

No. 49/79/2012-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 23rd October, 2012.

To


As per list enclosed.

Subject: Filling up the post of Deputy Chairman in Paradip Port Trust-
Calling for applications - reg.

Madam /Sir,

I am directed to refer to the subject cited above and to enclose a copy of vacancy circular No.A-12022/6/2012-PE.I, dated nil September, 2012 received from Government of India, Ministry of Shipping, (Ports Wing), New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

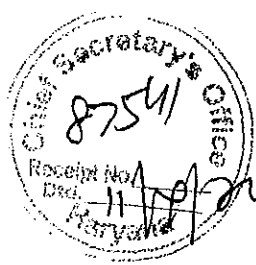
Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.


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LIST

Sr. No.	Name of the Officer S/Shri/Smt./K.	Batch	Present Posting
1.	Devender Singh, IAS	1987	Chairman, DHBVN, Hisar Chairman, UHBVN, Hisar and M.D., DHBVN, Hisar and MD, UHBVN, Panchkula
2.	T.C. Gupta, IAS	1987	Director General-cum-Special Secretary, Town & Country Planning, Urban Estates.
3.	Amit Jha, IAS	1987	Transport Commissioner, Haryana and Special Secretary to Govt., Haryana, Transport Department.
4.	S.N. Roy, IAS	1987	Managing Director Dairy Development Cooperative Federation Ltd. and Special Secretary to Govt., Haryana, Administrative Reforms Department.
5.	Avtar Singh, IAS	1987	Director General, Technical Education
6.	Rajiv Arora, IAS	1987	M.D., HSIIDC, MD, Haryana Financial Corporation and M.D., Haryana Mass Rapid Transport Corporation Limited.
7.	Tarun Bajaj, IAS	1988	Managing Director, Haryana Vidyut Prasaran Nigam, Special Secretary, Power Department and Director General, Power Reforms, Haryana
8.	T.V.S.N. Prasad, IAS	1988	C.A, Haryana Agriculture Marketing Board, Panchkula.
9.	Mahavir Singh, IAS	1989	Director General-cum-Spl. Secy. Welfare of SCs & BCs Department and M.D., Haryana SCs Finance Dev. Corp. Ltd. and M.D. BCs & Economically Weaker Sections Kalyan Nigam and. Director General-cum-Special Secretary, Employment Deptt.
10.	Arun Kumar, IAS	1989	Director General, State Transport, Haryana, Adviser, Civil Aviation, Haryana and Special Secretary, Civil Aviation and Transport Departments & Director General, Renewable Energy, Haryana.
11.	Shiv Raman Gaur, IAS	1989	Additional Principal Secretary to CM.
12.	Sudhir Rajpal, IAS	1990	Commissioner, M.C., Gurgaon.
13.	Sumita Misra, IAS	1990	Director General-cum-Special Secretary, Women & Child Development and MD, Women Development Corp.
14.	Ankur Gupta, IAS	1990	Director General-cum-Special Secretary, Higher Education
15.	Anurag Rastogi, IAS	1990	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.
16.	Anand Mohan Sharan, IAS	1990	Director General-cum-Special Secretary, Information Public Relations & Cultural Affairs and Grievances Departments, Additional Resident Commissioner, Haryana Bhawan, New Delhi, Administrator, TFAH, and Managing Director, Haryana Tourism Corporation and Director General-cum-Special Secretary, Tourism & Hospitality Departments.
17.	Satwanti Ahalawat, IAS	1990	Labour Commissioner, Haryana and Special Secretary to Govt. Haryana, Labour Department.
18.	Ashok Khemka, IAS	1991	Managing Director, Haryana Seeds Development Corporation
19.	Vineet Garg, IAS	1991	Special Secretary, Personnel, Training, Vigilance and Parliamentary Affairs Departments, Director General, Training (ex-officio) and Science & Technology, Haryana and Inquiry Officer, Vigilance, Haryana.
20.	Anil Malik, IAS	1991	M.D. HAFED and Director General, Sports & Youth Affairs, Haryana
21.	Sandeep Garg, IAS	1991	MD, HLRDC and Special Secretary, Agriculture Department
22.	A.K. Singh, IAS	1991	Director General-cum-Special Secretary, Agriculture Deptt.
23.	H. S Malik, IAS	1991	Special Secretary, Public Health Engineering Department
24.	Arun Kumar Gupta, IAS	1992	Director General-cum-Special Secretary, Secondary Education Department
25.	D.P. S. Nagal, IAS	1992	Chief Administrator, H.U.D.A., Panchkula
26.	Mohinder Kumar, IAS	1992	Secretary to Governor, Haryana and Director General, Medical Education & Research, Haryana.
27.	Ashok Kumar Yadav, IAS	1993	Director General-cum-Special Secretary, Social Justice & Empowerment Department and Special Secretary, Revenue & Disaster Management-II Department.
28.	Balbir Singh Malik, IAS	1993	Director General-cum-Special Secretary, Development & Panchayats Department and Director General-cum-Special Secretary, Rural Development Department
29.	S. K. Goyal, IAS	1993	Special Secretary, Home-I Department
30.	R.P. Gupta, IAS	1993	Commissioner, Ambala Division, Ambala
31.	Anurag Agarwal, IAS	1994	Managing Director, Haryana Power Generation Corporation
32.	R S Doon, IAS	1994	Deputy PSCM
33.	Suprabha Dahiya, IAS	1994	Commissioner, Rohtak Division, Rohtak
34.	D. Suresh, IAS	1995	M.D. Haryana Minerals Ltd, New Delhi and Commissioner, M.C., Faridabad
35.	Chander Parkash, IAS	1995	Commissioner, Gurgaon Division, Gurgaon, Special Commissioner, Health & Nutrition, Mewat Area, Gurgaon, Chairman, Mewat Development Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) (C) 196 of 2001 and Administrator, HUDA, Rohtak
36.	Chhajju Ram Rana, IAS	1995	Registrar, Cooperative Societies, Haryana and M.D. Federation of Cooperative Sugar Mills Ltd. (Sufarfed), Pkla.
37.	Rajbir Singh, IAS	1995	Director General-cum-Special Secretary, Food & Supplies Department and Managing Director, CONFED
38.	Subhash Chandra, IAS	1995	Secretary, State Human Rights Commission, Haryana
39.	Y.S. Khyalia, IAS	1996	Deputy Commissioner, Jind
40.	Neelam P. Kasni, IAS	1996	Commissioner, Hisar Division, Hisar



