

No. 49/16/2010-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 10th December, 2012.

To

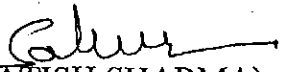
As per list enclosed.

Subject: Inviting of applications for appointment on deputation to the 33 posts of Chief Vigilance Officers in Central Public Sector Undertakings etc.

Sir/Madam,

I am directed to refer to the subject cited above and to enclose a copy of D.O. No.372/42/2012-AVD-III, dated 19th October, 2012 received from Government of India, Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.


INTERNAL DISTRIBUTION

LIST

Sr.No.	Name of the Officer S/Shri/Smt./K.	Batch	Present Posting
1.	Yudhvir Singh Malik, IAS	1983	Principal Secretary to Govt., Haryana, Industries & Commerce, Mines & Geology and Electronics & Information Technology Departments.
2.	Rajan Kumar Gupta, IAS	1983	Principal Secretary to Govt., Haryana, Excise & Taxation Department
3.	Raj Rup Fuliya, IAS	1983	Principal Secretary to Govt., Haryana, Printing & Stationery Department
4.	Navraj Sandhu, IAS	1984	Principal Secretary to Govt. Haryana, Health Department
5.	Roshan Lal, IAS	1984	Principal Secretary to Govt., Haryana, Agriculture Department.
6.	S.S. Prasad, IAS	1984	Principal Secretary to Govt., Haryana, Higher Education Department
7.	Ram Niwas, IAS	1985	Principal Secretary to Govt., Haryana, Development & Panchayats Department and Secretary BAC and Commissioner, Gurdwara Elections, Hry.
8.	P. Raghavendra Rao, IAS	1985	Principal Secretary to Govt., Haryana, Urban Local Bodies Department
9.	Prasanta Kumar Mahapatra, IAS	1985	Principal Resident Commissioner, Haryana Bhawan, New Delhi and Chief Administrator, TFAH
10.	Dhanpat Singh, IAS	1985	Principal Secretary to Govt. Haryana, Technical Education Department
11.	Sanjeev Kaushal, IAS	1986	Principal Secretary to Govt. Haryana, Finance and Planning Departments.
12.	Pranab Kishore Das, IAS	1986	Principal Secretary to Govt. Haryana, Science & Technology Department.
13.	Dheera Khandelwal, IAS	1986	Principal Secretary to Govt. Haryana, Women & Child Development Department
14.	Devender Singh, IAS	1987	Chairman, DHBVN, Hisar Chairman, UHBVN, Panchkula and M.D., DHBVN, Hisar and MD, UHBVN, Panchkula
15.	T.C. Gupta, IAS	1987	Principal Secretary to Govt., Haryana, Food & Supplies Department and Secretary, Cell for Proper Utilisation/ Disposal of Govt. Property, Nodal Officer for monitoring the CM's announcements and Monitoring & Coord.
16.	Amit Jha, IAS	1987	Principal Secretary to Govt., Haryana, Fisheries Department
17.	Avtar Singh, IAS	1987	Principal Secretary to Govt., Haryana, Environment Department
18.	Tarun Bajaj, IAS	1988	Managing Director, Haryana State Industrial & Infrastructure Development Corporation Ltd. and M.D., Haryana Financial Corpn. and M.D., Haryana Mass Rapid Transport Corporation.
19.	Arun Kumar, IAS	1989	Director General, State Transport, Haryana, Adviser, Civil Aviation, Haryana and Special Secretary, Civil Aviation and Transport Departments & Director General, Renewable Energy, Haryana.
20.	Shiv Raman Gaur, IAS	1989	Additional Principal Secretary to CM.
21.	Sudhir Rajpal, IAS	1990	Director General-cum-Special Secretary, Information Public Relations & Cultural Affairs and Grievances Departments, and Director General, Sports and Youth Affairs, Haryana
22.	Anurag Rastogi, IAS	1990	Director General-cum-Special Secretary, Town & Country Planning and Urban Estates Departments
23.	Ashok Khemka, IAS	1991	Managing Director, Haryana Seeds Development Corporation
24.	Vineet Garg, IAS	1991	Special Secretary, Personnel, Training, Vigilance and Parliamentary Affairs Departments, Director General, Training (ex-officio) and Science & Technology, Haryana and Inquiry Officer, Vigilance, Haryana
25.	Anil Malik, IAS	1991	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.
26.	A.K. Singh, IAS	1991	Director General-cum-Special Secretary, Agriculture Deptt.
27.	Arun Kumar Gupta, IAS	1992	Director General-cum-Special Secretary, Secondary Education Department
28.	D.P. S. Nagal, IAS	1992	Chief Administrator, H.U.D.A., Panchkula

