

No. 49/24/2012-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 6th April, 2012.

To

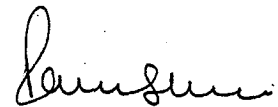
As per list enclosed.

Subject: Filling up of one post of Officer on Special Duty (Urban Transport) on deputation basis in the PB-4 of pay scale of Rs. 37400-67000 plus Grade Pay of Rs. 10,000/- in the Ministry of Urban Development.

Madam /Sir,

I am directed to refer to the subject cited above and to enclose a copy of Office Memorandum No.A/35018/1/2012-Admn-I, dated 12th March, 2012 received from Government of India, Ministry of Urban Development, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,



(PAWAN SHARMA)
Superintendent Services-II.

INTERNAL DISTRIBUTION

e-champion

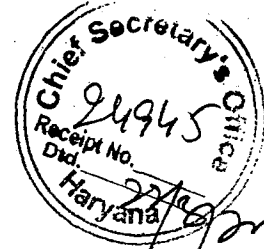
LIST

Sr.No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	T.C. Gupta, IAS	1987	Director General-cum-Special Secretary, Town & Country Planning, Urban Estates.
2.	S.N. Roy, IAS	1987	Special Secretary to Govt., Haryana, Administrative Reforms Department.
3.	Avtar Singh, IAS	1987	Director General, Technical Education, Director General -cum-Special Secretary, Environment Department
4.	Rajiv Arora, IAS	1987	M.D., HSIIDC and MD, Haryana Financial Corporation
5.	Tarun Bajaj, IAS	1988	Managing Director, Haryana Vidyut Prasaran Nigam, Special Secretary, Power Department and Director General, Power Reforms, Haryana
6.	T.V.S.N. Prasad, IAS	1988	Chief Administrator, Haryana Agriculture Marketing Board, Panchkula.
7.	Mahavir Singh, IAS	1989	Special Secretary Finance and Director General -cum-Special Secretary, Employment Department
8.	Arun Kumar, IAS	1989	Director General, State Transport, Haryana, Adviser, Civil Aviation, Haryana and Special Secretary, Civil Aviation and Transport Departments & Director General, Renewable Energy, Haryana
9.	Shiv Raman Gaur, IAS	1989	Director General -cum- Spl. Secretary, Information, Public Relations & Cultural Affairs and Grievances Departments and Additional Principal Secretary to CM.
10.	Krishan Kumar, IAS	1989	M.D., Haryana Warehousing Corporation
11.	Sudhir Rajpal, IAS	1990	Commissioner, M.C., Gurgaon.
12.	Sumita Misra, IAS	1990	CEO, Haryana, Commissioner & Secretary to Govt., Haryana, Elections Department
13.	Ankur Gupta, IAS	1990	Managing Director, HARTRON, Special Secretary, Electronics & Information Technology and Director, Information Technology, Haryana
14.	Anurag Rastogi, IAS	1990	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.
15.	Anand Mohan Sharan, IAS	1990	Additional Resident Commissioner, Haryana Bhawan, New Delhi and Administrator, TFAH, Director General -cum-Special Secretary, Development & Panchayats Department. and Managing Director, Haryana Tourism Corporation and Director General-cum-Special Secretary, Tourism & Hospitality Departments.
16.	Satwanti Ahalawat, IAS	1990	Labour Commissioner, Haryana and Special Secretary to Govt. Haryana, Labour Department.
17.	Sant Kumar, IAS	1990	Transport Commissioner, Haryana and Special Secretary, Transport Deptt. and Secretary O/o Lokayukta, Haryana
18.	Ashok Khemka, IAS	1991	Director General-cum-Spl. Secy., Social Justice & Empowerment.
19.	Vineet Garg, IAS	1991	Special Secretary, Personnel, Training, Vigilance and Parliamentary Affairs Departments, Director General, Training (ex-officio) and Science & Technology, Haryana and Inquiry Officer, Vigilance, Haryana.
20.	Anil Malik, IAS	1991	M.D. HAFED
21.	Sandeep Garg, IAS	1991	MD, HLRDC and Special Secretary, Agriculture Department
22.	A.K. Singh, IAS	1991	M.D., Uttar Haryana Bijli Vitaran Nigam, Panchkula, Additional M.D. Haryana Vidyut Prasarn Nigam Ltd.
23.	H. S Malik, IAS	1991	Special Secretary, Revenue & Disaster Management-II Department, Director General, Consolidation of Holdings, Land Records, Hr. Spl. Collector(H.Q.) and Special LAO, Hr.
24.	Vimal Chandra, IAS	1991	Managing Director, Federation of Cooperative Sugar Mills Ltd. (Sugarfed), Panchkula.
25.	Phateh Singh, IAS	1991	Director General -cum-Special Secretary, Archives and Archaeology & Museums Department.

