

No. 49/55/2005-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the ⁴⁴30 August, 2011.

To

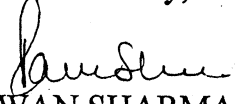
As per list enclosed.

Subject: Applications Invited from eligible officers for filling up four vacancies of Administrative Members in the Central Administrative Tribunal (CAT), at the Hyderabad, Jodhpur, Patna and Principal Bench (Delhi) of CAT.

Sir/Madam,

I am directed to enclose a copy of D.O. No. A.11013/15/2011-AT, dated 10th August, 2011 received from Government of India, Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(PAWAN SHARMA)
Superintendent Services-II.


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LIST

Sr. No	Name S/Shri/Smt./K	Batch	Present Posting
1.	Urvashi Gulati, IAS	1975	Chief Secretary to Government, Haryana, General Admn, Personnel, Training, Vigilance Parliamentary Affairs and Administrative Reforms Departments and Secretary Incharge of Plan Coordination and FCPS.
2.	Raj Kumar, IAS	1977	Financial Commissioner and Principal Secretary to Govt, Haryana, Revenue & Disaster Management and Consolidation Departments.
3.	Krishna Mohan, IAS	1977	Financial Commissioner and Principal Secretary to Govt, Haryana, Cooperation Department.
4.	Manik B Sonawane, IAS	1977	Financial Commissioner and Principal Secretary to Government, Haryana, Social Justice & Empowerment and Welfare of Scheduled Castes and Backward Classes Departments.
5.	S.C. Choudhary, IAS	1977	Financial Commissioner and Principal Secy to Govt. Haryana, PW(B&R) and Architecture Departments.
6.	N.K.Jain, IAS	1978	Commissioner & Secretary to Government, Haryana, Fisheries Department.
7.	Shakuntla Jakhu, IAS	1978	Financial Commissioner & Principal Secretary to Govt., Haryana, Food and Supplies Department.
8.	Ajit. M Sharan, IAS	1979	Financial Commissioner and Principal Secretary to Govt, Haryana, Finance, Planning and Technical Education Departments.
9.	Ramendra Jakhu, IAS	1979	Financial Commissioner and Principal Secretary to Government, Haryana, Excise & Taxation Deptt.
10.	Samir Mathur, IAS	1980	Financial Commissioner & Principal Secretary to Govt., Haryana, Home, Jails, Criminal Investigation and Administration of Justice Departments.
11.	Chhatar Singh, IAS	1980	Chief Coordinator, Investment Promotion Centre, New Delhi and Principal Secretary to C.M., Haryana



Rajeev Kapoor
Joint Secretary
Tel. No. 23093668

भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नॉर्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL AND TRAINING
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES
AND PENSIONS
NORTH BLOCK, NEW DELHI-110001

D.O.No. A.11013/15/2011-AT

10th August, 2011

Dear Sir / Madam

Applications are invited from eligible officers for filling up four vacancies of Administrative Members in the Central Administrative Tribunal (CAT). The vacancies are likely to arise at the Hyderabad, Jodhpur, Patna and Principal Bench (Delhi) of CAT. However, position of vacancies may undergo a change and selected candidates would be posted to a Bench where vacancy is available at the time of posting. It may also be noted that Members are liable to be transferred to any of the 17 Benches of CAT depending on exigency of work.

2. The Administrative Tribunals Act, 1985 was amended by the Administrative Tribunals (Amendment) Act, 2006 (No. 1 of 2007). As per sub-sections (2) and (3) of Section 8 of the Act:

“(2) A Member shall hold office as such for a term of five years from the date on which he enters upon his office extendable by one more term of five years:

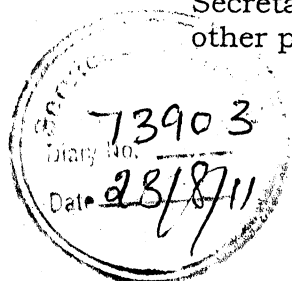
Provided that no Member shall hold office as such after he has attained the age of sixty-five years.

(3) The conditions of service of Chairman and Members shall be the same as applicable to Judges of the High Court.”

3. The eligibility conditions as per Sub-section 2(a) of Section 6 of the Administrative Tribunals Act, 1985 as amended by the Administrative Tribunals (Amendment) Act, 2006 provides that-

“(2) A person shall not be qualified for appointment,-

(a) as an Administrative Member, unless he has held for at least two years the post of Secretary to the Government of India or any other post under the Central or State Government and carrying the scale of pay which is not less than that of a Secretary to the Government of India for at least two years or held a post of Additional Secretary to the Government of India for at least five years or any other post under the Central or State Government carrying the scale of



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pay which is not less than that of Additional Secretary to the Government of India at least for a period of five years;"

Provided that the officers belonging to All-India services who were or are on Central Deputation to a lower post shall be deemed to have held the post of Secretary or Additional Secretary, as the case may be, from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Secretary or Additional Secretary, as the case may be, and the period spent on Central deputation after such date shall count for qualifying service for the purposes of this clause;"

