.

Incomplete applications and applications forwarded without the complete set of essential documents listed above, shall be rejected. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

  
Joint Secretary (FWD)  
A&N Administration  
(F.No.2-62/2019-PWD)

# **PROFORMA OF BIO-DATA**

1.	Name and address in BLOCK letters	
2.	Date of birth (in Christian era)	
3.	Date of retirement under Central / State Government Rules	
4.	Educational Qualifications	
5.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed for the post, state the authority for the same)	

		Qualifications / Experience required	Qualifications / Experience possessed by the officer
Essential	(a)	(i)	
		(ii)	
	(b)	(i)	
		(ii)	

6.	Please state clearly whether in the lights of entries made by you above, you meet the requirements of the post	
7.	Details of past service in chronological order (please enclosed separate sheet, authenticated by your signature, if required)	

Name of the Office/Organization	Post held	Period for which post held		Scale of pay	Nature of duties in brief
		From	To		
8.	Nature of present employment i.e. whether adhoc or regular				
9.	In case the present Employment is held on deputation / contract basis, please states:				
	a) The date from which on deputation / contract				
	b) Period of appointment on deputation / contract				
	c) Name of the parent office / organization to which candidate belongs				
	d) Scale of pay in the parent department				
	e) Date from which drawing that scale in the parent department against regular appointment				
10.	Additional details about present employment				
	Please State whether working under :-				
	a) Central Government				
	b) State Government				
	c) Autonomous Organizations				
	d) Government undertakings				
	e) Universities				
11.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.				
12.	Total emoluments per month drawn				
13.	Additional information, if any which candidate would like to mention in support of one's suitability for the post. Enclose a separate sheet, if required.				
14.	Whether belongs to SC / ST				
15.	Remarks				

Date:

Signature of the candidate  
Address:

## VERIFICATION / CERTIFICATE TO BE FURNISHED BY THE EMPLOYER

It is certified that the information furnished by Mr. / Ms. .... has been checked as per the service record of the individual and found correct.

Records of service of Mr. / Ms. .... who has applied for post of Superintending Engineer (Civil), APWD, A & N Administration has been carefully examined and it is certified that there is no doubt about his / her integrity.

Neither any disciplinary proceedings are pending nor a decision has been taken to initiate disciplinary proceedings against Mr. / Ms. .... who has applied for the post of Superintending Engineer (Civil), APWD, A & N Administration.

In the event of his / her selection Mr. / Ms. .... will be relieved of his / her duties in this office.

(Signature with office seal)

Name:

Designation:

Tele No.

Date:

Note: Incomplete applications or applications not in accordance with the format / particulars will not be entertained.

## STATEMENT OF PENALTIES FOR THE LAST TEN YEARS IN RESPECT OF

Mr. / Ms. ....

Sl. No.	Name of the penalty	Details of penalty	Period	Remarks

(Signature with office seal)

Name:

Designation:

Tele. No.

Dated:

Note: Kindly furnish 'Nil' statement if no penalty has been imposed.



## TERMS AND CONDITIONS OF APPOINTMENT

1. In addition to pay the selected persons will be entitled to DA as admissible.
2. Special compensatory allowance and Island Special Allowance as admissible under rules.
3. Rent free unfurnished accommodation subject to general review from time to time.
4. Free sea passage once in a year for self and family members while proceeding / returning from leave in accordance with the orders in force from time to time.
5. Deputation allowance as admissible under rules.
6. Tenure: Initially for a period of 1 (one) year, which may be extended in accordance with the rules.
7. They shall be governed by the relevant rules and order in force from time to time in respect of the Government servants of their category serving under the Andaman & Nicobar Administration.
8. The officer selected for appointment on deputation basis will have the option either to get his pay fixed in the deputations post or to draw pay of the post held by him in his parent department plus deputation allowances in accordance with and, subject to the condition, as modified from time to time and such other general or special orders issued by the Ministry of Finance.
9. The period of deputation / contract of official shall not ordinarily exceed four years. The maximum age limit for appointment by transfer on deputation shall not be exceeding 36 years, as on the closing date of receipt of application.
10. The officer once selected shall not be allowed to withdraw or refused to join and it shall be responsibility of sponsoring authority to release the selected officers within a month of the issue of appointment letter / order.

