

No. 49/17/2010-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 08th November, 2012.

To

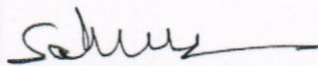
As per list enclosed.

Subject: Filling up the post of Director in Indian Institute of Public Administration (IIPA), New Delhi.

Sir/Madam,

I am directed to refer to the subject cited above and to enclose a copy of letter No. Nil, dated 12th September, 2012 received from Indian Institute of Public Administration (IIPA), New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.

 INTERNAL DISTRIBUTION

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LIST

Sr. No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	Krishna Mohan, IAS	1977	Additional Chief Secretary to Govt, Haryana and Financial Commissioner, Revenue & Disaster Management and Consolidation Departments and Additional Chief Secretary to Govt, Haryana, Cooperation and Forests & Wild Life Departments.
2.	P.K. Chaudhery, IAS	1977	Chief Secretary to Government, Haryana, General Admn, Personnel, Training, Vigilance Parliamentary Affairs and Administrative Reforms Departments and Secretary Incharge of Plan Coordination.
3.	S.C. Choudhary, IAS	1977	Additional Chief Secretary to Govt, Haryana, PW(B&R) and Architecture Departments.
4.	Shakuntla Jakhu, IAS	1978	Additional Chief Secretary to Govt, Haryana, Food & Supplies Department.
5.	Ajit. M Sharan, IAS	1979	Additional Chief Secretary to Govt, Haryana, Power Department.
6.	Ramendra Jakhu, IAS	1979	Additional Chief Secretary to Govt, Haryana, Transport & Civil Aviation Deptt.
7.	Samir Mathur, IAS	1980	Additional Chief Secretary to Govt, Haryana, Home, Jails, Criminal Investigation and Administration of Justice Deptts.
8.	Chhatar Singh, IAS	1980	Chief Coordinator, Investment Promotion Centre, New Delhi and Principal Secretary to C.M., Haryana.
9.	Harbaksh Singh, IAS	1981	Additional Chief Secretary to Govt., Haryana, Renewable Energy Department.
10.	P.K. Jain, IAS	1981	Joint Secy. to Govt, Haryana, Fisheries Department.
11.	P.K.Gupta, IAS	1981	Additional Chief Secretary to Govt, Haryana, Labour & Employment and Environment Departments.
12.	K.K.Jalan, IAS	1982	Additional Chief Secretary to Govt. Haryana, Irrigation Department.

भारतीय लोक
प्रशासन संस्थान

इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110 002



**INDIAN INSTITUTE OF
PUBLIC ADMINISTRATION**
I.P. ESTATE, RING ROAD, NEW DELHI-110002 (INDIA)

Prof. N.P. Singh

Vice-President &

Chairman Standing Committee

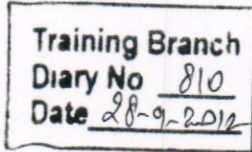
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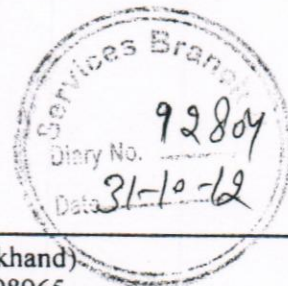
September 12, 2012

Dear Sir/Madam,

As you are aware, Indian Institute of Public Administration (IIPA) is an autonomous body functioning closely with the Government and providing vital policy inputs in the emerging areas of governance. Over the years since its inception, leading and eminent civil servants, distinguished educationist and prominent persons in public life have been associated with it.

2. The Institute is on the look out for a suitable candidate for the post of Director, IIPA (since the present occupant Dr. Rakesh Hooja, IAS (R) has unfortunately passed away on 7 September, 2012). As is the practice, the Search Committee to be appointed for this purpose will consider names of suitable persons for consideration. Certainly, we will appreciate receiving names of suitable persons that you may like to recommend for the position. We are essentially looking for someone with (a) familiarity with administrative and managerial sectors as well as in related spheres and areas of development; (b) flair for innovative thinking and projection in both administration and management; (c) capacity to mobilise resources, both financial and human; and (d) skills and temperament requisite for frequent dialogues and negotiations with the Government, Public Bodies, Educational Institutions, foreign delegations and agencies etc. on matters of concern to the Institute and general good; (e) genuine aptitude and interest in academic work with qualities of leadership and capacity for team work.

3. Director IIPA is a senior position which is at par with that of Secretary to the Government of India on emoluments and perquisites. The upper age limit to hold the office of the Director is 65 years. We would prefer someone with experience and maturity which is usually expected of a person who has worked in administrative or professional areas for about thirty years or more. Though the post of Director IIPA had been held earlier by Senior IAS (Retired) Officers, I need hardly add that our choice is not restricted to any particular service. Educationists or Academicians, Professionals of repute and standing with academic aptitude, experience and contribution and adequate organizational abilities are also given consideration that they deserve. The initial tenure of appointment is usually 3 years. But extension for another two years is permissible by the Executive Council, other things being equal. Besides the salary, the Director is entitled to rent free & reasonably furnished accommodation as well as a staff car for official use and to a limited extent for personal purposes.

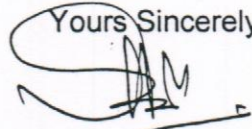


Residence: A-II/153(T), Dhurwa, Ranchi-834004 (Jharkhand)
Tel: (0651)2408907(O)/2408965(R); Fax:2408907/2408965

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4. I would therefore appreciate receiving from you the names of suitable and willing person(s) preferably along with their C.V. indicating their educational qualifications, service particulars, experience details etc. Your reply may please be marked "**Confidential**" and may reach me preferably within a month, if not earlier. It will be of great help if the availability and willingness of the suitable person as suggested by you has been ascertained.

Thanking you & with kind regards

Yours Sincerely,

(N.P. Singh)

Shri P.K. Chaudhery
Chief Secretary,
Government of Haryana
Room No.52,
4th Floor, Haryana Civil Secretariat,
Chandigarh-160001.