

No. 49/42/2012-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 11th June, 2012.

To

As per list enclosed.

Subject: Filling up of the post of Executive Director, a Selection Post in Rashtriya Mahila Kosh on Deputation (including short-term contract) bearing Revised Pay Band: Rs.37400-67000+Grade Pay of Rs.10000/-.

Madam /Sir,

I am directed to refer to the subject cited above and to enclose a copy of letter No.19-15/2010-CSWB, dated 21st May, 2012 received from Government of India, Ministry of Women & Child Development, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(PAWAN SHARMA)

Superintendent Services-II.


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LIST

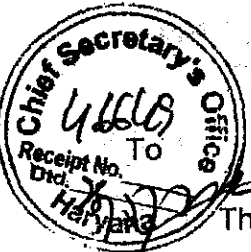
Sr. No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	K.K.Jalan, IAS	1982	Principal Secretary to Govt. Haryana, Irrigation Department
2.	Yudhvir Singh Malik, IAS	1983	Principal Secretary to Govt., Haryana, Industries & Commerce, Mines & Geology and Electronics & Information Technology Departments.
3.	Rajan Kumar Gupta, IAS	1983	Principal Secretary to Govt., Haryana, Excise & Taxation Department
4.	Raj Rup Fuliya, IAS	1983	Principal Secretary to Govt., Haryana, Printing & Stationery Department
5.	Sarban Singh, IAS	1983	Principal Secretary to Govt. Haryana, Public Health Engineering Department
6.	Navraj Sandhu, IAS	1984	Principal Secretary to Govt. Haryana, Health Department
7.	Roshan Lal, IAS	1984	Principal Secretary to Govt., Haryana, Agriculture Department.
8.	S. S. Dhillon, IAS	1984	Principal Secretary to Govt., Haryana, Town & Country Planning and Urban Estates
9.	Hardeep Kumar, IAS	1984	Principal Secretary to Govt., Haryana, Sports & Youth Affairs Department
10.	S.S. Prasad, IAS	1984	Principal Secretary to Govt., Haryana, Higher Education and Languages Department
11.	R.P. Chander, IAS	1984	Principal Secretary to Govt., Haryana, Industrial Training Department
12.	Surina Rajan, IAS	1985	Principal Secretary to Govt.Haryana, School Education Department and Chairperson, Haryana Minerals Ltd., New Delhi.
13.	Ram Niwas, IAS	1985	Principal Secretary to Govt., Haryana, Urban Local Bodies Department
14.	P. Raghavendra Rao, IAS	1985	Principal Secretary to Govt., Haryana, Development & Panchayats Department and Secretary BAC and Commissioner,Gurdwara Elections,Hry.
15.	Prasanta Kumar Mahapatra, IAS	1985	Principal Resident Commissioner, Haryana Bhawan, New Delhi and Chief Administrator, TFAH and Director General, HIPA, Gurgaon
16.	K.K.Khandelwal, IAS	1985	Additional Principal Secretary to CM.& Principal Secretary, Information, Public Relations Department.
17.	Dhanpat Singh, IAS	1985	Principal Secretary to Govt. Haryana, Technical Education Department
18.	Vijai Vardhan, IAS	1985	Principal Secretary to Govt. Haryana, Tourism, Archives and Archaeology & Museums and Cultural Affairs Departments.
19.	Sanjeev Kaushal, IAS	1986	Principal Secretary to Govt. Haryana, Finance and Planning Departments.
20.	Pranab Kishore Das, IAS	1986	Principal Secretary to Govt. Haryana, Science & Technology Department.
21.	Shashi Bala Gulati , IAS	1986	Principal Secretary to Govt. Haryana, Secretary, Cell for Proper Utilisation/ Disposal of Govt. Property, Nodal Officer for monitoring the CM's announcements and Monitoring & Coordination.
22.	R. R. Jowel,IAS	1986	Principal Secreary Social Justice & Empowerment and Welfare of Scheduled Castes and Backward Classes and Animal Husbandry and Dairying Departments.
23.	Mhathung Kithan,IAS	1986	Principal Secretary to Govt. Haryana, Housing Department
24.	Dheera Khandelwal,IAS	1986	Principal Secretary to Govt. Haryana, Women & Child Development Department .
25.	T.C. Gupta,IAS	1987	Director General-cum-Special Secretary, Town & Country Planning.,Urban Estates.

