

No. 49/3/2013-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 16th January, 2013.

To


All concerned IAS & HCS Officers.

Subject: Filling up of posts of Development Commissioners (DCs). Joint Development Commissioner (JDCs) and Deputy Development Commissioners (DDC) on deputation basis in various Special Economic Zones (SEZs) under Department of Commerce.

Sir/Madam,

I am directed to refer to the subject cited above and to say that a copy of vacancy circular No. A.4/6/2012-SEZ, dated 20th December, 2012 received from Government of India, Ministry of Commerce & Industry, Department of Commerce, (SEZ Section), New Delhi is uploaded on the web site of csharyana.gov.in and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your application/bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

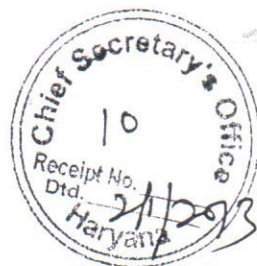

(SATISH SHARMA)
Superintendent Services-II.

13


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No. A.4/6/2012-SEZ
Government of India
Ministry of Commerce & Industry
Department of Commerce
(SEZ Section)



Udyog Bhawan, New Delhi
Dated the 20th December, 2012

VACANCY CIRCULAR

Subject: Filling up of posts of Development Commissioners (DCs), Joint Development Commissioner (JDCs) and Deputy Development Commissioners (DDC) on deputation basis in various Special Economic Zones (SEZs) under Department of Commerce.

The undersigned is directed to say that it is proposed to fill up posts of DCs, JDCs and DDCs in various SEZs under Department of Commerce. The category and number of vacant posts are as follows:

S.No.	Category of Posts	Number of Posts	Location
1.	Development Commissioner	3	Chennai, Vishakhapatnam and Kandla
2.	Joint Development Commissioner	4	NOIDA, Vishakhapatnam, Kandla and Mumbai
3.	Deputy Development Commissioner	7	Noida SEZ (1), Falta SEZ (2), MPSEZ, Chennai (1), Cochin SEZ(1), Kandla SEZ (1) and Visakhapatnam SEZ (1) - 1

The specific job requirements, experience, qualifications required for each category of the above posts and their respective pay scales are indicated in **Annexure – I**.

2. It is requested that the application (in duplicate) of eligible and willing officers, who could be relieved in the event of selection, in the enclosed Proforma (**Annexure II**) along with the following documents may be forwarded through proper channel to Shri. S.S.Kumar, Under Secretary, Room No. 477-B, Department of Commerce, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi-110107, on or before **28th February, 2013**:

- Confidential reports for the last five years in original or attested photocopies thereof by an officer not below the rank of Under Secretary to the Govt. of India
- Integrity Certificate.
- Vigilance Clearance.
- Details of minor or major penalties imposed during the last 10 years. (If no penalties have been imposed, it should be so stated clearly).

3. Officers may file a single application for more than one post in the same category (DC, JDC or DDC) clearly stating the specific post, with location being applied for alongwith their order of preference if any.



4. Applications not received in the prescribed format or received after the last date or without confidential reports and other relevant documents or otherwise found incomplete will not be considered.

5. The appointment will be on transfer on deputation basis. The period of deputation shall ordinarily not exceed 3 years. The selected officer will have the option to draw his/her grade pay plus deputation (duty) allowance, in accordance with Department of Personal & Training O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010.

Encl: As above


(Kabiraj Sabar)

Under Secretary to the Government of India

To,

1. All Ministries/Departments of Govt. of India New Delhi.
2. Chief Secretaries of State Governments and Union Territories.
3. All attached/subordinate offices under the Ministry of Commerce & Industry, Govt. of India
4. Development Commissioners of all SEZs.
5. NIC, DoPT & Department of Commerce for uploading the O.M. on their respective websites.
6. All Sections/Officers in the Ministry of Commerce.
7. Guard File.

A. Development Commissioner

1	Name of Post	Development Commissioner (Grade I) / SAG
2	Number of Post(s)	Three (3) (One each in MPSEZ, Chennai, Kandla SEZ, Kandla and Vizag SEZ, Vishakhapatnam)
3	Pay Band & Grade Pay/ Pay Scale	Pay Band – 4 (Rs. 37400-67000)+ Grade Pay Rs. 10,000/-
4	Method of recruitment	Deputation
5	Essential and Desirable Qualifications	<p>Essential Qualifications :</p> <p>Officers from Central Government Services including All India Services (AIS) and organised Group 'A' Services, State Government Officers/Officers of Union Territories / PSUs / Autonomous bodies/Statutory bodies.'</p> <p>(i) Holding analogous post on regular basis; or (ii) with 3 years regular service in the post having pay in Pay Band-4 and Grade Pay of Rs. 8700/-</p> <p>Desirable Qualifications:--</p> <p>Possessing experience in industrial development, foreign trade, estate development and administration.</p> <p>Note:</p> <p>(i) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall not exceed (05) five years.</p> <p>(ii) The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of application.</p> <p>(iii) For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2006/ the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/ pay scale, and where this benefit will extend only for the post(s) for which that grade pay/ pay scale is the normal replacement grade without any up-gradation.</p>