29.	Ashok Kumar Yadav, IAS	1993	M.D., HAFED
30.	S. K. Goyal, IAS	1993	Special Secretary, Irrigation Department and Administrator, CADA.
31.	R.P. Gupta, IAS	1993	Commissioner, Ambala Division, Ambala
32.	Anurag Agarwal, IAS	1994	Managing Director, Haryana Power Generation Corporation, M.D.Haryana Vidyut Prasaran Nigam, Special Secretary, Power Department and Director General, Power Reforms, Haryana
33.	R S Doon, IAS	1994	Deputy PSCM
34.	Suprabha Dahiya, IAS	1994	Commissioner, Rohtak Division, Rohtak and Administrator, HUDA, Rohtak
35.	D. Suresh, IAS	1995	M.D.Haryana Minerals Ltd, New Delhi and Commissioner, M.C., Faridabad
36.	Chander Parkash, IAS	1995	Commissioner, Gurgaon Division, Gurgaon, Special Commissioner, Health & Nutrition, Mewat Area, Gurgaon, Chairman, Mewat Development Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) (C) 196 of 2001
37.	Chhajju Ram Rana, IAS	1995	Registrar, Cooperative Societies, Haryana and M.D. Federation of Cooperative Sugar Mills Ltd.(Sufarfed), Pkla.
38.	Rajbir Singh, IAS	1995	Special Secretary, General Administration, Secretariat Establishment and Monitoring & Coordination Cell
39.	Subhash Chandra, IAS	1995	Secretary, State Human Rights Commission, Haryana
40.	Y.S.Khyalia, IAS	1996	Deputy Commissioner, Jind
41.	Neelam P. Kasni, IAS	1996	Commissioner, Hisar Division, Hisar and Administrator, HUDA, Hisar.
42.	Rakesh Gupta, IAS	1997	Joint Secretary, Health Department and Mission Director, National Rural Health Mission, Commissioner, Food & Drugs Administration, Haryana
43.	Pradeep Kasni, IAS	1997	Chief Executive, Haryana Khadi & Village Industries Board.
44.	Ramesh Krishan, IAS	1997	Joint Secretary, Home-I Department.
45.	Brijendra Singh, IAS	1998	Managing Director, Haryana Warehousing Corporation
46.	Rajeev Ranjan, IAS	1998	Joint Secretary, Finance and Director-cum-Joint Secretary, Environment Department
47.	Surjeet Singh, IAS	1998	Administrator, HUDA (Hqrs), Panchkula
48.	Vidya Dhar, IAS	1998	Joint Secretary to Government, Haryana, Technical Education
49.	Vijay Singh, IAS	1999	Joint Secretary, Industrial Training

डा. एस. के. सरकार

Dr. S.K. Sarkar

अपर सचिव

Additional Secretary

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E-mail : sarkardk@nic.in

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सत्यमेव जयते

भारत सरकार

कार्मिक और प्रशिक्षण विभाग

कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय

नोर्थ ब्लॉक, नई दिल्ली-110001

GOVERNMENT OF INDIA

DEPARTMENT OF PERSONNEL & TRAINING

MINISTRY OF PERSONNEL

PUBLIC GRIEVANCES AND PENSIONS

NORTH BLOCK, NEW DELHI-110001

<http://www.persmin.nic.in>

D.O. No.372/42/2012-AVD-III

Dated the 19th October, 2012.