26.	S.N. Roy, IAS	1987	Managing Director Dairy Development Cooperative Federation Ltd. and Special Secretary to Govt., Haryana, Administrative Reforms Department.
27.	Avtar Singh, IAS	1987	Director General, Technical Education
28.	Rajiv Arora, IAS	1987	M.D., HSIIDC, MD, Haryana Financial Corporation and M.D., Haryana Mass Rapid Transport Corporation Limited.
29.	Tarun Bajaj, IAS	1988	Managing Director, Haryana Vidyut Prasaran Nigam, Special Secretary, Power Department and Director General, Power Reforms, Haryana
30.	T.V.S.N. Prasad, IAS	1988	Chief Administrator, Haryana Agriculture Marketing Board, Panchkula.
31.	Mahavir Singh, IAS	1989	Director General-cum-Spl. Secy. Welfare of SCs & BCs Department and M.D., Haryana SCs Finance Dev. Corpn. Ltd. and M.D. BCs & Economically Weaker Sections Kalyan Nigam and Director General-cum-Special Secretary, Employment Deptt.
32.	Arun Kumar, IAS	1989	Director General, State Transport, Haryana, Adviser, Civil Aviation, Haryana and Special Secretary, Civil Aviation and Transport Departments & Director General, Renewable Energy, Haryana
33.	Shiv Raman Gaur, IAS	1989	Additional Principal Secretary to CM.
34.	Krishan Kumar, IAS	1989	M.D., Haryana Warehousing Corporation
35.	Sudhir Rajpal, IAS	1990	Commissioner, M.C., Gurgaon.
36.	Sumita Misra, IAS	1990	Director General-cum-Special Secretary, Women & Child Development and MD, Women Development Corpn.
37.	Ankur Gupta, IAS	1990	Director General-cum-Special Secretary, Higher Education
38.	Anurag Rastogi, IAS	1990	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.
39.	Anand Mohan Sharan, IAS	1990	Director General-cum-Special Secretary, Information Public Relations & Cultural Affairs and Grievances Departments and Additional Resident Commissioner, Haryana Bhawan, New Delhi and Administrator, TFAH, and Managing Director, Haryana Tourism Corporation and Director General-cum-Special Secretary, Tourism & Hospitality Departments.
40.	Satwanti Ahalawat, IAS	1990	Labour Commissioner, Haryana and Special Secretary to Govt. Haryana, Labour Department. and Transport Commissioner and Special Secretary, Transport Department.
41.	Ashok Khemka, IAS	1991	Managing Director, HARTRON, Special Secretary, Electronics & Information Technology and Director, Information Technology, Haryana
42.	Vineet Garg, IAS	1991	Special Secretary, Personnel, Training, Vigilance and Parliamentary Affairs Departments, Director General, Training (ex-officio) and Science & Technology, Haryana and Inquiry Officer, Vigilance, Haryana.
43.	Anil Malik, IAS	1991	M.D. HAFED
44.	Sandeep Garg, IAS	1991	MD, HLRDC and Special Secretary, Agriculture Department
45.	A.K. Singh, IAS	1991	Director General-cum-Special Secretary, Agriculture Deptt.
46.	H. S Malik, IAS	1991	Special Secretary, Revenue & Disaster Management-II Department, Director General, Consolidation of Holdings, Land Records, Hr, Spl. Collector (H.Q.) and Special LAO, Hr.
47.	Vimal Chandra, IAS	1991	Managing Director, Federation of Cooperative Sugar Mills Ltd. (Sugarfed), Panchkula.
48.	Phateh Singh, IAS	1991	Director General -cum-Special Secretary, Archives and Archaeology & Museums Department.
49.	Arun Kumar Gupta, IAS	1992	Managing Director, Urrat Haryana Bijli Vitaran Nigam, Panchkula, Addl. M.D., HVPN and Managing Director, Haryana Dakshin Haryana Bijli Vitaran Nigam, Hisar and Addl. M.D., HVPN.
50.	D.P. S. Nagal, IAS	1992	Chief Administrator, Haryana Urban Dev. Authority, Panchkula
51.	Mohinder Kumar, IAS	1992	Secretary to Governor, Haryana

SP- 8389

No.F.19-15/2010-CSWB
Government of India
Ministry of Women & Child Development

Shastri Bhawan New Delhi-1
Dated: 21st May, 2012



The Chief Secretaries of All State Governments and Union Territories

Sub: Filling up of the post of Executive Director, a Selection Post In Rashtriya Mahila Kosh on Deputation (including short-term contract) bearing Revised Pay Band: Rs.37400-67000+Grade Pay of Rs.10000/-

I am directed to say that Rashtriya Mahila Kosh(RMK) is an autonomous organisation under the Ministry of Women & Child Development. The main objective of RMK is to provide micro-credit to poor women for various livelihood support and income generating activities at concessional terms in a client-friendly procedure to bring about their socio-economic development. There is one vacant post of Executive Director which is proposed to be filled up through the Selection on Deputation basis(including short-term contract). The post bears Revised Pay Band : Rs.37400-67000+Rs.10000 as Grade Pay. The Officers working under the Central Government/State Governments/Union Territories/autonomous organisations/ Nationalised banks, may apply for this post through proper channel.