To

The Chief Secretaries / all State Governments to circulate the vacancies among all State Department autonomous / statutory organization public undertaking department.

1. Andhra Pradesh (Hyderabad)
2. Arunachal Pradesh (Itanagar)
3. Assam (Guwahati)
4. Bihar (Patna)
5. Chattisgarh (Raipur)
6. Delhi
7. Goa (Panaji)
8. Gujarat (Ahmedabad)
9. Haryana (Chandigarh)
10. Himachal Pradesh (Shimla)
11. Jammu & Kashmir (Srinagar)
12. Jharkhand (Ranchi)
13. Karnataka (Bangalore)
14. Kerala (Trivandrum)
15. Madhya Pradesh (Bhopal)
16. Maharashtra (Mumbai)
17. Manipur (Imphal)
18. Meghalaya (Shillong)
19. Mizoram (Aizawl)
20. Nagaland (Kohima)
21. Orissa (Cuttack)
22. Punjab (Chandigarh)
23. Rajasthan (Jaipur)
24. Sikkim (Gangtok)
25. Tamil Nadu (Chennai)
26. Tirpura (Agartala)
27. Uttar Pradesh (Lucknow)
28. West Bengal (Kolkata)
29. Chandigarh
30. Pondicherry
31. Daman & Diu
32. Dadara Nagar Haveli & Daman and Diu
33. Lakshadweep
34. Ladakh
35. Telengana
36. Uttarakhand

**ANNEXURE - B**

The Secretary to the Government of India under various ministries to circulate the vacancies amongst the eligible candidate for filling up the post of Superintending Engineer (Civil), APW, A & N Administration.

1.	The Secretary Minister of External Affairs, Room No. South Block, New Delhi - 110 011	2.	The Secretary Minister of Rural Development Room No. 48, Krishi Bhawan New Delhi - 110 001
3.	The Secretary Minister of Defence, Room No. 104 South Block, New Delhi - 110 011	4.	The Secretary Information & Broadcasting, Parliamentary Affairs, Room No. 210, Shram Shakti Bhawan, New Delhi - 110 001.
5.	The Secretary Minister of Human Resource Development Room No. 30, 1C-Wing, Shastri Bhawan, New Delhi - 110 001.	6.	The Secretary, Development of North - Eastern Region, Minister of Panchayati Raj, Youth Affairs & Sports, Room No. 201, Shastri Bhawan, New Delhi - 110 001.
7.	The Secretary Minister of Agriculture and Minister of Consumer Affairs, Food & Public Distribution, Room No. 120, Krishi Bhawan, New Delhi - 110 001	8.	The Secretary Minister of Coal, Room No. 353- Wing, Shastri Bhawan, New Delhi - 110 003.
9.	The Secretary Minister of Railways, Room No. 239, Rail Bhawan, New Delhi - 110 001.	10.	The Secretary Minister of Social Justice & Empowerment, Room No. 120, Shram Shakti Bhawan, New Delhi - 110001
11.	The Secretary Minister of Home Affairs, Room No. 104, North Block, New Delhi - 110 001.	12.	The Secretary Minister of Labour & Employment Room No. 120, Shram Shakti Bhawan, New Delhi - 110 001.
13.	The Secretary Minister of Chemicals & Fertilizers and Minister of Steel, Room No. 192, Udyog Bhawan, New Delhi - 110 011.	14.	The Secretary Minister of Environment & Forests Room No. 423, Parvathan Bhawan, New Delhi - 110 003.
15.	The Secretary Minister of Urban Development, Room No. 106, C-Wing, Nirman Bhawan, New Delhi - 110 011.	16.	The Secretary Minister of Communications & Information Technology, Electronic Niketan Lodhi Road, New Delhi - 110 003
17.	The Secretary Minister of Mines, Room No. 101C, C- Wing, Shastri Bhawan, New Delhi.	18.	The Secretary Minister of Health & Family Welfare, Room No. 150-A Nirman Bhawan, New Delhi - 110 003.