Dear Chief Secretary,

Nominations of officers are invited for appointment on deputation to the posts of Chief Vigilance Officers in Central Public Sector Undertakings etc. It may be noted that these posts are non-Central Staffing Scheme posts.

2. The duties and responsibilities of Chief Vigilance Officers are briefly enumerated below:-

- i. The Chief Vigilance Officer has been authorized to decide upon the existence of vigilance angle in a particular case at the time of registration of complaint.
- ii. The Chief Vigilance Officer should screen all the complaints before referring them to CBI.
- iii. Attending the quarterly meeting with Zonal Joint Director of CBI for preparation of "Agreed List".
- iv. Monitoring on corruption, malpractices and misconduct on the part of employees and to take remedial action.
- v. Closely monitoring the case related to criminal misconduct of employees and coordinating with the CBI for expeditious disposal of such cases.

3. The posts for Chief Vigilance Officers' (CVOs) in the Central Public Sector Undertakings (PSUs) are filled up as per the procedure laid down in the comprehensive guidelines issued vide this Department's OM No. 372/8/99-AVD.III, dated 18th January 2001 which is also available on this Department's web-site. The guidelines are, however, under revision.

4. Details of vacancies of Chief Vigilance Officers in Central Public Sector Undertakings etc. that are presently available and likely to arise during the financial year 2013-14 are available on this Department's web-site. However, a tentative list of vacancies is enclosed.



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5. The officers sponsored for Joint Secretary level posts should be – (a): empanelled to hold Joint Secretary level post at the centre; OR (b): an officer of his service and batch should be empanelled to hold Joint Secretary level post at the centre. The officers sponsored for Director level posts should have completed 14 years of Group 'A' service and should have been granted the Non-Functional Selection Grade in the cadre.

6. It may please be ensured that the officers sponsored should have completed the required 'cooling off' period before they are recommended for a second deputation. The officers once sponsored are not allowed to withdraw subsequently and it will be the responsibility of the cadre controlling authorities to ensure the release of the officers in the event of their final selection. Failure to take up the appointment on the part of the officer will lead to debarment for 5 years along with its attendant consequences. It is also pointed out that it is not only the failure to take up the appointment, but also withdrawal after a panel has been drawn up by the Department, that leads to debarment for 5 years. It is, therefore, important that only applications of willing officers are forwarded to this Department.

7. On selection, the officer would be eligible for an **initial deputation tenure** of 3 years in a PSE/organization which is extendable – (a) upto a further period of two years in the same PSE/organization (total 5 years) or (b) upto a further period of three years on transfer to another PSU/organization on completion of initial tenure of three years in the previous PSU/organization (total 6 years), with the prior clearance of the **CVC & Department of Personnel & Training**. He would be allowed the option of electing to draw either the pay of the post in the scale of pay of the CPSE/Organization concerned or pay in the parent cadre plus deputation (duty) allowance thereon plus personal pay, if any. The officer would also be entitled to all perks, benefits & Perquisites applicable to equivalent level of officers in the concerned CPSE/Organization.

8. The officer on appointment to the post of Chief Vigilance Officer in Central Public Sector Enterprises is not entitled to general pool accommodation but would be eligible for accommodation provided by the concerned Public Sector Enterprise, as per guidelines issued by the Department of Public Enterprises, from time to time.

9. If an officer does not join within one month of issue of his appointment order, his appointment would be treated as cancelled and the officer concerned would stand debarred from Central deputation for a period of five years from the date of issuing of orders of his appointment. Further, the officer would also be debarred from being considered for deputation on foreign assignments/consultancies abroad during the period of debarment. The officers who are debarred from Central deputation should not be sponsored for consideration for these posts till they complete their debarment period/become eligible for re-consideration.

