

No. 49/55/2005-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 27<sup>th</sup> August, 2012.

To

As per list enclosed.

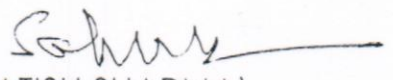
Subject: Invitations of applications for appointment to the post of  
Administrative Member in the ' Odisha Administrative  
Tribunal.


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Sir/Madam,

I am directed to enclose a copy of circular No. GAD-FE-ST-0020-2012/17004/Gen., dated 2<sup>nd</sup> July, 2012 received from Government of Odisha, General Administration Department, Bhubaneswar on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

  
(SATISH SHARMA)  
Superintendent, Services-II.

  
**INTERNAL DISTRIBUTION**  
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## LIST

Sr No	Name S/Shri/Smt./K	Batch	Present Posting
1.	Raj Kumar, IAS	1977	Additional Chief Secretary to Govt, Haryana and Financial Commissioner, Revenue & Disaster Management and Consolidation Departments.
2.	Krishna Mohan, IAS	1977	Additional Chief Secretary to Govt, Haryana, Cooperation and Forests & Wild Life Departments.
3.	P.K. Chaudhery, IAS	1977	Chief Secretary to Government, Haryana, General Admn, Personnel, Training, Vigilance Parliamentary Affairs and Administrative Reforms Departments and Secretary Incharge of Plan Coordination.
4.	S.C. Choudhary, IAS	1977	Additional Chief Secretary to Govt, Haryana, PW(B&R) and Architecture Departments.
5.	Shakuntla Jakhu, IAS	1978	Additional Chief Secretary to Govt, Haryana, Food & Supplies Department.
6.	Ajit. M Sharan, IAS	1979	Additional Chief Secretary to Govt, Haryana, Power Department.
7.	Ramendra Jakhu, IAS	1979	Additional Chief Secretary to Govt, Haryana, Transport & Civil Aviation Deptt.
8.	Samir Mathur, IAS	1980	Additional Chief Secretary to Govt, Haryana, Home, Jails, Criminal Investigation and Administration of Justice Departments.
9.	Chhatar Singh, IAS	1980	Chief Coordinator, Investment Promotion Centre, New Delhi and Principal Secretary to C.M., Haryana.
10.	Harbaksh Singh, IAS	1981	Additional Chief Secretary to Govt., Haryana, Renewable Energy Department.
11.	Maha Singh, IAS	1981	Additional Chief Secretary to Govt, Haryana, Fisheries Department.
12.	P.K. Jain, IAS	1981	Joint Secy. to Govt, Haryana, Fisheries Department.
13.	P.K.Gupta, IAS	1981	Additional Chief Secretary to Govt, Haryana, Labour & Employment and Environment Departments.



**GOVERNMENT OF ODISHA  
GENERAL ADMINISTRATION DEPARTMENT**

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No.GAD-FE-ST—0020-2012 17004 /Gen., Bhubaneswar, Dated the 2nd July, 2012

From

Shri Upendra Nath Behera, IAS,  
Special Secretary to Government,  
Tel- 0674-2322367(O), Fax- 0674-2416348

To

The Joint Secretary to Government of India,  
Ministry of Personnel, Public Grievances and Pensions,  
DOP&T, North Block, New Delhi-110001  
Chief Secretaries, Govt. of All States (as per list)  
Comptroller & Auditor General of India  
2, Krushak Road, New Delhi-110001  
Chairman, Central Board of Direct Taxes,  
Ministry of Finance, Deptt. of Revenue,  
Govt. of India, New Delhi-110001  
Chairman, Central Board of Excise & Customs,  
Ministry of Finance, Deptt. of Revenue,  
Govt. of India, New Delhi-110002  
Deputy Secretary to Govt, of India,  
Ministry of Home Affairs  
North Block, New Delhi  
Deputy Secretary to Govt, of India,  
Ministry of Forest & Environment  
Paryavaran Bhawan, New Delhi  
Registrar, Central Administrative Tribunal, Copernicus Marg,  
New Delhi  
Registrars, State Administrative Tribunals (as per list)  
Additional Secretary to Government  
Home Department, Odisha  
Additional Secretary to Government  
Forests & Environment Department, Odisha  
Additional Secretary to Government  
G.A.(Services-I) Department, Odisha

