

No. 49/100/2011-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 16th January, 2013.

To


All concerned IAS & HCS Officers.


Subject: Filling up of the post of Additional Regional Officer in the Regional Office of Central Board of Film Certification, Guwahati under Ministry of Information & Broadcasting.

Sir/Madam,

I am directed to refer to the subject cited above and to say that a copy of letter No.M-11011/3/2012-DO(FC), dated 28th December, 2012 received from Government of India, Ministry of Information & Broadcasting, 'A' Wing, Shastri Bhavan, New Delhi is uploaded on the web site of (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.


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M-11011/1/2012-DO(FC)
GOVERNMENT OF INDIA
MINISTRY OF INFORMATION & BROADCASTING
'A' Wing, Shastri Bhavan, New Delhi

New Delhi, 28th December, 2012

To,
The Secretary, Government of India (All Ministries/Departments)/
Chief Secretary, State Governments/Union Territories.

Sub: Filling up of the post of Additional Regional Officer in the Regional Office of Central Board of Film Certification, Guwahati under Ministry of Information & Broadcasting.

Sir,

I am directed to say that it is proposed to fill up the **ONE** post of Additional Regional Officer (General Central Service, Group 'A', Gazetted) [PB-3 (15600-39100) with GP Rs.6600/-] corresponding to the pre-revised scale of pay of Rs.10000-325-15200/- in the Regional Office of Central Board of Film Certification, Guwahati under Ministry of Information and Broadcasting by deputation. The eligibility conditions for appointment to the post are given in the Annexure-I

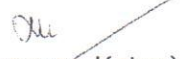
2. The pay and allowances of the officer selected will be regulated in accordance with the Department of Personnel and Training's O.M. No.2/29/91-Estt.(Pay-II) dated 05th January, 1994, as amended time to time.

3. Applications of eligible officers in the prescribed proforma (Annexure-II) may be forwarded in duplicate to this Ministry alongwith the following documents:

- (i) Copies of ACRs for the last five years duly attested by an officer not below the rank of an Under Secretary or equivalent,
- (ii) Vigilance clearance certificate,
- (iii) Certificate to the effect that no minor/major penalty was imposed on the officer during the last 10 years,
- (iv) 'Integrity Certificate' and
- (v) Cadre clearance

The applications in the prescribed proforma at Annexure-II may be sent to this Ministry addressed to Director (Films), Ministry of Information and Broadcasting, R.No.556, "A" Wing, Shastri Bhavan, New Delhi-110001, within 45 days from the date of publication of this advertisement in the Employment News. Officers who volunteer for the post will not be allowed to withdraw their candidature subsequently. The maximum age limit of the candidates applying for the post shall not exceed 56 years as on the closing date of receipt of applications.

Yours faithfully,


(Nirupama Kotru)
Director (Films)
Tele: 2338 4484



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Copy to:

1. All Ministries/Departments of the Government of India, with the request that the vacancies may kindly be circulated among the eligible officers in the Ministry/Department under their control.
2. All Media Units of the Ministry of Information and Broadcasting with the request that the vacancy may be circulated among the officers and the applications of the eligible officers who are willing and can be spared be sent to the Ministry along with the Vigilance Clearance etc., by the prescribed date.
3. DOP&T, CS Division, Lok Nayak Bhavan, Khan Market, New Delhi for circulation and necessary action.
4. The Media Executive, DAVP, Soochna Bhavan, CGO Complex, Lodhi Road, New Delhi along with Annexure-II for publication in the Employment News. It is requested that six copies of the Employment News in which the advertisement is published may be sent to this Ministry.
5. The Chief Editor, Employment News, East Block-IV, Level 5-7, R.K. Puram, New Delhi-110066.
6. UPSC (Shri K.S.Sampath, Under Secretary/ Consultant), Dholpur House, Shahjahan Road, New Delhi for information.
7. All Desks/Sections in the Ministry of I&B.
8. Spare copies.