26.	Arun Kumar Gupta, IAS	1992	Director General, Food & Supplies, Haryana and Special Secretary to Govt. Haryana, Food & Supplies Deptt. & MD, CONFED
27.	Pushp Raj Singh, IAS	1992	Special Secretary Home-I Department
28.	D.P. S. Nagal, IAS	1992	Chief Administrator, Haryana Urban Dev. Authority, Panchkula and Director General-cum-Special Secretary, Urban Local Bodies and Project Dir, Swarn Jayanti Shehri Rozgar Yojna and State Urban Dev. Society, Hr.
29.	Mohinder Kumar, IAS	1992	Secretary to Governor, Haryana
30.	Ashok Kumar Yadav, IAS	1993	Director General -cum-Special Secretary, Agriculture
31.	T. K. Sharma, IAS	1993	Special Secy, Animal Husbandry & Dairying Department, Commr, Gurgaon Division, Gurgaon, Spl. Commissioner, Health & Nutrition, Chairman, Mewat Dev. Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) © 196 of 2001
32.	Balbir Singh Malik, IAS	1993	Director General-cum-Special Secretary, Higher Education
33.	S. K. Goyal, IAS	1993	Special Secretary, Irrigation and MD, HSMITC.
34.	R.P. Gupta, IAS	1993	Commissioner, Ambala Division, Ambala
35.	Anurag Agarwal, IAS	1994	Managing Director, Haryana Power Generation Corporation Ltd., M.D., Dakshin Haryana Bijli Vitaran Nigam, Hisar and Addl. M.D., HVPN.
36.	R S Doon, IAS	1994	Deputy PSCM
37.	Suprabha Dahiya, IAS	1994	Commissioner, Rohtak Division, Rohtak and Commissioner, Hisar Division, Hisar.
38.	Vijayendra Kumar, IAS	1995	M.D., Haryana Agro Industries Corporation.
39.	D. Suresh, IAS	1995	M.D. Haryana Minerals Ltd, New Delhi and Commissioner, M.C., Faridabad
40.	Chander Parkash, IAS	1995	Administrator, HUDA, Rohtak
41.	Chhajju Ram Rana, IAS	1995	Special Secretary, Health Department and Mission Director, National Rural Health Mission, Commissioner, Food & Drugs Administration, Haryana and M.D., Haryana Dairy Development Cooperative Federation Ltd.
42.	Rajbir Singh, IAS	1995	Special Secy. to Govt., Haryana, Secretariat Establishment and Monitoring & Coordination.
43.	Subhash Chandra, IAS	1995	Director General-cum-Spl. Secy. Welfare of SCs & BCs Department and M.D., Haryana SCs Finance Dev. Corpn. Ltd. and M.D. BCs & Economically Weaker Sections Kalyan Nigam.
44.	Neelam P. Kasni, IAS	1996	Deputy Commissioner, Karnal and Commissioner, M.C. Karnal
45.	Rakesh Gupta, IAS	1997	Joint Secretary, Planning Department and Deputy Commissioner, Faridabad
46.	Y.S. Khyalia, IAS	1997	Deputy Commissioner, Jind



No. A-35018/1/2012-Admn-I
Government of India
Ministry of Urban Development
Nirman Bhawan



हारियाणा सिविल सचिवालय
झण्डीगढ़

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परिचालन शाखा न

New Delhi, Dated 12th March, 2012.

OFFICE MEMORANDUM

Sub: Filling up of one post of Officer on Special Duty (Urban Transport) on deputation basis in the PB-4 of pay scale of ₹ 37400 – 67000 plus Grade Pay of ₹ 10,000/- in the Ministry of Urban Development.

The services of a suitable officer are invited to fill up one post of 'Officer on Special Duty (Urban Transport)' in the Ministry of Urban Development, New Delhi on deputation (including short term contract) basis for a period not exceeding 5 years. The post is likely to fall vacant shortly.