10. While sponsoring the names of willing officers, it may also be indicated alongside each name, a maximum of three location(s)/station(s) in which the officer

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may like to be considered for placement. The current pay scale of the officers and the actual pay being drawn at the time of sending the name should also be indicated. Once an officer gives the choice of location/station, then as far as possible that officer would be considered for posting in any Public Sector Enterprise/organization in that particular location/station. However, the officer may be posted at any place in India. It has been noticed in the past that while sponsoring names, preference has been shown for a particular PSE/organization in a particular region. It is clarified that such requests cannot be entertained and officers are required to indicate only their options for place of postings. Officers sponsored will remain under consideration for posting for the period of one year only from the date of clearance of the Central Vigilance Commission or **31st March, 2014, whichever is earlier.**

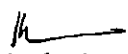
11. The names of the officers who had applied for appointment as CVO for the previous financial year 2012-13, shall be retained in the offer list only upto 31.3.2013 and they have to apply afresh for consideration for appointment against vacancies occurring during the financial year 2013-14.

12. The details of this circular are also available on Department's web site at URL <http://persmin.nic.in>

13. I shall be grateful if you could arrange to forward names of suitable and willing officers for consideration for the posts of CVO in PSEs etc. for the financial year 2013-14, (drawn up in the prescribed proforma I-III), keeping in view the above mentioned requirements and suitability criteria, along with updated CR dossiers and vigilance clearance of the sponsored officers, preferably by 15th January, 2013.

With regards

Yours sincerely,


(Dr. S.K. Sarkar)

To
Chief Secretaries of all State Govts./UTs/Cadre Controlling Authorities.

Copy to:

The Central Vigilance Commissioner, Central Vigilance Commission,
Satarkata Bhawan, GPO Complex, INA, New Delhi-110023.

(Dr. S.K. Sarkar)
Additional Secretary to the Government of India

PERSONAL DATA		
<u>Applying for Level: Deputy Secretary/Director/Joint Secretary (please tick)</u>		
1.	Service	
2.	Cadre	
3.	First Name	
4.	Middle Name	
5.	Surname	
6.	Exam Year	
7.	Allotment Year	
8.	Date of Joining	
9.	Date of superannuation	
10.	Gender	
11.	Date of Birth	
12.	Category	
13.	Present posting	
14.	Pay Scale	
15.	Basic Pay	
16.	Date of NFSG Grant	
17.	Whether working in the cadre or is on Central deputation.	
18.	Date from which the officer is on Central Deputation.	
19.	Date of expiry of Central Deputation tenure.	
20.	Details of Central deputation/other deputation outside cadre.	
21.	Total period spent outside the cadre alongwith details thereof	

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22.	Whether Spouse is working Service of Spouse (if working and participating under Central Staffing Scheme)	YES/NO
23.	Cadre of Spouse (if AIS)	
24.	Whether Spouse working Under Central Deputation	YES/NO
25.	Whether slotted for Foreign Training/Assignment	YES/NO
26.	Whether Debarred from Central Staffing Scheme Previously If Yes, Date from Date to	YES/NO
27.	Whether worked on central deputation before:	Yes/No
(i)	If Yes, Date of Reporting to Cadre	
(ii)	Whether Cooling-Off Period Completed	YES/NO
(iii)	Cooling-Off Period Completion Date	
28.	<p>Preference of location if any, for posting on account of personal reasons at a Station/Stations:</p> <p>Please indicate 3 preferences only. As far as possible, the officer will be considered for posting in any PSU in the preferred station. However, the officer may be posted at any place in India.</p>	

29. **EDUCATIONAL QUALIFICATIONS**
(Please only mention Graduation and above).

S. No.	Qualification	Subject (1) Subject (2)	Year/ Division	Institution University Place, Country
1.				
2.				
3.				
4.				