**Sub: Invitation of applications for appointment to the post of  
Administrative Member in the Odisha Administrative  
Tribunal.**

Sir,

Applications from suitable candidates are invited for filling up  
two vacancies of Administrative Members in the Odisha Administrative  
Tribunal, which will arise on 10.01.2013 and the other on 06.12.2013.  
The Odisha Administrative Tribunal has its Principal Bench at





Bhubaneswar and the Permanent Bench at Cuttack. The service conditions of Member in the Odisha Administrative Tribunal are governed by Odisha Administrative Tribunal (Salaries and Allowances and Conditions of Service of Chairman, Vice-Chairman and Members) Rules, 1986 and subsequent amendments thereto and other instructions issued by Government of India from time to time. The post carries the pay scale of Rs.80,000/- (fixed)

2. Since the vacancies are for the entire year and the applicants may have to resign to join in case of selection, therefore the applicant may indicate in the enclosed Annexure whether he/she would like to be considered for both the vacancies or for the first or second vacancy.

3. The Administrative Tribunals Act, 1985 was amended by the Administrative Tribunals (Amendment) Act, 2006 (No. 1 of 2007). As per sub-sections (2) and (3) of Section 8 of the Act :

“(2) A Member shall hold office as such for a term of five years from the date on which he enters upon his office extendable by one more term of five years.

Provided that no Member shall hold office as such after he has attained the age of sixty five years.

(3) The conditions of service of Chairman and Members shall be the same as applicable to Judges of the High Court”

4. The eligibility conditions as per Sub-section 2(a) of Section 6 of the Administrative Tribunals Act, 1985 as amended by the Administrative Tribunals (Amendment) Act, 2006 provides that -

“(2) A person shall not be qualified for appointment;

(a) as an Administrative Member, unless he has held for at least two years the post of Secretary to the Government of India or any other post under the Central or State Government and carrying the scale of pay which is not less than that of a Secretary to the Government of India for at least two years or held a post of Additional Secretary to the Government of India for at least five years or any other post under the Central or State Government carrying the scale of pay which is not less than that of Additional Secretary to the Government of India at least for a period of five years.”

Provided that the officers belonging to All India services who were or are on Central deputation to a lower post shall be deemed to have held the post of Secretary or Additional Secretary, as the case may be, from the date such officers were granted proforma promotion



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or actual promotion whichever is earlier to the level of Secretary or Additional Secretary, as the case may be, and the period spent on Central deputation after such date shall count for qualifying service for the purposes of this clause".

5. For the Administrative Members already working in CAT/SATs who want to apply afresh, provisions of Section 10A of the Administrative Tribunals Act, 1985 as inserted by the Administrative Tribunals (Amendment ) Act, 2006 shall be applicable which provides that -

"10A. The Chairman and Member of a Tribunal appointed before the commencement of the Administrative Tribunals (Amendment) Act, 2006 shall continue to be governed by the provisions of the Act, and the rules made there under as if the Administrative Tribunals (Amendment ) Act, 2006 had not come into force ;

Provided that, however, such Chairman and the Members appointed before the coming into force of Administrative Tribunals (Amendment) Act, 2006, may on completion of their term or attainment of the age of 65 or 62 years, as the case may be, whichever is earlier may, if eligible in terms of Section 8 as amended by the Administrative Tribunals (Amendment) Act, 2006 be considered for a fresh appointment in accordance with the selection procedure laid down for such appointments subject to the condition that the total term in office of the Chairman shall not exceed five years and that of the Members, ten years."

Current Members, who are completing their term between 1<sup>st</sup> January 2013 and 31<sup>st</sup> December 2013, would be eligible to apply if fulfilling the other conditions.

The candidature of eligible Members of the CAT/SATs willing to be considered for a fresh appointment may accordingly be recommended by the Chairman, CAT/SATs.

6. As per the provisions of Section 10 of the Administrative Tribunals Act, 1985 as amended from time to time, the salaries and allowances payable to and the other terms and conditions of service (including pension, gratuity and other retirement benefits) of the Chairman and Members shall be such as may be prescribed by the Central Government.

Provided that neither the salary and allowances nor the other terms and conditions of service of the Chairman or other Members shall be varied to his/her disadvantage after his/her appointment.