(Arvind Thakur)
Desk Officer
Tel: 2338 6769

ANNEXURE-I

1. Designation of the Post : **Additional Regional Officer, Regional Office of Central Board of Film Certification, Guwahati.**
2. Classification : General Central Service, Group 'A' Gazetted.
3. Scale of Pay : PB-3 (15600-39100) with GP Rs.6600/- corresponding to the pre-revised scale of pay of Rs.10000-325-15200/-.
4. Place of Duty : **Regional Office, Central Board of Film Certification, Guwahati.**
5. Method of Recruitment : Deputation

Eligibility:


"Suitable officers of the Indian Administrative Service or Central Service Group A (period of deputation ordinarily not exceeding three years)."

Along with following qualifications:

"Essential:

- (i) Degree of a recognized University or equivalent.
- (ii) Sound knowledge of Hindi and one more Indian language (according to the requirements of the post- **in this case Assamese**);
- (iii) Sound knowledge of Indian History and Culture.
- (iv) Seven years' administrative or Managerial experience in a responsible capacity."

(Qualifications relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise well qualified.)


(Nirupama Kotru)
Director (Films)
Tele: 2338 4484

BIO-DATA PROFORMA

**FILLING UP OF THE POST OF ADDITIONAL REGIONAL OFFICER
IN THE REGIONAL OFFICE OF CENTRAL BOARD OF FILM
CERTIFICATION, GUWAHATI UNDER MINISTRY OF
INFORMATION & BROADCASTING.**

**(TO BE FORWARDED TO THE MINISTRY OF INFORMATION AND
BROADCASTING IN DUPLICATE)**

PART-I

1. Name and Address in block letters :
2. Date of Birth and age (in Christian Era) :
3. Date of retirement under Central/State Govt. Rules :
4. Educational Qualifications :
5. Whether Educational and other qualifications :
required for the post are satisfied. (if any
qualification has been treated as equivalent
to the one prescribed in the rules, state the
authority for the same.)

Qualifications/Experience required	Qualifications/Experience possessed by the officer

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. Details of Employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

S.No.	Office/Instt./Orgn.	Post held	From	To	Scale of Pay & Basic Pay	Nature of Duties
(1)	(2)	(3)	(4)	(5)	(6)	(7)

8. Nature of present employment, i.e., ad hoc or :
temporary or quasi-permanent or permanent.
9. In case the present employment is held on deputation, please
state:-
 - (a) The date of initial appointment.
 - (b) Period of appointment on deputation/contract.
 - (c) Name of the parent office/organization to which you belong.
10. Additional details about present employment. Please state
whether working under-
 - (a) Central Government
 - (b) State Government
 - (c) Autonomous Organisation
 - (d) Govt. Undertaking
 - (e) Others
11. Please state whether you are working in the same :
Department and are in the feeder grade or feeder
to feeder grade
12. Are you in Revised Scale of Pay? If yes, give the :
date from which the revision took place and also
indicate the pre-revised scale.
13. Total emoluments per month now drawn. :
14. Additional information, if any, which you would like :
to mention in support of your suitability for the post.
Enclose a separate sheet, if the space is insufficient.
15. Please state whether you are applying for deputation :
16. Whether belongs to SC/ST? :
17. Remarks. :

Signature of the Candidate with date

Address_____

Phone No._____

Office: _____

Residence: _____

Mobile:_____

Date:_____

(Countersigned by Head of Department/Office)

PART-II

(TO BE FILLED BY THE EMPLOYER)

Certified that the particulars furnished by the candidate have been verified from his/her service records and are correct. No disciplinary/vigilance case is either pending or being contemplated against him/her. No major/minor penalty has been imposed on him/her during the last 10 years. His/her integrity is certified. Cadre clearance is also given herewith.

(To be signed by an officer not below the rank of Deputy Secretary with stamp indicating Name and Designation of the Officer.)