

No. 49/115/2011- 6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Date, Chandigarh, the 22nd December, 2011.

To

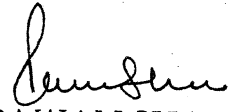
As per list enclosed.

Subject:- Filling up of one post of Additional Director General in Films Division, Mumbai.

Sir/Madam,

I am directed to refer to the subject cited above and to enclose a copy of letter No.A-12025/10/2011-F(A), dated 7th November, 2011 received from Government of India, Ministry of Information and Broadcasting, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services-II Branch) at the earliest.

Yours faithfully,

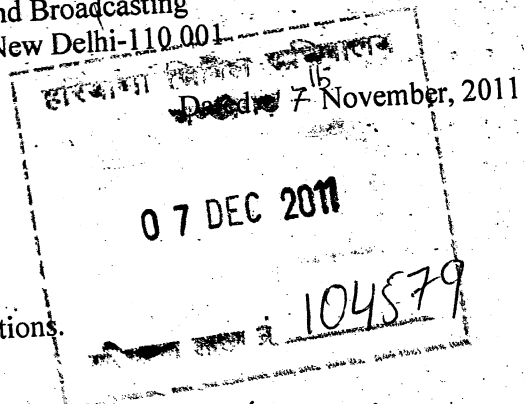
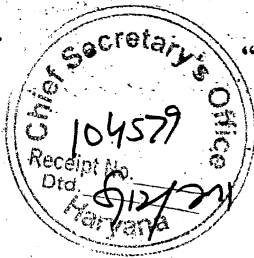

(PAWAN SHARMA)
Superintendent Services-II.

INTERNAL DISTRIBUTION

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LIST

Sr. No	Name S/Shri/Smt./K	Batch	Present Posting
1.	Jyoti Arora, IAS	1987	M.D.HVPN and Special Secretary, Power and Director General, Power Reforms, Haryana.
2.	T.C. Gupta, IAS	1987	Director General-cum-Special Secretary, Town & Country Planning, Urban Estates.
3.	S.N. Roy, IAS	1987	Special Secretary to Govt., Haryana, Administrative Reforms Department.
4.	Avtar Singh, IAS	1987	Director General, Technical Education, Director General -cum-Special Secretary, Environment Department
5.	Rajiv Arora, IAS	1987	M.D.HSIIDC and MD, Haryana Financial Corporation
6.	Tarun Bajaj, IAS	1988	M.D. Haryana Power Generation Corpn. Ltd...
7.	T.V.S.N.Prasad, IAS	1988	Chief Administrator, Haryana Agriculture Marketing Board, Panchkula.
8.	Mahavir Singh, IAS	1989	Special Secretary Finance and Director General -cum-Special Secretary, Employment Department
9.	Arun Kumar, IAS	1989	Director General, State Transport, Haryana, Adviser, Civil Aviation, Haryana and Special Secretary, Civil Aviation and Transport Departments & Director General, Renewable Energy, Haryana
10.	Shiv Raman Gaur, IAS	1989	Director General -cum- Spl. Secretary, Information, Public Relations & Cultural Affairs and Grievances Departments and Additional Principal Secretary to CM.
11.	Krishan Kumar, IAS	1989	M.D., Haryana Warehousing Corporation
12.	P. R. Vishnoi, IAS	1989	Special Secretary, Health Department
13.	Sudhir Rajpal, IAS	1990	Commissioner, M.C., Gurgaon.
14.	Sumita Misra, IAS	1990	CEO, Haryana, Commissioner & Secretary to Govt., Haryana, Elections Department
15.	Ankur Gupta, IAS	1990	Managing Director, HARTRON, Special Secretary, Electronics & Information Technology and Director, Information Technology, Haryana
16.	Anurag Rastogi, IAS	1990	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.
17.	Anand Mohan Sharan, IAS	1990	Additional Resident Commissioner, Haryana Bhawan, New Delhi and Administrator, TFAH, Director General -cum-Special Secretary, Development & Panchayats Department. and Managing Director, Haryana Tourism Corporation and Director General-cum-Special Secretary, Tourism & Hospitality Departments.
18.	Satwanti Ahalawat, IAS	1990	Labour Commissioner, Haryana and Special Secretary to Govt. Haryana, Labour Department.
19.	Sant Kumar, IAS	1990	Transport Commissioner, Haryana and Special Secretary, Transport Department and Secretary O/o Lokayukta, Haryana
20.	Ashok Khemka, IAS	1991	Director General-cum-Spl. Secy., Social Justice & Empowerment.
21.	Vineet Garg, IAS	1991	State Project Director, Haryana Prathmic Shiksha Priyojna Parishad and Project Director, Rastriya Madhyamic Shiksha Abhiyan(RMSA).
22.	Anil Malik, IAS	1991	M.D.HAFED
23.	Sandeep Garg, IAS	1991	MD, HLRDC and Special Secretary, Agriculture Department
24.	A.K. Singh, IAS	1991	M.D., Uttar Haryana Bijli Vitaran Nigam, Panchkula, Additional M.D. Haryana Vidyut Prasarn Nigam Ltd.
25.	H. S Malik, IAS	1991	Special Secretary, Revenue & Disaster Management-II Department, Director General, Consolidation of Holdings, Land Records, Haryana, Special Collector(H.Q.) and Special LAO, Haryana.
26.	Vimal Chandra, IAS	1991	Managing Director, Federation of Cooperative Sugar Mills Ltd. (Sugarfed), Panchkula.
27.	Phateh Singh, IAS	1991	Director General -cum-Special Secretary, Archives and Archaeology & Museums Department.
28.	Arun Kumar Gupta, IAS	1992	Director General, Food & Supplies, Haryana and Special Secretary to Govt. Haryana, Food & Supplies Deptt. & MD, CONFED
29.	M. P. Bansal, IAS	1992	Commissioner, Hisar Division, Hisar
30.	Pushp Raj Singh, IAS	1992	Special Secretary Home-I Department
31.	D.P. S. Nagal, IAS	1992	Chief Administrator, Haryana Urban Development Authority, Panchkula and Director General-cum-Special Secretary, Urban Local Bodies and Project Director, Swarn Jayanti Shehri Rozgar Yojna and State Urban Development Society, Haryana.
32.	Mohinder Kumar, IAS	1992	Secretary to Governor, Haryana
33.	Ashok Kumar Yadav, IAS	1993	Director General -cum-Special Secretary, Agriculture
34.	T. K. Sharma, IAS	1993	Commissioner, Gurgaon Division, Gurgaon, Spl. Commissioner, Health & Nutrition, Chairman, Mewat Development Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) © 196 of 2001 and Commissioner, Rohtak Division, Rohtak
35.	Balbir Singh Malik, IAS	1993	Director General-cum-Special Secretary, Higher Education
36.	S. K. Goyal, IAS	1993	Special Secretary, Irrigation and MD, HSMITC.
37.	R.P. Gupta, IAS	1993	Registrar, Cooperative Societies, Haryana



