

No. 49/40/2012-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 25th March, 2013.

To

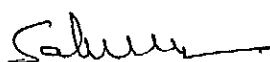
All concerned IAS / HCS Officers.

Subject: Filling up of the post of Managing Director on deputation basis in Central Cottage Industries Corporation of India Ltd., New Delhi.

Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of letter No.15/1/2004-CCIC, dated 12th March, 2013 received from Government of India, Ministry of Textiles, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.


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सं. 15/1/2004-सीसीआईसी

भारत सरकार

वस्त्र मंत्रालय

उद्योग भवन, नई दिल्ली,

12 मार्च, 2013

सेवा में,

राज्यों के मुख्य सचिव/ संघ शासित राज्यों के प्रशासक,
(संलग्न सूची के अनुसार)



सैंट्रल कॉटेज इण्डस्ट्रीज कार्पोरेशन ऑफ इण्डिया लि., नई दिल्ली में प्रबंध निदेशक के पद को प्रतिनियुक्ति के आधार पर भरा जाना।

महोदय/ महोदया,

मुझे यह कहने का निदेश हुआ है कि वस्त्र मंत्रालय के अंतर्गत सैंट्रल कॉटेज इण्डस्ट्रीज कार्पोरेशन ऑफ इण्डिया लि., नई दिल्ली, जो कि अनुसूची 'ग' का एक केन्द्रीय सार्वजनिक क्षेत्र का उपक्रम है, में प्रबंध निदेशक के एक पद को ₹ 65,000 - ₹ 75,000 (संशोधित/आईडीए) के वेतनमान में प्रतिनियुक्ति के आधार पर तत्काल भरा जाना है। प्रतिनियुक्ति की अवधि 5 वर्ष रहेगी।

2. सैंट्रल कॉटेज इण्डस्ट्रीज कार्पोरेशन ऑफ इण्डिया लि., (सीसीआईसीआईएल) का गठन भारत तथा विदेशों में उत्पादों की बिक्री के माध्यम से कुटीर उद्योग को संवर्धित करने, विकसित करने, अनुदान तथा सहायता देने के उद्देश्य से भारतीय कंपनी अधिनियम, 1956 के अंतर्गत किया गया था। सीसीआईसीआईएल वस्त्र मंत्रालय के प्रशासनिक नियंत्रणाधीन व्यापार एवं विपणन सेवा क्षेत्र में अनुसूची 'ग' का एक केन्द्रीय सार्वजनिक क्षेत्र का उपक्रम है। इसका पंजीकृत एवं कार्पोरेट कार्यालय नई दिल्ली में स्थित है। मार्च, 2011 की स्थिति के अनुसार कंपनी का पूंजीगत प्राधिकृत एवं प्रदत्त हिस्सा क्रमशः 12 करोड़ रु एवं 10.85 करोड़ रु था। कंपनी में भारत सरकार की शेयरधारिता 100% है।

3. प्रबंध निदेशक निगम का मुख्य कार्यपालक है और इसके शासी बोर्ड तथा सरकार के प्रति जवाबदेह है। वह अपने कार्पोरेट उद्देश्यों तथा निष्पादन मानदंडों को प्राप्त करने के लिए निगम के कुशल कार्यकरण के लिए जिम्मेदार है।

4. यह पद खोज-सह-चयन समिति के माध्यम से 5 वर्षों के लिए भरा जाना है। साक्षात्कार मई 2013 के 1 / 2 सप्ताह के दौरान आयोजित किया जाएगा।

5. कार्य का संक्षिप्त विवरण तथा पद के लिए पात्रता आवेदन प्रपत्र सहित संलग्न है। ब्यौरा मंत्रालय की वेबसाइट www.texmin.nic.in पर भी उपलब्ध है।

6. आपसे अनुरोध है कि इस रिक्ति को प्रचालित करने तथा इस मंत्रालय द्वारा पद के लिए चयन हेतु खोज-सह-चयन समिति के विचारार्थ निर्धारित प्रपत्र में पात्र एवं इच्छुक अधिकारियों के आवेदनों को अग्रेषित करें। आवेदनों को सतर्कता अनुमति, 5 वर्षों की कैडर क्लियरेंस सहित दिनांक 15 अप्रैल, 2013 तक उप सचिव (सीसीआईसी), वस्त्र मंत्रालय, कमरा सं. 266, उद्योग भवन, नई दिल्ली-110011 को भेजा जाए।

भवदीय,

ह0/-

(केशव कुमार)