B. Joint Development Commissioner

1	Name of Post	Joint Development Commissioner
2	Number of Post	Four (4) (One each in Noida, Mumbai, Kandla and Visakhapatnam SEZ)
3	Pay Band & Grade Pay/ Pay Scale	Pay Band – 3 (Rs. 15600-39100)+ Grade Pay Rs. 7,600/-
4	Method of recruitment	Deputation
5	Essential and Desirable Qualifications	<p>Essential Qualifications :</p> <p>Officers from Central Government Services including All India Services (AIS) and organised Group 'A' Services, State Government Officers/ Officers of Union Territories/ PSUs/ Autonomous bodies/ Statutory bodies.'</p> <p>(i) Holding analogous post on regular basis; or</p> <p>(ii) with 5 years regular service in the post having Pay in Band-3 and Grade Pay of Rs. 6,600/-</p> <p>Desirable Qualifications:</p> <p>Possessing experience in industrial development, foreign trade, estate development and administration.</p> <p>Note:</p> <p>(i) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall not exceed (04) four years.</p> <p>(ii) The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of application.</p> <p>(iii) For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2006/ the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/ pay scale, and where this benefit will extend only for the post(s) for which that grade pay/ pay scale is the normal replacement grade without any up-gradation.</p>

C. Deputy Development Commissioner

1	Name of Post	Deputy Development Commissioner																		
2	Number of Post	<p>Seven (7)</p> <table> <tr> <td>Noida SEZ</td><td>-</td><td>1</td></tr> <tr> <td>Falta SEZ</td><td>-</td><td>2</td></tr> <tr> <td>Madras SEZ</td><td>-</td><td>1</td></tr> <tr> <td>Cochin</td><td>-</td><td>1</td></tr> <tr> <td>Kandla</td><td>-</td><td>1</td></tr> <tr> <td>Visakhapatnam</td><td>-</td><td>1</td></tr> </table>	Noida SEZ	-	1	Falta SEZ	-	2	Madras SEZ	-	1	Cochin	-	1	Kandla	-	1	Visakhapatnam	-	1
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Falta SEZ	-	2																		
Madras SEZ	-	1																		
Cochin	-	1																		
Kandla	-	1																		
Visakhapatnam	-	1																		
3	Pay Band & Grade Pay/ Pay Scale	Pay Band – 3 (Rs. 15600-39100)+ Grade Pay Rs. 6,600/-																		
4	Method of recruitment	Deputation																		
5	Essential and Desirable Qualifications	<p>Essential Qualifications :</p> <p>Officers from Central Government Services including All India Services (AIS) and organised Group 'A' Services, State Government Officers/ Officers of Union Territories/PSUs/ Autonomous bodies/Statutory bodies.'</p> <p>(i) Holding analogous post on regular basis; or</p> <p>(ii) with 5 years regular service in the post having Pay in Band-3 and Grade Pay of Rs. 5,400/-</p> <p>Desirable Qualifications</p> <p>Possessing experience in industrial development, foreign trade, estate development and administration.</p> <p>Note:</p> <p>(i) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/ Department of the Central Government shall not exceed (03) three years.</p> <p>(ii) The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years as on the closing date of receipt of application.</p> <p>(iii) For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2006/ the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/ pay scale, and where this benefit will extend only for the post(s) for which that grade pay/ pay scale is the normal replacement grade without any up-gradation.</p>																		

Application for the Post of Development Commissioner / Joint Development Commissioner/ Deputy Development Commissioner

1. Name and office address (in BLOCK LETTERS) :
2. Date of Birth (DD/MM/YYYY) :
3. Date of retirement under Central/State Govt. Rules :
4. Whether belong to SC/ST :
5. Present basic pay :
6. Please indicate the specific post and place of posting for which you are applying. (Incase of more than one place is posting is being applied for, the order of preference may be indicated, failing which it will be presumed that there is no specific preference for place of posting.)
7. Please specify (with details) if you belong to Central Govt. Services including All India Services (AIS) / Organised Group 'A' Services, State Government / Union Territories / PSUs / Autonomous body/ Statutory body. :
8. Permanent Post held with scale of pay (revised) and date of confirmation :
9. Details of Employment in chronological order, (enclose a separate sheet, duly authenticated by your signature, if the space below, is not sufficient)

S. No.	Name of the Office/Organisation	Post held	From	To	Scale of pay and basic pay	Nature of duties
1	2	3	4	5	6	7

10. Additional information, if any, which you would like to mention in support of your suitability for the post applied for in view of the desirable qualifications prescribed for the post (enclose a separate sheet, if the space is not sufficient).

Place :

Date :

Signature of the candidate

Phone /Fax (O)

Email

Certificate

(To be given by the Head of the Department)

1. Certified that the particulars furnished above have been verified and found to be correct.
2. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer.
3. Integrity of the officer is also certified.

Signature of the Head of the Department
(with rubber stamp)