19.	The Secretary Minister of Finance, Room No. 134 North Block, New Delhi - 110 001	20.	The Secretary Minister of Overseas Indian Affairs, Akbar Bhawan, 10 <sup>th</sup> Floor, Chanakya-puri, New Delhi.
21.	The Secretary Minister of Small Scale Industries and Minister of Agro & Rural Industries, Room No. 168, Udyog Bhawan, New Delhi - 110 011.	22.	The Secretary Minister of Petroleum, Room No. 201 Shastri Bhawan, New Delhi - 110 001.
23.	The Secretary Minister of Shipping, Road Transport & Highways, Room No.504, Transport Bhawan, New Delhi- 110 001.	24.	The Secretary Minister of Water Resources, Room No. 210, Shram Shakti Bhawan, New Delhi - 110 001.
25.	The Secretary Minister of Textiles, Room No. 130 A, Udyog Bhawan, New Delhi - 110 011.	26.	The Secretary Heavy Industries & Public Enterprises, Udyog Bhawan, New Delhi.
27.	The Secretary Minister of Commerce & Industry, Udyog Bhawan, New Delhi - 110 011.	28.	The Secretary Company Affairs, Room No. 437, C- Wing, New Delhi.
29.	The Secretary Minister of Law & Justice, Room No. 401, Shastri Bhawan, New Delhi - 110 001	30.	The Secretary Science & Technology, Ocean Development, CSIR Building, Rafi Marg, New Delhi.
31.	The Secretary Minister of Power, Room No. 201, Shram Shakti Bhawan, New Delhi - 110 001.		

## ANNEXURE - C

Sl. No.	Department
1.	Chief Engineer, APWD, Nirman Bhawan, A & N Administration, Port Blair.
2.	Director Accounts & Budget, A & N Administration, Port Blair.
3.	Director of Agriculture, A & N Administration, Port Blair.
4.	Director of Animal Husbandry & Veterinary Services, A & N Administration, Port Blair.
5.	Director of Civil Supplies & Consumer Affairs, A & N Administration, Port Blair.
6.	Deputy Commissioner, South Andaman, Port Blair.
7.	Deputy Commissioner, Nicobar, Nicobar District.
8.	Deputy Commissioner, North & Middle Andaman, Mayabunder.
9.	Superintendent of District Jail, A & N Islands, Port Blair.
10.	Director of Industries, A & N Administration, Port Blair.
11.	Director of Education, A & N Administration, Port Blair.
12.	Superintending Engineer, Electricity Department, A & N Administration, Port Blair.
13.	Director of Employment & Training, A & N Administration, Port Blair.
14.	Director of Fisheries, A & N Administration, Port Blair.
15.	Principal Chief Conservator of Forest & Environment, A & N Administration, Port Blair.
16.	Director of Health Services, A & N Administration, Port Blair.
17.	Director of Information, Publicity & Tourism (Tourism Division), A & N Administration, Port Blair.
18.	Director of Information, Publicity & Tourism (IP Division), A & N Administration, Port Blair.
19.	Principal, JNRM College, Port Blair
20.	Principal, Dr. B. R. Ambedkar Institute of Technology, Dollygunj.
21.	Director General of Police, A & N Islands, Port Blair.
22.	Registrar of Co-operative Societies, A & N Islands, Port Blair
23.	Director of Rural Development, A & N Administration, Port Blair.
24.	Director of Science, Technology & Pollution, Port Blair
25.	Director of Shipping Services, A & N Administration, Port Blair.
26.	Director of Social Welfare, A & N Administration, Port Blair.
27.	Director of Statistics, A & N Administration, Port Blair.
28.	Director of Transport, A & N Administration, Port Blair.
29.	Director of Tribal Welfare, A & N Administration, Port Blair.
30.	Director of Youth Affairs, Sports & Culture, A & N Administration, Port Blair.
31.	CEO, Zilla Parishad, N & M Andaman, Mayabunder
32.	CEO, Zilla Parishad, South Andaman, Port Blair
33.	Chief Engineer-cum-Chief Administrative Officer, ALHW, Port Blair.