30. **TRAINING DETAILS**
(Please mentioned training of duration of only more than 1 month)

S. No.	(i) (ii) (iii)	Training Name Institute Country	Training related to Specialization in Subjects	From Date To Date
1.				
2.				
3.				

31. **EXPERIENCE DETAILS** (Complete Service Profile)

S. No.	Type of Posting (Cadre/ Centre/ Others)	(i) Level/Pay Scale (ii) Designation	Ministry Departme nt Office Place	Field experience acquired during the posting (Major & Minor)	Tenure From & Tenure To
1.					

2.					
3.					

32. **EXPERIENCE DETAILS IN VIGILANCE AND ADMINISTRATIVE MATTERS.**

S. No.	Type of Posting (Cadre/ Centre)	(i) Level/Pay Scale (ii) Designation	Ministry Department Office Place	Field experience acquired during the posting (Major & Minor)	Tenure From & To
1.					
2.					
3.					

The information furnished above by me is correct.

(Signature)

Tel No. (O):

(R):

(Mob):

To be filled by the Cadre Controlling Authority

It is certified that the above information given is correct as per record.

Signature

Name:

Designation:

(This should be filled by the competent authority of State Govt./Cadre Authority)

TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY

NAME OF THE OFFICER

SERVICE

CADRE

BATCH

Date of Birth

1.	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof.	
2.	Whether any complaint including that of corruption, against the officer, which in the view of the State Government/Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/ Integrity of the officer as on date, is pending against the officer. If so, details thereof.	
3.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
4.	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and the final outcome thereof.	
5.	Whether the name of the officer appears in the Agreed List OR List of Officers of doubtful Integrity. If yes, full details may be given.	
6.	(a): Whether the officer is clear from vigilance angle? (b): Whether integrity is certified or not.	
7.	(a): Whether the Officer has ever been debarred from Central Deputation? (b): If Yes, period of debarment.	

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8.	Has the officer been on Central Deputation before. If Yes, date of completion of "Cooling Off".	
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10. ACR details:

a)	Whether ACR Dossier is Complete upto 31.3.2012	YES/NO
b)	ACR for any year (in the last 5 years) Not available in the Dossier	
c)	Adverse entries if any (Expunged or un-expunged) in any ACR(s) If Yes, Year-wise details thereof.	YES/NO
d)	ACR grading of the last 05 years.	

Year/Period	Grading

Signature of the officer certifying the proforma.
Name

Designation

(FOR USE OF CENTRAL VIGILANCE COMMISSION)

PARTICULARS OF THE OFFICERS PROPOSED TO BE EMPANELLED FOR APPOINTMENT AS CVOS

1. Name of the Officer (in full) :
1.A Service Batch Cadre
2. Fathers' Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to which the officer belongs, including batch/year, Cadre etc. wherever applicable
7. Positions held (during the last ten years) :

S. No.	Organization	Designation & place of posting	From	To	Jobs handled

8. Experience, if any, in handling vigilance/disciplinary matters :

(Name & Signature of the applicant)

