

IMMEDIATE

No. 49/53/2009-6SII

From

The Chief Secretary to Government, Haryana.

To

As shown in the list.

Dated Chandigarh, the 4<sup>th</sup> June, 2009.

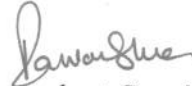
Subject: Filling up the post of First Secretary, in the Permanent Mission of India (PMI), WTO, Geneva.

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Sir,

I am directed to enclose a copy of letter No. 3/1/2009-FA(UN), dated 27.04.2009 received from Under Secretary to Government of India, Department of Personnel and Training, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) latest by 13.06.2009.

Yours faithfully,

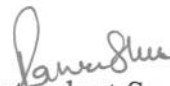


Superintendent Services-II,  
for Chief Secretary to Government, Haryana.

Endst. No. 49/53/2009-6SII

Dated, Chandigarh, the 4<sup>th</sup> June, 2009.

A copy is forwarded to SIO, NIC, Haryana Civil Secretariat, Chandigarh for placing in website of Chief Secretary to Government Haryana.



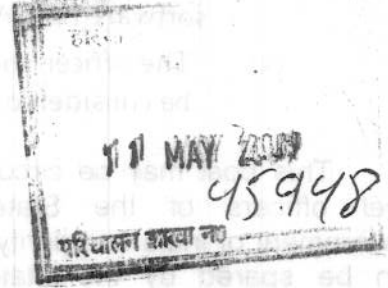
Superintendent Services-II,  
for Chief Secretary to Government Haryana.

No.- 3/1/2009-FA(UN)  
Government of India  
Ministry of Personnel, Public Grievances & Pension  
Department of Personnel & Training

North Block, New Delhi-110001  
Dated the 27<sup>th</sup> April, 2009

To,

1. The Chief Secretaries,  
All State Governments
2. All Secretaries,  
Ministries/Departments of Government of India



Subject:- Filling up the post of First Secretary, in the Permanent Mission of India (PMI), WTO, Geneva.

Sir/Madam,

It is proposed to fill up the vacancy of First Secretary, in the Permanent Mission of India (PMI), WTO, Geneva likely to arise on 25<sup>th</sup> July, 2009.

2. Officers of the rank of Deputy Secretary/Director of the Government of India or equivalent level are eligible for the post. Officers applying for this post should possess the following qualifications and experience:

A. Mandatory

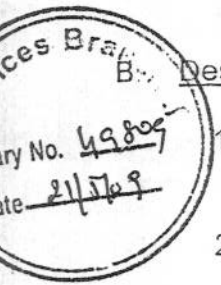
1. Officers having 2 years cumulative work experience in Commerce, Trade and Industry.
2. The officer should be familiar with the functioning of the WTO and have knowledge of the legal agreements.

B. Desirable

1. The officer should have experience in the Trade Policy division of the Department of Commerce.
2. The officer should have ability to handle International negotiations.

It is further required that:

- (i) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (ii) The officer should be clear from vigilance angle.
- (iii) The officer should not be debarred from central deputation.
- (iv) The officer should have at least "Very Good" Service record.
- (v) The officer should not be over 54 years of age on the date of occurrence of vacancy.
- (vi) The officer should not have been posted on an assignment in a foreign/captive post of the GOI, earlier.



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- (vii) The officer should not have been nominated for foreign training or should not be on training or foreign assignment currently.
- (viii) The officer should not be on study leave or long leave.
- (ix) The officer should have proficiency in standard computer software (MS Word, MS Excel, MS Outlook)
- (x) The officer should be at least 3 batches below the next batch to be considered for empanelment as Joint Secretary.

4. This post may be circulated amongst all the Deputy Secretary/Director level officers of the State Governments/Ministries/Departments of the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to this Department along with cadre clearance, vigilance clearance, detailed bio-data and certified ACR grading of the last five years. For officers working in the State Government, it may also be ensured that the 'Cooling Off', after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation as per rules.

5. It is requested that the application of the eligible candidate(s) may please be forwarded so as to reach this department not later than 31<sup>st</sup> May, 2009.

Yours faithfully,

( G. Srinivasan)

Under Secretary to the Government of India

Copy to:

- 1: Ministry of Commerce & Industry, Department of Commerce, w.r.t.