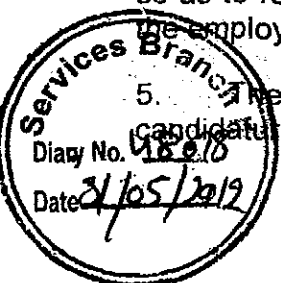
2. Detailed particulars, eligibility requirements etc. in respect of the post are enclosed (Annexure-I). Persons selected on deputation basis will be entitled to the normal deputation terms as admissible under the Central Government Rules in force from time to time. The period of deputation (including short-term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department shall ordinarily not exceed five years

3. The maximum age limit for the candidates for appointment should be 56 years as on the closing date of receipt of application prescribed.

4. It is requested that particulars of eligible officers working in your Department/Institution, duly verified and counter signed by the employer may be forwarded through proper channel in the attached proforma (Annexure-II) along with their up to date Confidential Report dossiers or Photocopy of ACRs duly attested by officer not below the rank of Under Secretary on each page for the last five years and Integrity Certificate/Vigilance Clearance and Penalty Statement imposed during the last ten years so as to reach this Ministry within six weeks from the date of publication of this circular in the employment News/Rozgar Samachar.

5. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Contd..2/-



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GOVERNMENT OF INDIA
MINISTER OF WOMEN AND CHILD DEVELOPMENT

NAME OF THE ORGANISATION : Rashtriya Mahila Kosh, Ministry of Women & Child Development

NAME OF THE VACANT POST : Executive Director, Rashtriya Mahila Kosh (Selection post on Deputation basis including short-term contract)

SCALE OF THE POST : Revised Pay band + Grade pay: (Rs37400-67000+10000/-) PB-4

PROFILE OF RASHTRIYA MAHILA KOSH(RMK):- Rashtriya Mahila Kosh(RMK) is an autonomous organisation under the Ministry of Women & Child Development. under the Ministry of Women & Child Development. The main objective of RMK is to provide micro-credit to poor women for various livelihood support and income generating activities at concessional terms in a client-friendly procedure to bring about their socio-economic development. Credit is disbursed by RMK to the poor women beneficiaries both rural and urban, through Intermediary Organizations (IMOs) working at grass root level such as NGOs, Women Federations, Co-operatives, not for profit companies registered under Section 25 of the Companies Act and other Voluntary / Civil society organizations etc. by following a client friendly, hassle-free manner and without collateral for livelihood activities, housing, micro-enterprises, etc.

2. JOB DESCRIPTION AND RESPONSIBILITIES OF EXECUTIVE DIRECTOR, RASHTRIYA MAHILA KOSH: The Executive Director is the Chief Executive Officer of the Kosh. He shall be responsible for the proper administration of the affairs of the Kosh as well as of the conduct of the other Officers and staff, under the overall supervision, direction and control of the Governing Board of RMK. He will be assisted by the an appropriate strength of officers and staff as may be determined by the Governing Board. In all the matters under his charge, he has such powers and duties as assigned to him by the Governing Board. He may further sub-delegate the powers and duties with the approval of the Governing Board. He also functions as the Member Secretary of the General Body and of the Governing Board of RMK.

3. ELIGIBILITY (AGE) : Not more than 56 years on the closing date of application. The age of superannuation is 60 years.

4. QUALIFICATION AND EXPERIENCE: (i) The incumbent should be holding analogous post on regular basis in the Central Government Ministries/Departments/State

Contd. 2/-

ANNEXURE-II

**GOVERNMENT OF INDIA
MINISTRY OF WOMEN AND CHILD DEVELOPMENT**

APPLICATION FOR THE POST OF EXECUTIVE DIRECTOR, RASHTRIYA MAHILA
KOSH, 1 ABUL FAZAL ROAD, NEW DELHI

BIO-DATA

1.	Name of candidate					
2.	Date of Birth					
3.	Educational Qualifications					
4.	Present Post held					
5.	Job description of present post held					
6.	Scale of pay: Basic Pay Grade Pay Total Emoluments					
7.	Whether temporary/permanent					
8.	Past Experience in the last ten years (Job description, Post held and pay drawn with special reference to eligibility criteria for the post of ED, RMK) in the following format:		Please attach separate sheet			
	Office/Instt/org	Post Held	From	To	Scale of Pay (in.Rs)	Nature of Duties