Year/Period	Grading	Remarks, if any

VACANCY CVO FOR 2013-14

Sl. No.	Ministry /Department	Name of PSUs	Location	Level	Date of Vacancy
1	Department of Fertilizers	Brahmaputra Valley Fertilizer Corporation Ltd., DIBRUGARH.	Dibrugarh	DIR	14-Oct-03
2	Department of Heavy Industry	Bharat Bhari Udyog Nigam Ltd., KOLKATA	Kolkata	Dir	1-May-05
3	Ministry of Textiles	Jute Corporation of India Ltd. KOLKATA	Kolkata	DS	10-May-05
4	Department of Pharmaceuticals	Bengal Chemicals & Pharmaceuticals Limited, KOLKATA	Kolkata	DS	23-Aug-05
5	Ministry of Petroleum & Natural Gas	Numaligarh Refinery Ltd., NUMALIGARH	Numaligarh	JS	3-Jun-09
6	Ministry of Shipping	New Mangalore Port Trust (MPT), MANGALORE	Mangalore	DIR	13-Jan-10
7	Ministry of Mines	Mineral Exploration Corporation Ltd., NAGPUR	Nagpur	DIR	24-Feb-11
8	Ministry of Railways	Konkan Railway Corporation Ltd. NAVI MUMBAI	Navi Mumbai	JS	9-May-11
9	Ministry of Defence	Ordinance Factory Board, KOLKATA	Kolkata	JS	19-May-12
10	Ministry of Railways	Braithwaite & Company Ltd., KOLKATA	Kolkata	DIR	21-Jun-12
11	Ministry of Railways	Burn Standard Company Ltd. KOLKATA	Kolkata	DIR	21-Jun-12
12	Department of Atomic Energy	Bharatiya Nabhikiya Vidyut Nigam Limited (BHAVINI), KALPAKKAM	Kalpakkam	DIR	23-Jul-12
13	Ministry of Power	North Eastern Electric Power Corporation Ltd. (NEEPCO), SHILLONG.	Shillong	DIR	19-Aug-12
14	Ministry of Coal	Central Coalfields Ltd. RANCHI	Ranchi	DIR	6-Apr-13
15	Ministry of Petroleum & Natural Gas	Balmer Lawrie & Company Ltd. KOLKATA	Kolkata	DIR	30-May-13
16	Department of fertilizers	National Fertilizers Ltd., DELHI	Delhi	JS	7-Apr-13
17	Department of Chemicals and Petrochemicals	Hindustan Organic Chemicals Ltd., MUMBAI	Mumbai	DIR	9-Apr-13
18	Ministry of Commerce	Projects Equipments Corporation Ltd. (PEC), DELHI	Delhi	DIR	19-Apr-13
19	Ministry of Urban Development	National Building Construction Corporation Ltd., DELHI	Delhi	JS	21-May-13
20	Ministry of Textiles	National Institute of Fashion Technology (NIFT), DELHI	Delhi	DIR	29-May-13
21	Department of Shipping	Jawahar Lal Nehru Port Trust, MUMBAI	Mumbai	JS	10-Jun-13
22	Ministry of Textiles	Cotton Corporation of India Ltd., MUMBAI	Mumbai	DIR	15-Jun-13
23	Ministry of Housing & Urban Poverty Alleviation	Housing & Urban Development Corporation Ltd. (HUDCO), DELHI.	Delhi	JS	29-Jun-13
24	Ministry of Railways	rites Ltd., GURGAON	Delhi/ Gurgaon	JS	4-Sep-13

25	Ministry of Health & Family Welfare	Medical Council of India (MCI), DELHI	Delhi	DIR	28-Sep-13
26	Ministry of Civil Aviation	Pawan Hans Helicopters Ltd., DELHI	Delhi	DIR	21-Oct-13
27	Ministry of Information & Broadcasting	Prasar Bharati, DELHI	Delhi	DIR	28-Nov-13
28	Ministry of Rural Development	Council for Advancement of People's Action and Rural Technology (CAPART), DELHI	Delhi	DIR	30-Nov-13
29	Ministry of Petroleum & Natural Gas	Oil & Natural Gas Corporation Ltd., DELHI	Delhi	JS	26-Dec-13
30	Ministry of Petroleum & Natural Gas	Indian Oil Corporation Ltd. (IOCL), DELHI	Delhi	JS	1-Jan-14
31	Department of Defence Production	Garden Reach Shipbuilders & Engineers Ltd., KOLKATA	Kolkata	DIR	8-Jan-14
32	Department of Atomic Energy	Nuclear Power Corporation of India Limited, MUMBAI	Mumbai	DIR	11-Mar-14
33	Department of Heavy Industries	Cement Corporation of India Ltd. DELHI	Delhi	DIR	31-Mar-14
