

No. 49/54/2011-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 22nd June, 2011.

To

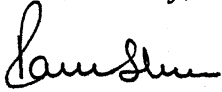
As per list enclosed.

Subject: Filling up of one post of Joint Director General (Finance and Accounts) on deputation in Archaeological Survey of India, New Delhi.

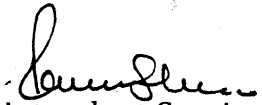
Madam/ Sir,

I am directed to refer to the subject cited above and to enclose a copy of letter No.1-3/2011-ASI/AS, dated 23.05.2011 received from Government of India, Ministry of Culture, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(PAWAN SHARMA)
Superintendent Services-II.

A copy, along with a copy of enclosures is forwarded to the Financial Commissioner and Principal Secretary to Government Haryana, Home Department for information and necessary action.


Superintendent Services-II.

To

The Financial Commissioner and Principal Secretary to
Government Haryana, Home Department.

U.O. No. 49/54/2011-6SII

Dated, Chandigarh, the 22nd June, 2011.

✓ **INTERNAL DISTRIBUTION**
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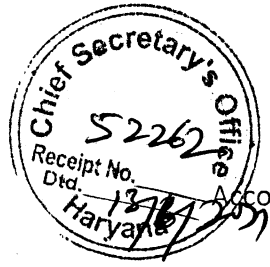
LIST

Sr. No.	Name of the Officer S/Shri/Smt.	Batch	Presnet Posting
1.	D. Suresh, IAS	1995	M.D.Haryana Minerals Ltd, New Delhi and Commissioner,M.C., Faridabad
2.	Neelam P. Kasni,IAS	1996	Deputy Commissioner,Karnal andCommissioner, M.C.Karnal.
3.	Rajeev Ranjan,IAS	1998	Joint Secretary to Govt.,Haryana, Finance Department, Member Secretary, 4 th State Finance Commission, Haryana and Director, Institutional Finance & Credit Control,Haryana
4.	Ramesh Krishan, IAS	1998	Joint Secretary, Cooperation Department.
5.	Nitin Kumar Yadav,IAS	2000	Administrator,HUDA, Gurgaon and Additional Labour Commissioner (NCR), Gurgaon.
6.	Pankaj Agarwal,IAS	2000	Deputy Commissioner, Sonapat
7.	Pradeep Kasni, IAS	2000	Joint Secretary, Home-II Department, Joint Commissioner, Gurdwara Elections, Haryana and .Joint Secretary, Animal Husbandry.
8.	Vikas Gupta, IAS	2001	Deputy Commissioner, Rohtak and Commissioner, M.C.,Rohak
9.	Pankaj Yadav,IAS	2001	Joint Secretary, Revenue & Disaster Management-II Department, Director, Consolidation of Holdings, Director, Land Records, Haryana, Special Collector(H.Q.) and Special LAO, Haryana.
10.	Vijay S. Dahiya, IAS	2001	Deputy Commissioner, Fatehabad
11.	Amneet P.Kumar,IAS	2001	Deputy Commissioner, Kaithal
12.	Praveen Kumar, IAS	2001	Joint Secretary, Land Use Board, Deputy Commissioner, Faridabad
13.	M.L.Kaushik, IAS	2001	Joint Secretary to Govt. Haryana, General Administration Department.

F.No.1-3/2011-ASI/AS
Government of India
Ministry of Culture

Dated : 23.05.2011
New Delhi

OFFICE MEMORANDUM



Subject: filling up of one post of Joint Director General (Finance and Accounts) on deputation in Archaeological Survey of India, New Delhi.