## LIST

<u>Sr.No.</u>	<u>Name of the Officer S/Shri/Smt</u>	<u>Batch</u>	<u>Present Posting</u>
1.	Ashok Khemka, IAS	1991	M.D. Haryana Warehousing Corpn.
2.	Anil Malik, IAS	1991	Director-cum-Special Secertary, Agriculture.
3.	G. Anupama, IAS	1991	Additional Director, HIPA, Gurgaon.
4.	A.K. Singh, IAS	1991	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.
5.	H. S Malik, IAS	1991	Special Secretary, Renewable Energy Sources and Health Departments.
6.	Vimal Chandra, IAS	1991	Commissioner, Hisar Division, Hisar
7.	Phateh Singh, IAS	1991	M.D.Haryana Seeds Development Corporation.
8.	M. P. Bansal, IAS	1992	Managing Director, Women Development Coprn.
9.	D.P. S. Nagal, IAS	1992	Commissioner, Gurgaon Division, Gurgaon and Spl. Commissioner, Health & Nutrition Mewat Area, Gurgaon, Managing Director, Haryana Mineral Ltd., New Delhi and Chairman, Mewat Dev. Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) © 196 of 2001.
10.	Mohinder Kumar, IAS	1992	Commissioner, Ambala Division, Ambala and Principal RTI, Ambala
11.	Deepti Umashankar, IAS	1993	Administrator, HUDA, Gurgaon
12.	T. K. Sharma, IAS	1993	Joint Secretary to Govt. Haryana, Archives Department, Registrar, Pt. B.D.Sharma, University of Health Science, Rohtak and Director, Medical Education & Research, Haryana.
13.	Balbir Singh Malik, IAS	1993	Administrator, HUDA, Hisar
14.	Suresh Kumar Goyal, IAS	1993	Special Secretary, Revenue & Disaster Management Department.
15.	R.P. Gupta, IAS	1993	Administrator, HUDA (Hqrs), Panchkula.
16.	Anurag Aggarwal, IAS	1994	Addl, M.D. Haryana Vidyut Prasaran Nigam and M.D.Dakshin Haryana Bijli Vitran Nigam Hisar
17.	R S Doon, IAS	1994	Deputy PSCM
18.	Vijayendra Kumar, IAS	1995	M.D.Uttar Haryana Bijli Vitran Nigam, Panchkula and Addl., M.D. Haryana Vitran Prasaran Nigam
19.	M S Seharawat, IAS	1995	D.C. Mewat at Nuh
20.	O P Langayan, IAS	1995	M.D. Haryana Agro Industries Corpn.
21.	Suprabha Dahiya, IAS	1995	Administrator, HUDA, Rohtak
22.	Chander Parkash, IAS	1995	Joint Commissioner-II, Municipal Corporation, Gurgaon.
23.	Chhajju Ram Rana, IAS	1995	Commissioner, M.C. Faridabad.
24.	Raj Bir Singh, IAS	1995	Joint Secy. To Govt., Haryana, Secretariat Establishment and Monitoring & Coordination.
25.	Subhash Chandra, IAS	1995	M.D. Haryana Dairy Development Coop. Fed.
26.	Neelam P. Kasni, IAS	1996	Director-cum-Joint Secretary, Social Justice & Empowerment and Welfare of SCs and BCs Departments and M.D. Haryana BCs & EWS Kalyan Nigam and M.D. Haryana SCs Finance & Development Copn.Ltd.
27.	Brijendra Singh, IAS	1998	Deputy Commissioner, Faridabad.
28.	Rajeev Ranjan, IAS	1998	Secretary, Haryana Board of School Education, Bhiwani.
29.	Vidya Dhar, IAS	1998	Joint Secretary to Govt, Haryana, Technical Education.
30.	Vijay Singh, IAS	1999	Joint Secretary to Government, Haryana, Industrial Training and Health Departments.
31.	Shri O.P.Sheoran, IAS	1999	Deputy Commissioner, Hisar
32.	Nitin Kumar Yadav, IAS	2000	Deputy Commissioner, Jhajjar
33.	Pankaj Agarwal, IAS	2000	Deputy Commissioner, Kurukshetra