4. For the Administrative Members already working in CAT/SATs who want to apply afresh, provisions of Section 10A of the Administrative Tribunals Act, 1985 as inserted by the Administrative Tribunals (Amendment) Act, 2006 shall be applicable which provides that-

"10A. The Chairman and Member of a Tribunal appointed before the commencement of the Administrative Tribunals (Amendment) Act, 2006 shall continue to be governed by the provisions of the Act, and the rules made thereunder as if the Administrative Tribunals (amendment) Act, 2006 had not come into force:

Provided that, however, such Chairman and the Members appointed before the coming into force of Administrative Tribunals (Amendment) Act, 2006, may on completion of their term or attainment of the age of 65 or 62 years, as the case may be, whichever is earlier may, if eligible in terms of Section 8 as amended by the Administrative Tribunals (Amendment) Act, 2006 be considered for a fresh appointment in accordance with the selection procedure laid down for such appointments subject to the condition that the total term in office of the Chairman shall not exceed five years and that of the Members, ten years."

Current Members, who are completing their term between 1st January and 30th June, 2012, would be eligible to apply if fulfilling the other conditions.

The candidature of eligible Members of the CAT/SATs willing to be considered for a fresh appointment may accordingly be recommended by the Chairman, CAT/SATs.

5. It is requested that this circular be given wide publicity and names of such eligible officers who are willing to be considered for the post of Administrative Member in the Central Administrative Tribunal may be forwarded along with their applications in the prescribed proforma (attached). While forwarding the applications, the following points may be kept in mind:-

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- (i) Quasi judicial experience with knowledge and experience in dealing with service matters and laws would be essential.
 - (ii) It should be clearly stated that the officer(s) is/are clear from vigilance angle. In case any penalty had been imposed in the past against any officer under the relevant Service Rules, the details of the same may also be furnished.
 - (iii) Original CR/APAR dossiers, failing which certified copies of CR/APAR for the last ten years in respect of recommended officers, may also be sent positively along with the applications.
 - (iv) Interested officers may also send advance copies of their applications. However, advance copies of the applications would be considered only if the actual applications are later received with all the above necessary requirements from the cadre controlling authorities.


5. 6. The applications should reach the Secretary, Department of Personnel and Training, North Block, New Delhi - 110001 on or before 3rd October, 2011. **It will not be possible to consider applications received after the due date.**

7. The Central Administrative Tribunal has seventeen regular Benches across the country. The appointment in the Central Administrative Tribunal shall carry an All India transfer liability. The selected persons are liable to be posted to any place having a Bench of the Central Administrative Tribunal depending on the availability of the vacancies / exigencies of work.

8. It has also been our experience in the past that sometimes persons selected for appointment seek extension of time on one pretext or the other and quite often decline to join later. It is made clear that persons selected would have to join within three weeks from the date of issue of appointment order failing which the appointment would be cancelled.

With regards,

Yours sincerely,


(Rajeev Kapoor)

**Ms. Urvashi Gulati,
Chief Secretary,
Government of Haryana,
Chandigarh**

ANNEXURE

PARTICULARS/BIO-DATA FOR THE POST OF ADMINISTRATIVE MEMBER IN CENTRAL ADMINISTRATIVE TRIBUNAL

1. Name:
2. Date of Birth:
3. Educational Qualifications:
4. Whether the candidate is (*Strike out whichever is not applicable)
 - (a) A Member of All -India Service, or
 - (b) A Member of any Central Service, or
 - (c) A Member of Indian Legal Service, or
 - (d) A Member of any State Service, or
 - (e) Any other service (Please indicate name/details)
 - (a) In the case of an All India Service please indicate the name of Service, concerned cadre and the year of allotment:
 - (b) In the case of Central Services, the name of the service and year of allotment, along with the date from which in Grade 1 or Group A or Class 1 as the case may be:
 - (c) In the case of Indian Legal Service, the name of the service and year of allotment, along with the date from which in Grade I or Group A or Class I as the case may be:
 - (d) In the case of any State Service, the name of the state, service and the date from which the candidate is in Grade 1 or Group A or Class 1 as the case may be:
5. Date of Superannuation:
6. Designation of Present/Last Post held:
7. (a) Office Address & Telephone Number:
(b) Residential Address & Telephone Number:
(c) Correspondence Address (along with Mobile Number and Email ID):
8. Details of post held (indicated below) qualifying for appointment as Administrative Member (* **Strike out whichever is not applicable**)
 - (a) **at least for two years** held the post of a **Secretary to the Government of India** or its equivalent (specify period), or

(b) **at least for five years**, held the post of an **Additional Secretary to the Government of India** or its equivalent (specify period), or

(c) **at least for five years**, held the post of a Secretary/Additional Secretary to the Government of India or its equivalent (specify period separately).

(In the case of All India Service, whether any period, mentioned above, covered by proforma promotion. If so, details thereof and attach a copy of the order)

9. The details of Post(s) held since joining service (including proforma promotion if any) may please be indicated in the descending order i.e. from higher post to the lower one, in the following proforma:

S.No.	Post held	Pay scale	Period		Nature of work
			From	To	

10. Details of experience in handling service related matters (Please elaborate):

11. Details of quasi-judicial experience (Please elaborate):

(SIGNATURE)