To

The Chief Secretary,
State Governments / Union Territory Administrations.

Subject: Filling up of one post of Additional Director General in Films Division, Mumbai.

Sir,

I am directed to say that it is proposed to fill up one post of Additional Director General, General Central Service, Group "A" Gazetted (Non-Ministerial) in the Pay Band 4 in the pay scale of Rs.37400-67000 with Grade Pay of Rs.10000/- in Films Division, Mumbai which is a subordinate office under the Ministry of Information & Broadcasting. The post is to be filled by deputation (including short-term contract) from amongst the Officers under the Central or State Government or Union Territory Administration or Universities or Recognised Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations:

- (i) Holding analogous post on regular basis in the parent cadre or department; or
(ii) With three years service in the grade rendered after appointment thereto on a regular basis in Pay Band 4 in the pay scale of Rs.37400-67000 with Grade Pay of Rs.8700 or equivalent in the parent cadre or department; and

(b) possessing the following educational qualifications and experience;-

Essential:

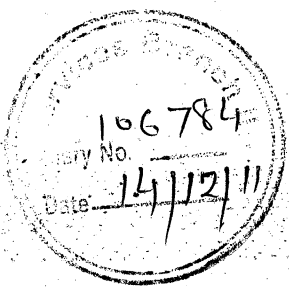
- (i) Degree of a recognized University or equivalent; and
(ii) 18 Years experience out of which minimum 5 years experience in Personnel Management and Administration or Mass Media Management or Mass Media Development in Government or Autonomous Organisation.

Desirable:

- (ii) Degree or Diploma of minimum 2 years' duration in film production including Direction, Cinematography, Editing, Sound Recording;

OR

Diploma in Mass Communication with knowledge of production of Motion Pictures of Short Films including documentary films.



Note-1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration of appointment by promotion.

Note-2: Period of deputation (Including Short-Term Contract) in another ex-cadre post held immediately preceding the appointment in the same or some other organization or department of the Central Government, shall ordinarily not exceed 5 years. The maximum age limit for appointment by deputation (Including Short-Term Contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

Note-3 : For the purpose of appointment on deputation (Including Short-Term Contract) basis, the service rendered on a regular basis by an officer prior to 01.01.2006 (The date from which the revised pay structure based on the 6th CPC recommendations has been extended) shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

3. The pay and allowances of the officers selected will be regulated in accordance with the Department of Personnel and Training's O.M.No.2/29/91-Estt (Pay-II) dated the 5th January, 1994 as amended from time to time.