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Provided further that where a serving Government Officer is appointed as a Member, he shall be deemed to have retired from the service to which he belonged, on the date on which he assumed the charge of the Member but his subsequent service as Member shall, at his option, be reckoned as a post-retirement re-employment counting to pension and other retirement benefits in the service to which he belonged.

7. It is requested that this circular be given wide publicity and names of such eligible officers who are willing to be considered for the post of Administrative Member in the Odisha Administrative Tribunal may be forwarded along with their applications/bio-data in the enclosed Annexure. While forwarding the applications of candidates, the following points may be kept in mind :-

- (i) It should be clearly stated that the officer(s) is/are clear from vigilance angle. In case any penalty had been imposed in the past against any officer under the relevant Service Rules, the details of the same may also be furnished.
- (ii) Original CR dossiers, failing which certified copies of Confidential Reports for the last ten years in respect of recommended officers, may also be sent positively along with the applications.
- (iii) Interested officers may also send advance copies of their applications. Advance copies of the applications would be considered only if the actual applications are later received **by 15.9.2012** with all the above necessary requirements from the cadre controlling authorities.

**8. The applications should reach the Special Secretary to Government of Odisha, General Administration Department, Odisha Secretariat, Bhubaneswar - 751001 on or before 15.09.2012. Application received after the due date will not be entertained. Applications which are found incomplete and information required under para 7 (i) (ii) (iii) are not received shall also be summarily rejected.**

9. It has also been our experience in the past that sometimes persons selected for appointment seek extension of time on one pretext or the other and quite often decline to join later without cogent reasons which would vitiate the entire selection exercise. It is,

therefore, requested that particulars of only those persons may be forwarded who, once selected, will be joining the Odisha Administrative Tribunal.

This vacancy circular is being uploaded in this Department website <http://www.odisha.gov.in/ga/WhatsNew.asp?GL=1&PL=9> and also going to be published in English and Odia dailies.

Yours faithfully,

  
Special Secretary to Government

Memo No. 17005 / Gen.

Date: 21/7/2012.

Copy forwarded to the Registrar, OAT, Bhubaneswar/ Head, State Portal Group, Odisha Secretariat, Bhubaneswar for information and necessary action.

Head, State Portal Group, Odisha Secretariat is requested to upload this advertisement in the official website of G.A. Department immediately.

  
Additional Secretary to Government



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**ANNEXURE**

**PARTICULARS/BIO-DATA FOR THE POST OF ADMINISTRATIVE  
MEMBER IN THE ODISHA ADMINISTRATIVE TRIBUNAL**

1. Name
2. Date of birth
3. Educational Qualification
4. Whether the candidate is
  - (a) A member of All India Service or Central Service or
  - (b) A member of any State Civil Service or
  - (c) Any other category/service

(in case of an All India Service/Central Service, the name of the service, year of allotment and cadre, if any, along with the date from which in Grade-I or Group-A or Class I as the case may be should be mentioned. In case of State Service, the name of the State service and the date from which the candidate is in Grade I or Group A or Class I as the case may be, should be mentioned)

5. Date of superannuation
6. Designation of Present/Last post held :  
(Office, Residential, Correspondence Address along with Telephone Number, Mobile Number and Email ID)
7. Details of post(s) held during last 10 years

**(a) Secretary to Govt. of India or equivalent post(s)**

<u>Name of the post(s)</u>	<u>Scale of pay</u>	<u>From</u>	<u>To</u>
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**(b) Additional Secretary to Govt. of India or equivalent post(s)**

<u>Name of the post(s)</u>	<u>Scale of pay</u>	<u>From</u>	<u>To</u>
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(c) In case of central deputation to a lower post, the details of post(s) held, scale of pay, date of proforma promotion/actual promotion, period spent on Central deputation etc. as required under the proviso in para 4 of the letter

8. Details of special knowledge and experience in dealing with establishment matters and service laws.
9. I would like to join (Please indicate your preference by ticking one of the following options)
  - (i) Against both the vacancies for the year 2013
  - (ii) Against the 1<sup>st</sup> vacancy arising on 10.01.2013
  - (iii) Against the 2<sup>nd</sup> vacancy arising on 06.12.2013

SIGNATURE