भारत सरकार के उप सचिव

प्रतिलिपि प्रेषित (इसी तरह की कार्रवाई के लिए) :

1. भारत सरकार के सभी मंत्रालय/ विभाग।
2. एनआईसी, वस्त्र मंत्रालय।
3. सूचना बोर्ड, वस्त्र मंत्रालय।



केशव कुमार
(केशव कुमार) 12/3/2013

भारत सरकार के उप सचिव

No.15/1/2004-CCIC
Government of India
Ministry of Textiles

Udyog Bhawan, New Delhi
12 March, 2013

To,
The Chief Secretaries of States/Administrators of UTs.
(As per list attached)

Subject: Filling up of the post of Managing Director on deputation basis in Central Cottage Industries Corporation of India Ltd., New Delhi.

Sir/Madam,

I am directed to state that a post of Managing Director in the scale of ₹ 65000 - ₹ 75000/- (Revised /IDA) is required to be filled up urgently on deputation basis in Central Cottage Industries Corporation of India Ltd., New Delhi, a schedule 'C' CPSE under this Ministry. The deputation period shall be five years.

2. Central Cottage Industries Corporation of India Limited (CCICIL) was incorporated under the India Companies Act, 1956 with the objective to promote, develop, aid, and assist Cottage Industries by the organizing product sales in India and abroad. CCICIL is a Schedule 'C' CPSE in Trading and Marketing Services sector, under the administrative control of the Ministry of Textiles. Its Registered and Corporate Offices are at New Delhi. The authorised and paid up share capital of the Company was ₹ 12 crore and ₹ 10.85 crore respectively as on March, 2011. The shareholding of the Government of India in the company is 100%.

3. The Managing Director is the Chief Executive of the Corporation and accountable to its Board of Directors and Government. He is responsible for the efficient functioning of the Corporation for achieving its corporate objectives and performance parameters.

4. The post is to be filled up through the Search-cum-Selection Committee for a period of five years. Interview for the same will be held during 1st / 2nd May, 2013.

5. Brief job description and eligibility for the post along with the format for application are **enclosed**. The details are also available on the website of this Ministry **www.texmin.nic.in**.

6. You are requested to circulate the vacancy and forward applications of eligible and willing officers in the prescribed format for consideration of the Search-cum-Selection Committee constituted for making selection to the post by this Ministry. The applications along-with vigilance clearance and cadre clearance for five years may be sent to **The Deputy Secretary (CCIC), Ministry of Textiles, Room No. 266, Udyog Bhawan, New Delhi 110011 latest by 15th April, 2013.**

Yours faithfully,
Sd/-

(Keshav Kumar)

Deputy Secretary to the Govt. of India

Copy to (for similar action):

1. All Ministries/Departments of the Govt. of India.
2. NIC, Ministry of Textiles.
3. Notice Board, MoT.

Keshav Kumar
12/03/2013
(Keshav Kumar)

Deputy Secretary to the Govt. of India

JOB PROFILE FOR THE POST OF MANAGING DIRECTOR, CENTRAL COTTAGE INDUSTRIES CORPN. OF INDIA LTD. (CCICIL)

NAME OF THE PSU : CENTRAL COTTAGE INDUSTRIES CORPN. OF INDIA LTD. (CCICIL)
NAME OF THE POST : MANAGING DIRECTOR (MD)
DATE OF VACANCY : 31-12-2010
SCHEDULE OF THE CPSE : 'C'
SCALE OF THE POST : ₹ 65000-75000/- (Revised /IDA)

1. COMPANY PROFILE

Central Cottage Industries Corporation of India Limited (CCICIL) was incorporated under the India Companies Act, 1956 with the objective to promote, develop, aid, and assist Cottage Industries by the organizing product sales in India and abroad. CCICIL is a Schedule 'C' CPSE in Trading and Marketing Services sector, under the administrative control of the Ministry of Textiles.

Its Registered and Corporate Offices are at New Delhi.

The authorised and paid up share capital of the Company was ₹ 12 crore and ₹ 10.85 crores respectively as on March, 2011.

The shareholding of the Government of India in the company is 100%.

2. JOB DESCRIPTION AND RESPONSIBILITIES:

The Managing Director is the Chief Executive of the Corporation and accountable to its Board of Directors and Government. He is responsible for the efficient functioning of the Corporation for achieving its corporate objectives and performance parameters.

3. ELIGIBILITY:

I. AGE: As on 01.03.2013:-

- i. Minimum 40 years.
- ii. Maximum 55 years.