A-12022/6/2012-PE.I
GOVERNMENT OF INDIA
MINISTRY OF SHIPPING
(PORTS WING)

Transport Bhawan
1, Parliament Street
New Delhi-110001
Dated the 11th September, 2012

VACANCY CIRCULAR

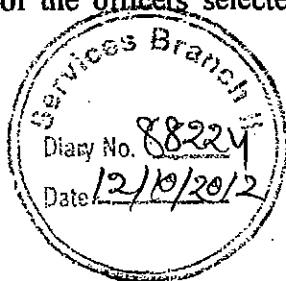
Subject: Filling up the post of Deputy Chairman in Paradip Port Trust- Calling for applications-reg.

The Ministry of Shipping invites applications to the post of Deputy Chairman in Paradip Port Trust in the pay scale of Rs. 65000-75000/- (in industrial DA pattern). Apart from the salary, the post also carries the perquisites such as dedicated accommodation, transport, medical attendance, LTC etc. The Port Trust is an autonomous body governed under the Major Port Trusts Act, 1963. Appointment to the post is made by the Central Govt. under section 3 (1) (b) of the Major Port Trust Act, 1963. The officer appointed as Deputy Chairman, Paradip Port Trust is liable to be transferred to any other Major Port Trusts.

2. The Deputy Chairman of the Port is one of the trustees of the Board. He is the Deputy Chief Executive of the Organisation and assists the Chairman in all aspects of Port functioning. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments with the ports. The job requirements, therefore, are the following: -

- (vii) Wide administrative experience and General Managerial ability;
- (viii) Experience and talent in man-management in highly unionized environment;
- (ix) Experience and ability in Financial Management;
- (x) Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a port;
- (xi) Ability to co-ordinate with various agencies such as State Governments, the Law and order authorities, different agencies of Central Government such as customs, Railway, Ministry of Labour, etc.;
- (xii) Experience and ability in personnel management and understanding of establishment matters.

3. Officers belonging to All India Service/Central Services Group 'A', who have put in not less than 9 years of service in Group 'A' are eligible to be considered for this post. Preference may be given to those having experience of working in Port and Shipping sectors. The other terms and conditions of appointment of the officers selected, shall be as per the rules and instructions of Central Government.

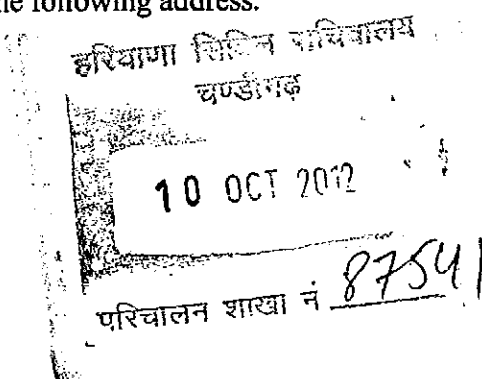


4. The post is not a part of the Central Staffing Scheme. The appointment will be made for a period of 5 years or as may be decided by the Competent Authority.