2. The post is in the PB-4 of scale of pay of ₹ 37400 – 67000 plus Grade pay of ₹ 10,000/- and carries all Central Government allowances as per rules.

3. The post is to be filled up only by deputation (including short term contract) from amongst officers of the Central Government or State or Union Territory Governments or Public Sector Undertakings or Semi Government or Autonomous or Statutory Organisations:

- (a) (i) holding analogous posts on regular basis in the parent cadre / department; or
- (ii) with 3 years service in the grade rendered after appointment there to on regular basis in the Pay Band / Pay scale of ₹ 37400 – 67000 plus Grade Pay of ₹ 8700/- or equivalent in the parent cadre or department. and

(b) Possessing the following educational qualifications and experience:-

- (i) Degree in Civil or Electrical or Mechanical or Structural Engineering from a recognised University / Institute or equivalent;
- (ii) 15 years experience including five years experience in areas of appraisal of feasibility or detailed project report, project financing, project monitoring or quality control of projects, preferably in large projects of Mass Rapid Transport System.

Period of deputation or contract including period of deputation or contract in another ex-cadre post held immediately preceding this appointment in the same or in some other organisation or department of the Central Government shall not ordinarily exceed five years. The maximum age limit for appointment on deputation including short term contract shall not exceed 56 years, as on the closing date of receipt of application.

5. It is requested that the applications of the eligible and willing officers along with their up-to-date ACR / APAR dossier in original, cadre clearance and vigilance clearance may be sent to the undersigned in the enclosed proforma within 2 months from the date of issue of this O.M. or date of publication of the advertisement in the Employment News, whichever is later. Service particulars of the Officer(s) must be verified by the sponsoring authority. A certificate to the effect that no major / minor penalty has been imposed on any of the applicants during the last 10 years may also be furnished.

6. The applications received after the date or not accompanied by original up-to-date APAR dossiers and vigilance clearance will not be considered.

Encl: Bio-data proforma

Jitender Kumar

[Jitender Kumar]
Under Secretary [Admn]
Tel.No. 23061426

To

1. All Ministries / Departments / State Governments / Union Territories / Public Sector Undertakings / Semi Governments / Autonomous & Statutory Organisations.
2. All Heads of Attached and Subordinate Offices under Ministry of Urban Development.
3. The Editor, Employment News, East Block-IV, Level-5, R. K. Puram, New Delhi - 110 066. It is requested that the vacancy circular may please be published in the Employment News at the earliest. The estimate may be intimated to this Ministry immediately to enable us to take necessary action to make payment for the same.
4. Notice Board.
5. NIC, Ministry of Urban Development with the request to place this circular in the web site of the Ministry.
6. E-desk, Admn-IV, Ministry of Urban Development.

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BIO-DATA PROFORMA

1. Name and address in Block letters :
2. Date of Birth [In Christian Era] :
3. Date of retirement under Central / State Government Rules:
4. Educational Qualification :
5. Whether educational and other qualifications required for the post are satisfied [If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same]

	Qualification / experience Required	Qualification / experience possessed by the officer
Essential	(1)	
	(2)	
	(3)	
Desired	(1)	
	(2)	

6. Please state clearly whether in the light of :
entries made by you above, you meet the
requirements of the post?
7. Details of employment for the last 15 years in chronological order. Enclose a separate sheet,
duly authenticated by your signature, if the space below is insufficient:

Office / Institution / Organisation	Post held	From	To	Scale of pay and basic pay	Nature of duties

8. Nature of present employment :
i.e. ad-hoc or temporary or :
quasi permanent or permanent:
9. In case the present employment is held on deputation / contract basis, please state:
 - (a) The date of initial appointment :
 - (b) Period of appointment on deputation / contract:
 - (c) Name of the parent office / organisation to which you belong:

Contd...2

10. Additional details about present employment please state whether working under:

- (a) Central Government :
- (b) State Government :
- (c) Government Undertakings :
- (d) Autonomous Organisations:
- (e) Universities :
- (f) Others :

11. Present scale of pay :

12. Total emoluments per month now drawn:

13. Additional information, if any, which you would like to mention in support of your suitability for the post, enclose a separate sheet, if the space is insufficient:

14. Whether belongs to SC / ST :

15. Remarks, if any :

Name & Signature of the candidate

Address _____

Date:

Countersigned _____
(Present employer)