The age of superannuation is 60 years.

II. QUALIFICATION AND EXPERIENCE:

The applicant should be a graduate with good academic record from a recognized university/institution. He should possess adequate experience at a senior level of management in a large organization of repute.

Persons with Technical/MBA qualifications and having experience in administration, management and familiarity with Finance. Experience in Marketing/production sectors and knowledge of Textiles/Handloom Handicrafts sector will have added advantage.

Experience in :

- (i) Sourcing of handicrafts and textiles;
- (ii) Marketing of textiles, handlooms and handicrafts at State/National level,
- (iii) Handling cluster development programmes;
- (iv) Running a State-level Corporation dealing with textiles, handlooms and handicrafts; is desirable

III. PAY SCALE/TURNOVER:

- (a) Central Public Sector Executive.

Executives holding posts in the pay scale of:

₹ 6250-7475 (IDA)

₹ 8250-10050 (IDA) POST 01.01.1992

₹ 18500-23900 (IDA) POST 01.01.1997

₹ 43200-66000 (IDA) Post 01.01.2007

₹14300-18300 (CDA)

₹37400-67000 + GP ₹ 8700 (CDA)

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

- (b) State Public Sector Executive

Executives working in companies where the annual turnover is in excess of ₹ 50 crore.

- (c) Government Officers

4 Provided that notwithstanding the qualification and experience prescribed, Government Officers of the level of Director in Govt. of India or on equivalent scale of pay or Officers of the level of Brigadier in the Army or

equivalent rank in Navy/Air Force on the date of Vacancy with adequate experience in the relevant field will be eligible for consideration on Deputation basis.

4. DURATION OF APPOINTMENT:

The appointment shall be for a period of five years or up to the date of superannuation, or until further orders, whichever is the earliest.

SUBMISSION OF APPLICATIONS:

Prospective candidates from the Central Public Sector and Government officers shall send their applications, through proper channel, in the format at Annexure I.

State Public Sector Executives shall submit their applications, in the format at Annexure II, along with

- (i) A write up on the significant contributions made by them during their present/past assignments and their suitability for the post.
- (ii) The annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO.
- (iii) The applications for various categories of the officers are routed through proper channel as follow:
 - (a) For Government Servants through Cadre Controlling authority with vigilance clearance, cadre clearance deputation for 5 years, ACRs of last 5 years.
 - (b) For CMDs/MDs/Directors in CPSE, the concerned Administrative Ministry.
 - (c) For below Board level in CPSE, the concerned CPSE.
 - (d) For CMD/MD in State PSE, State Government.
 - (e) State PSE/State Joint Venture, the concerned SPSE.

ANNEXURE I

APPLICATION FORM FOR CENTRAL PUBLIC SECTOR EXECUTIVES /GOVT. OFFICERS

[THROUGH PROPER CHANNEL]

1. Name of the post applied for: _____

2. (a) Name _____

(b) Identification Number (For Defence Service personnel) _____

(c) Designation of the Applicant (in full) _____

(d) Office Address: _____

3. Address for communication _____

4.. Telephone No: Office _____ Residence _____ FAX No. _____

Mobile No. _____ E-Mail address _____

5. Date of Birth _____ Age as on date of vacancy _____

6. Eligibility criteria:

	As per job description	Possessed by the officer	Whether eligible or not
Educational/professional qualifications(alongwith the name of Institutions)			
Pay Scale			
Length of service in eligible pay scale			

7. Positions held during the preceding ten years:-

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3					
4					
5					
6					
7					
8					

7(a). Nature and duration of experience relevant for the advertised post and job description:

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3					
4					

.....2/-

8. In case the candidate is holding the present post on lien/deputation basis: -

- a) name of the organisation in which the lien is held.
- b) the date from which the lien is held.
- c) date from which candidate is on deputation.

9.(a) Whether any punishment awarded to the applicant during the last 10 years

Y	NO
---	----

If yes, the details thereof

9 (b) Whether any action or inquiry is going on against him as far as his knowledge goes.

Y	NO
---	----

If yes, the details thereof

10. Whether available for the post for 5 years.

Y	No
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I certify that the details furnished by me in Cols. 1 to 9 are true and I am eligible for the post.

I further submit my willingness that I will join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any PSE other than the one to which I belong to.

Date:

(Name and Signature of the applicant)

(To be filled by the PSU/Ministry /Department concerned)

It is Certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of
the Competent Forwarding
Authority with Telephone no. & office Seal.