



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(Ministry of AYUSH, Govt. of India)

68, Ashok Road, Near Gole Dak Khana, New Delhi - 110 001

Phone: 23730417-18, 23351099, 23721472. Fax - 23711657

E-Mail: mdniy@yahoo.co.in Website: www.yogamdniy.nic.in

File No. 16-19/2020-Estt.

Date: 31 July, 2020

CIRCULAR

Applications are invited for filling up of **one post of Deputy Director (Finance & Administrative) (Group-A) on deputation /short term contract basis** in the Morarji Desai National Institute of Yoga, Ministry of AYUSH, Govt. of India, New Delhi. The advertisement of the same has already been released in Employment News on 25.07.2020. The terms and conditions of the same are also available on MDNIY website **www.yogamdniy.nic.in:**

2. The details of qualifications, experience, age etc. and other terms and conditions to fill up the post is given at **Annexure 'A'**. The prescribed application form is attached at **Annexure 'B'**.
3. It is requested to kindly give wide publicity of these vacancies among employees of your Ministry/Department and other Institutions under your control/jurisdiction so as to ensure that applications should reach MDNIY before **24th September, 2020** the closing date of receipt of hard copy of application and for candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Lahul & Spiti District and Pangi Sub Division of Chamba, Distt of Himachal Pradesh, A&N Island or Lakshdweep or abroad the last date is also **24th September, 2020**.

(Prakash Chandra Joshi)
Administrative Officer
For Director

Encl. As above.

Forwarded with compliments to:

1. The Director (VS), Ministry of AYUSH, Govt. of India, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi-110023
2. The Under Secretary (KBS), Office Block-III, 2nd Floor, NBCC Complex, East Kidwai Nagar, New Delhi-110023
3. All the Ministries / Departments of Govt. of India.
4. All National Institutes/Councils under Ministry of AYUSH.
5. All Chief Secretary States/UTs.
6. All University.

[As per list attached]

Services-II Branch

Diary No

Date

74913

11/08/20


MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of AYUSH, Govt. of India

68, Ashoka Road, New Delhi-110 001

Ph: 23721472, 23351099 Telefax: 23718301, 23711657

 E-Mail: mdniy@yahoo.co.in Website: www.yogamdniy.nic.in
VACANCY NOTICE

Applications are invited on deputation / short term contract basis for filling up of one post of Deputy Director (Finance & Administration) (Group-A), in the Morarji Desai National Institute of Yoga, Ministry of AYUSH, Govt. of India, New Delhi as per eligibility criteria given below:

S. No.	Name of Post	Pay Scale	Eligibility Criteria
1.	Deputy Director (Finance & Administration)	Level-11 (Rs.67700-Rs.208700/-) [6 th CPC Scale; PB-3 (Rs.15600-39100) + GP Rs.6600/-]	By Deputation including short Term Contract: Officers, holding analogues/ equivalent post on regular basis, of Central Govt./State Govt./Statutory Organization/Autonomous Bodies/ PSUs/University or Research Institution. OR Section Officers/equivalent post with 8 years experience in Administration/Finance/Vigilance in PB-3 (Rs.15600-39100) with GP of Rs.5400/- (Level-10 under 7 th CPC).

The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personals & Training from time to time. The willing and eligible Officers should send their applications for the post in the enclosed format (proforma) through the cadre controlling authority addressed to the **Director, Morarji Desai National Institute of Yoga, 68 Ashok Road, New Delhi-110001, within 60 days from the date of publication of this circular in the Employment News i.e. 25.07.2020.** The vacancy circular and Proforma can also be downloaded from Institute's website <http://www.yogamdniy.nic.in>.

The Cadre Controlling Authority, while forwarding the application must enclose vigilance clearance including whether disciplinary case is pending or being contemplated against the officer Major/Minor Penalty statement for the last 10 years. Integrity Certificate & photocopies of Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs) for the last five years duly attested on each page by a Gazetted Officer Cadre Controlling Authority may ensure that the applicant fulfills all the eligibility.

Director



मोरारजी देसाई राष्ट्रीय योग संस्थान (मो.दे.रा.यो.सं.)
MORARJI DESAI NATIONAL INSTITUTE OF YOGA (MDNIY)

आयुष मंत्रालय, भारत सरकार
 (Ministry of AYUSH, Govt. of India)
 68, अशोक रोड़, नई दिल्ली -110001
 68, Ashok Road, New Delhi-110001

PROFORMA

1.	Name	
2.	Post applied for	
3.	a) Present post held (whether regular, ad-hoc or on deputation basis).	
	b) If presently on deputation, please indicate designation of the post held in the parent office/cadre and scale of pay of that post along with the present basic pay in that grade.	
4.	Present Pay Band and Grade Pay (also mention Basic Pay)	
5.	Date of getting the present scale on regular basis.	
6.	Date of Birth	
7.	Date of entry into service (including service & batch)	
8.	Date of retirement	
9.	Office Address	
10.	Phone & FAX Number with STD code	
11.	E-mail address	
12.	Education Qualifications	
13.	Position held since entry into service (in chronological order)	
	Designation & Place of posting	Scale of Pay (pre-revised)
	From	To
	Whether post held on regular or ad-hoc basis	

14.	Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant field, age on closing date of applications and period are fulfilled.	
15.	Name and address, telephone number of concerned officer in the office of the Cadre Controlling Authority.	

Note: Column 14 & 15 must be filled.

Date:

Signature of the candidate

Particulars of the applicant verified

Signature of Cadre Controlling Authority
Along with stamp

ANNEXURE-I

(Cadre clearance and Vigilance clearance) **FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY**

1.	Whether the officer meets eligibility requirement as on the closing date of application	
2.(i)	Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity (If Yes the details to be given)	
2.(ii)	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result	
2.(iii)	Whether any punishment was awarded to the officer during last 10 years and if so that date of imposition and details of the penalty	
2.(iv)	Is any disciplinary/criminal proceedings or charge sheet pending against the officer as on date [If so details to be furnished including reference no., if any of the Commission]	
2.(v)	If any action contemplated against the officer as on date [If so details to be furnished]	
2.(vi)	Date of filling of latest IPR	
3	Whether cadre clearance for the officer by the Competent Authority has been granted.	
4	Whether integrity of the officer is certified.	

It is certified that the information/entries furnished by the officer has been verified from the service records of the Officer.

Date

Signature.....

Name

Designation (with stamp).....