

No. 49/78/2010-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 14<sup>th</sup> September, 2011.

To

As per list enclosed.

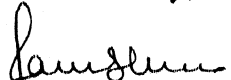
Subject: Filling up the post of Development Commissioner Special Economic Zone, Cochin under Department of Commerce by promotion/transfer on deputation-reg.

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Sir/Madam,

I am directed to refer to the subject cited above and to enclose a copy of letter No.A-4/20/2010-SEZ, dated 19<sup>th</sup> August, 2011 received from Government of India, Ministry of Commerce & Industry, Department of Commerce (SEZ Section), New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

  
(PAWAN SHARMA)  
Superintendent Services-II.

  
**INTERNAL DISTRIBUTION**  
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**LIST**

Sr.No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	S. K. Goyal, IAS	1993	Special Secretary, Irrigation and MD, HSMITC.
2.	Anurag Agarwal, IAS	1994	Special Secretary, Personnel, Training, Vigilance and Parliamentary Affairs, Director, Training (ex-officio) and Inquiry Officer, Vigilance Departments and Director, Science & Technology, Haryana.
3.	M S Seharawat, IAS	1994	Chief Executive, Haryana Khadi & Village Industries Board.
4.	Suprabha Dahiya, IAS	1994	Administrator, HUDA, Rohtak.
5.	Vijayendra Kumar, IAS	1995	Director-cum-Special Secy., Secondary Education Department
6.	Chander Parkash, IAS	1995	District Commissioner, Jhajjar
7.	Chhajju Ram Rana, IAS	1995	District Commissioner, Bhiwani.
8.	Rajbir Singh, IAS	1995	Special Secy. to Govt., Haryana, Secretariat Establishment and Monitoring & Coordination.
9.	Subhash Chandra, IAS	1995	Director-cum-Spl.Secy. Welfare of SCs & BCs Department and M.D., Haryana SCs Finance Dev.Corp. Ltd. and M.D. BCs & Economically Weaker Sections Kalyan Nigam.
10.	Neelam P. Kasni, IAS	1996	Deputy Commissioner, Karnal and Commissioner, M.C.Karnal

No. A-4/20/2010-SEZ  
Government of India  
Ministry of Commerce & Industry  
Department of Commerce  
(SEZ Section)  
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Udyog Bhawan, New Delhi  
Dated the 19<sup>th</sup> August, 2011  
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CIRCULAR

**Subject: -** Filling up the post of Development commissioner Special Economic Zone, Cochin under Department of Commerce by promotion/transfer on deputation - Reg.

The undersigned is directed to say that one post of Development Commissioner, Special Economic Zone, Cochin (in the Pay Band of Rs.37400-67000(PB-4) and Grade pay of Rs. 8700/- under Department of Commerce is required to be filled up immediately by promotion/ transfer on deputation. The details regarding eligibility criteria etc. are given in Annexure-I

2. The pay etc. of the officer selected will be regulated in accordance with the extant DOPT guidelines as amended from time.

3. Applications of suitable officers in the proforma given at Annexure-II (in triplicate) along with complete ACRS for the last five years with integrity certificate, vigilance clearance and a certificate that no major/minor penalty has been imposed on the applicant during the last 10 years, may be forwarded to Shri Anup Wadhawan, Joint Secretary, Room No. 163, Department of Commerce, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi - 110107 within 30 days from the date of publication of this circular in the Employment News. Applications not in the prescribed format or received after the last date or not accompanied with requisite documents will not be entertained.

(R.K. Pandey)

Under Secretary to the Govt. of India

Encl: As above.

To,

1. All Ministries/Departments of Government of India.
2. All Officers of the rank of Under Secretary and above in Department of Commerce.
3. NIC, DOPT for uploading the circular on their website.
4. NIC, Department of Commerce, for uploading the circular of the website of DOC.
5. All chief Secretary (All State Governments/ All Union Territories).
6. Development Commissioner, Cochin SEZ with the request that the vacancy circular may be published in the employment news by giving 30 days time from the date of publication. Thereafter application received by the Cochin SEZ may be forwarded to this Ministry along with a copy of the employment news.

**ANNEXURE-I**

1. **Name of the post** : One post of Development Commissioner, Cochin SEZ, Cochin
2. **Classification** : General Central Service, Group 'A' Gazetted, Ministerial
3. **Scale of pay** : Rs. 37400-67300 (PB-4) Grade pay Rs. 8700/-
4. **Method of recruitment** : Promotion / transfer on deputation
5. **Eligibility\*** :
  - I Officers of All India Services and Central Services, Group 'A' eligible for appointment as Director in the Central Government and having experience in industrial development, foreign trade, estate development and administration.
  - II Officer under the Central Government :-
    - (a) (i) holding analogous posts on regular basis; or  
(ii) with 5 years' regular service in posts in the Pay Band of Rs. 15600-39100/- (PB-3) and Grade Pay of Rs. 7600/- or equivalent; or  
AND
    - (b) Possessing experience in industrial development, foreign trade, estate development and administration.
  - III The Departmental Joint Development Commissioner with 5 years' regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, same shall be deemed to have been filled by promotion.

**Note:-** The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation / Department of the Central Govt. shall not exceed five years. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of applications).

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**PROFORMA**

(To be filled in triplicate )

1. Name
2. Father's / Husband's Name
3. Date of Birth
4. Date of Retirement under Central Government Rules
5. Educational Qualifications
6. Training Courses attended, if any
7. Research Publications, if any
8. Date of Entry in the service / Government service
9. Languages known
10. Experience as per details of service
11. Name of the post held substantively, if any, and the scale of pay thereof
12. Present scale of pay (with grade pay) & date from which it is drawn
13. Address of the applicant with contact number
14. Whether belongs to SC / ST / OBC
15. Additional information, if any

Signature of the applicant

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**CERTIFICATE**

( To be given by the Head of the Department )

Certified that the particulars furnished above have been verified and found to be correct.

It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.

Signature of the Head of the Department  
(with rubber stamp)