3. It is requested that the applications of the Officers who are eligible and can be spared immediately in the event of their selection may be sent to this Ministry (In duplicate) in the proforma at Annexure, addressed to **Deputy Secretary (Films), Ministry of Information & Broadcasting, Room No.547, A-Wing, Shastri Bhawan, New Delhi** along with their bio-data and up-to-date Confidential Reports/APARs of last five years within **45 days** from the date of publication of this advertisement in the Employment News. While forwarding the applications, it is requested also to furnish an Integrity Certificate in respect of the Officers in addition to Vigilance Clearance and also a certificate to the effect that no major/minor penalty was imposed on the officer during last 10 years. No application will be entertained which is found incomplete or received after the last date of submission and / or which has been forwarded without complete and up-to-date character rolls, vigilance clearance and other documents duly verified by an officer not below the rank of Under Secretary to the Government of India.

Yours faithfully,



(K.Ramakrishnan)

Deputy Secretary to the Govt. of India

Tele: 011-23073775

Copy to:

1. All Ministries/Departments of the Government of India, with the request that the vacancies may be circulated among the eligible officers in the Ministry / Department including Public Sector Undertakings, Statutory or Autonomous Organisations etc. under their control.

2. University Grants Commission, Bahadurshah Zafar Marg, New Delhi with the request to circulate the vacancies among the eligible officers.
3. All Media Units of the Ministry of Information & Broadcasting with the request that the vacancies may be circulated among the eligible officers.
4. Bureau of Public Enterprises, Block No.14, CGO Complex, Lodhi Road, New Delhi-3 with the request to circulate the vacancies among the eligible officers in the Public Sector Undertakings.
5. The Director General, Films Division, 24-Dr.G.Deshmukh Marg, Mumbai-26
6. The Director General, DAVP, Sookhana Bhawan, CGO Complex, New Delhi for publication in the Employment News (English and Hindi version). Six (6) copies of the Employment News in which the advertisement is published may be sent to this Ministry.
7. The Chief Editor, Employment News, East Block IV, Level 5-7, R.K.Puram, New Delhi-110 066 with the request that this may be published in the Employment News at the earliest.
8. The Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
9. All Desk Officers/Section Officers in the Ministry of I & B
10. Spare copies

K.R. Krishnan

(K.Ramakrishnan)

Deputy Secretary to the Govt. of India

PROFORMA

**APPLICATION FOR THE POST OF ADDITIONAL DIRECTOR GENERAL IN THE
PAY BAND OF RS.37400-67000 WITH GRADE PAY OF RS.10,000/- (PB-4) ON
DEPUTATION (INCLUDING SHORT TERM CONTRACT) IN FILMS DIVISION,
MUMBAI UNDER MINISTRY OF INFORMATION AND BROADCASTING.**

1. Name and address in block letters :
2. Date of Birth (in Christian Era) :
3. Date of retirement under Central/State
Govt.Rules
4. Educational Qualifications :
5. Whether Educational and other qualifications
required for the post are satisfied. (if any
qualification has been treated as equivalent
to the one prescribed in the Rules; state the
authority for the same)

Qualifications/ Experience required

Qualifications/ Experience
possessed by the officer

Essential (1)

(2)

(3)

Desirable (1)

(2)

6. Please state clearly whether in the light :
of entries made by you above, you meet
the requirement of the post

7. Details of Employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Sr.No.	Office/Instt./Orgn.	Post held	From	to	Scale of Pay & Basic Pay	Nature of Duties (in detail)
(1)	(2)	(3)	(4)	(5)	(6)	(7)

8. Nature of present employment, i.e., Ad-hoc or :
Temporary or Quasi-Permanent or Permanent.

9. In case the present employment is held on deputa-
tion/contract basis, please state:-

- (a) The date of initial appointment.
(b) Period of appointment on deputation/contract.
(c) Name of the parent office/organization to which
you belong.

10. Additional details about present employment.

(Please state whether working under (indicate the name of
your employer against the relevant entry)

- (a) Central Government
(b) State Government
(c) Autonomous Organization
(d) Government Undertakings
(e) Universities
(f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of Pay ? If yes, give the :
date from which the revision took place and also
indicate the pre-revised scale.
13. Total emoluments per month now drawn :
14. Additional information, if any, which
you would like to mention in support of
your suitability for the post.
(This among other things may provide information
with regard to (i) additional academic qualifications
(ii) professional training and (iii) work experience
over and above prescribed in the Vacancy
Circular/Advertisement)
(Note: Enclose a separate sheet, if the space is insufficient)
15. Please state whether you are applying for deputation
(ISTC)/Absorption/Re-employment Basis. (Officers under
Central/State Governments are only eligible for " Absorption".
Candidates of non-Government organizations are eligible only
for Short-Term Contract)

16. Whether belongs to SC/ST? :

17. Remarks. :

(The candidates may indicate information with
regard to (i) Research publications and reports and
special projects (ii) Awards/Scholarship/Official Appreciation
(iii) Affiliation with the professional bodies/ institutions/
societies and (iv) any other information.
(Note: Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware
that the Curriculum Vitae duly supported by documents submitted by me will also be
assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate
Address

Date

Countersigned
(Employer with Seal)