5. The Cadre Controlling Authorities/the State Governments are requested to give wide publicity to the vacancy and forward names of suitable and willing officers for consideration for the post. The ACRs (only attested photocopies & gradings in tabular form) of the officer for the last five years along with the bio-data in the enclosed format, and clearance from administrative/vigilance angles, Integrity Certificate may also be sent. **The vigilance clearance of the officer may be furnished in the proforma prescribed by Central Vigilance Commission(CVC).** If ACR of any particular period is not available, a 'No Report Certificate' duly signed by Competent Authority should be sent. It should also be ensured that 5 complete ACRs are available for consideration by enclosing photocopies of previous years ACRs. A statement containing the ACRs gradings should also be furnished.

6. **The last date for receipt of applications in this Ministry is 25/10/2012.** The applications may be sent to the undersigned at the following address:

Under Secretary (PE),
Ministry of Shipping,
Room No. 427
Transport Bhawan
1, Parliament Street
New Delhi-110001.



(A.M.VIJAYAN)
UNDER SECRETARY TO THE GOVT. OF INDIA
Tele No: 23710363

To

1. Chief Secretaries of the States/UT Govts.
2. Secretary, Department of Personnel & Training.
3. Secretary, Ministry of Home Affairs
4. Secretary, Ministry of Environment and Forest
5. Secretaries of All other Ministries and Departments under Govt. of India

Copy to:

1. Senior Technical Director, NIC, M/o Shipping for posting a copy of the Circular in website of the Department of Shipping. It is also requested to send a scanned copy of the vacancy circular to DOPT for posting it on their website. The e-mail address of DOPT is persinfotech@nic.in with a copy to diracc@nic.in. The subject of the e-mail should be "Vacancies in Autonomous Organisations"
2. Technical Director, NIC, DOPT, Room No. 11/A, North Block, New Delhi.
3. Guard File

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BIO DATA PROFORMA

1. Name, Designation and Address:

2. Service and Batch:

3. Date of Birth (in Christian era) & age:

4. Date of retirement:

5. Educational Qualifications:

6. Whether essential minimum service condition in AIS/Central Service Group 'A' is satisfied:

7. Whether experience in the related area of the job requirement as detailed in para 2 of the Circular is satisfied:

8. Details regarding experience in Port Sectors:

7. Dates of the employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below insufficient.

Office/Instt./Orgn.	Post held	From	To	Scale of Pay and basic pay	Nature of duties
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8. Nature of present employment:

9. In case the present employment is held on deputation/please state-

(a) The date of initial appointment

(b) Period of appointment on deputation

(c) Name of the parent office/organization to which you belong

10. Additional details about present employments

Please state whether working under

(e) Central Govt.

(f) State Govt.

(g) Autonomous Organisations

(h) Government Undertakings

11. Are you in Revised Scale of Pay? If yes, give

the date from which the revisions took place
and also indicate the pre-revised scale

- 12 Total emoluments per month now drawn:
- 13 Additional information, if any, which you
would like to mention in support of your
suitability for the post. Enclose a separate
sheet, if the space is insufficient:
- 14 Whether belongs to SC/ST

Remarks

*In the event of selection to the post, I will not withdraw my
candidature for the post and undertake to accept the posting.*

Signature of the candidate

Address-----

Date-----

Countersigned-----

(Employer)

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**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE
COMMENTS/ CLEARANCE BEING SOUGHT**

[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs :
including batch/year cadre-etc.
wherever applicable
7. Positions held :
(during the ten preceding years)

S.No.	Organization (Name in full)	Designation & Place of posting	Administrative/nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.)	From	To
1.					
2.					

8. Whether the officer has been placed on :
the "Agreed List" or "List of Officers of
Doubtful Integrity"
[if yes details to be given]
9. Whether any allegation of misconduct :
Involving vigilance angle was examined
against the officer during the last 10 years

and if so with what result (*)

10. Whether any punishment was awarded to :
the officer during the last 10 years and if so
the date of imposition and details of the
penalty (*)
11. Is any disciplinary/criminal proceedings :
or charge sheet pending against the officer
as on date [if so, details to be furnished;
including reference no. if any of the
Commission]
12. Is any action contemplated against the :
Officer as on date [if so, details to be
Furnished] (*)

DATE:

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.