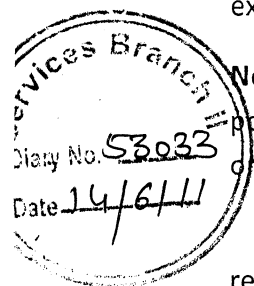
The undersigned is directed to state that for filling up of one post of Joint Director General (Finance and Accounts) in the Pay Scale of Rs. 37,400-67,000 + Grade Pay Rs. 8700/-, on deputation in Archaeological Survey of India, New Delhi, an Attached office under the Ministry Of Culture, applications are invited from the eligible and willing officers of the Indian Audit and Accounts Service (IA & AS), Customs and Central Excise Indian Audits and Accounts Service (IAAS), Indian Post and Telecommunication Accounts and Finance Service (IPS&TAFS), Indian Railway Traffic Service (IRTS), Indian Railway Accounts Service (IRAS), Indian Civil Accounts Services, Indian Defence Accounts Service (IDAS) possessing 5 years' experience in audit or accounts in a Central/State Government or Semi Government organizations and fulfilling the following conditions:

- (i) holding analogous post on regular basis in the parent cadre/department; or
- (ii) with five years' service in grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs. 15,600+39,100 GP Rs. 7600/- in the parent cadre/department.
- (iii) possessing ten years' of administrative experience.

Note 1: The maximum age limit for appointment by deputation shall not exceed fifty six years as on the closing date for receipt of applications.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years.

The incumbent would be responsible for Budget, Expenditure, Accounts and Audit related works of the ASI. Eligibility criteria, etc. for the post are at Annexure I. The period of deputation will be regulated in terms of DOPT instructions issued from time to time. The applications, in duplicate, in the prescribed proforma at Annexure II.,



along with photocopies duly attested by Gazette officer of the complete and up-dated A. C.R. dossier for the last 5 years of the officers, along with vigilance clearance, cadre clearance, integrity certificate of the officer who could be spared in the event of his/her selection, may be forwarded, **within 45 days** from of issue of this Circular. Advance copies of applications received after the last date or otherwise found incomplete are liable to be rejected. Names of only candidates who can be relieved immediately on selection, may be forwarded.


(B.L. Meena)

Under Secretary to the Govt. of India
Ph. No. 011-2338 4261

1. All Ministries/Departments of Govt. of India All Ministries/ Departments of Govt. of India with the requested to give wide publicity in their Attached and Subordinate offices .
2. Comptroller and Auditor General of India
3. Controller General of Civil Accounts

Bio-Data Proforma

1. Name & address (in Block letters) :
2. Date of birth in (Christian era) :
3. Date of retirement under Central Government: :
4. Educational qualifications :
5. Service to which belong :
6. Whether belongs to SC/ST :
7. Please state clearly whether in the light of entries made
By you above, you meet the requirements of the post
8. Details of Employment, in chronological order.
Enclose a separate sheet, duly authenticated by your
Signature in the space below is sufficient.

Office/Institution/Orgn. Post held. From to. Scale of pay& Basic pay. Nature of duties

9. Nature of present employment i.e. ad-hoc or (Temporary) quasi-permanent or permanent
10. In case the present employment is held on deputation/contract basis, please state:
 - a. The date of initial appointment
 - b. Period of appointment on deputation/contract;
11. Additional details about present employment. Please state whether working under:
 - (a) Central Government
 - (b) State Government
 - (c) Autonomous Organization
 - (d) Government undertaking
 - (e) Universities
12. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Existing total emoluments drawn per month.
14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
15. Remarks

Signature of the candidate
and address

Forwarding Note by the Employer:

It is certified that:

- (i) Information given in the above proforma furnished by Shri / Smt./Km.....has been verified from his/her record and found correct.
- (ii) The applicant is clear from vigilance angle
- (iii) The integrity of the applicant is beyond doubt.
- (iv) That no major/minor penalty has been imposed on the applicant in last 10 years.
- (v) The cadre controlling authority of the applicant has given its clearance for his applying for the above post.
- (vi) The attested copies of ACR Dossier of the applicant is enclosed with the application.

(Signature with seal of the authorized signatory
on behalf of the employer)