

No. 49/17/2013-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 28<sup>th</sup> February, 2013.

To

All concerned IAS / HCS Officers.

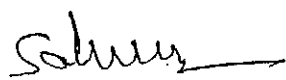
Subject: Filling up of the post of Under Secretary in Department of Space (DOS) Bangalore, Karnataka, in the Pay Band of Rs. 15600-39100 plus Grade Pay Rs. 6,600/- on deputation basis- reg.

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Madam /Sir,

I am directed to refer to the subject cited above and to say that a copy of office memorandum No. A.22012/1/2013, dated 07<sup>th</sup> February, 2013 received from Government of India, Department of Space, Bangalore is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

  
(SATISH SHARMA)  
Superintendent Services-II.  
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**INTERNAL DISTRIBUTION**  
e-champion

15463 February 7, 2013

OFFICE MEMORANDUM

Subject: Filling up of the post of Under Secretary in Department of Space (DOS), Bangalore, Karnataka, in the Pay Band of ₹15600-39100 plus Grade Pay ₹6,600/- on deputation basis - reg.

It is proposed to fill up the post of Under Secretary in Department of Space (DOS), Bangalore, Karnataka, in the Pay Band of ₹15600-39100 plus Grade Pay ₹6,600/- on deputation. The eligibility criteria as per Recruitment Rules is given in Annexure-I. The pay and other conditions of service of the selected Officer will be regulated in accordance with DoPT OM No.2/29/91-Estt.(Pay-II) dated January 05, 1994, as amended from time to time.

2.. Applications of only such Officers will be considered as are routed through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-II (ii) clear photocopies of the up-to-date CR/APAR dossier of the Officer containing CRs/APARs of atleast last five years duly attested by a Group-A Officer (iii) cadre clearance, (iv) clearance from vigilance and disciplinary angle, and (v) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years.

3. All Ministries/Departments/Cadre Authorities and the State Governments / UTs are requested to forward the applications of willing and eligible Officer in the prescribed proforma to Shri N.Pattabi Raman, Under Secretary to the Government of India, Department of Space, Antariksh Bhavan, New BEL Road, Bangalore-560 231 so as to reach this office latest by 25<sup>th</sup> March 2013.

(K.S.Ramachandra)  
Officer on Special Duty

To:

- 1.Secretaries of all the Ministries/Departments of Government of India
- 2.Chief Secretaries of all State Governments/UTs.
- 3.All Cadre Authorities
- 4.Technical Director, NIC, Department of Personnel & Training for up-loading the circular under the heading 'what is new' in DoPT's web-site immediately.
- 5.Short advertisement in Employment News/Rozgar Samachar, New Delhi.
- 6.Dy.Director, INSES, ISRO Hqtrs. with a request to make arrangements to post the advertisement in ISRO website (Internet).



**ANNEXURE-I****Eligibility criteria for the post of Under Secretary in the Department of Space/Indian Space Research Organisation..**

01.	Name of the post	Under Secretary in the Department of Space, Bangalore, Karnataka.
02.	Number of post/s	One
03.	Classification of post	General Central Service, Group "A" Gazetted
04.	Scale of pay/Pay Band/Scale	₹15600-39100 plus Grade Pay ₹6600/-
05.	Age limit	The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application.
06.	Eligibility Condition	Officers from All India Services or Central Services Group 'A' holding analogous posts or in the Pay Band of ₹15600-39100(PB-4) with Grade Pay ₹5400/- with 5 years regular service.
07.	Place of posting	Bangalore
08.	Period of deputation	The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Orgn/Dept. of the Central Govt. shall not exceed 4 years.

**Application for the post of Under Secretary in the Department of Space/Indian Space Research Organisation.**

**PROFORMA**

01.	Name	
02.	Date of birth	
03.	Designation & Pay Band with Grade Pay	
04.	Cadre/Service to which belong	
05.	Educational qualification	
06.	Whether belong to SC/ST/Minority	
07.	Details of the present post held :  (a).Date from which held (b).Pay Band with Grade Pay (c).Whether regular/adhoc/deputation (d).If the present post is held on 'deputation basis' since when and the date on which the deputation period will be completed. (e).If the position held is on deputation, the regular post held in the Cadre with pay band with grade pay and from which date.	
08.	Position held during the preceding five years : -	
Sl. No.	Name of Office/Organisation where employed	Post held and service/cadre to which it belongs
		From To Pay Band with Grade Pay
(1)	(2)	(3) (4) (5) (6)

9. Additional information, if any, which you would like to mention in support of the application for the post. .

Signature of the Candidate:

Tel No.....

Mob.No.....

a). Office Address:

b). Residential Add.

Place:

Date:

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF  
OFFICE/FORWARDING AUTHORITY**

1. Certified that the particulars furnished by Shri/Smt./Kum..... are correct and he/she possesses educational qualifications and experience mentioned in Annexure-II.
2. It is also certified that there is no Vigilance/Disciplinary case either pending or being contemplated against him/her.
3. His/her Integrity is certified.
4. No major or minor penalty was imposed on Shri/Smt./Kum..... during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR/APARs (Each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt./Kum..... is enclosed herewith.

Signature:

Name, designation  
of the forwarding  
Officer with seal &  
Telephone No.

Mobile No.

Place: