

No. 49/48/2013-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 3<sup>rd</sup> June, 2013.

To

All concerned IAS / HCS Officers.

Subject: Filling up One post of Programmer (TMOP) [Rs.10000-15200/- :pre-revised / PB-3 + Rs. 6600/- (GP): revised] in the Department of Agriculture and Cooperation on deputation (including short term contract) basis - regarding.

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Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of letter No.12023/04/2013-Estt.-II, dated 17<sup>th</sup> May, 2013 received from Government of India, Ministry of Agriculture and Cooperation, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

  
(SATISH SHARMA)  
Superintendent Services-II.

  
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हरियाणा सिविल सचिवालय  
चण्डीगढ़

27 MAY 2013

परिचालन संख्या नं 44942

No.12023/04/2013-Estt.-II.  
Government of India  
Ministry of Agriculture  
Department of Agriculture and Cooperation

Krishi Bhawan, New Delhi;  
May \_\_, 2013.

17 MAY 2013

B.O.

PS/CS  
27.5.13

To,

- (1) The Chief Secretary, All State Governments.
- (2) All Public Sector Undertakings / Semi Governments / Recognized Research Institutions/ Autonomous & Statutory Organizations.
- (3) Vice-Chancellors of all Universities.

27-5-13 Subject: Filling up ONE post of Programmer (TMOP) [Rs.10000-15200/- :pre-revised / PB-3 + Rs.6600/- (GP): revised] in the Department of Agriculture and Cooperation on deputation (including short term contract) basis - regarding

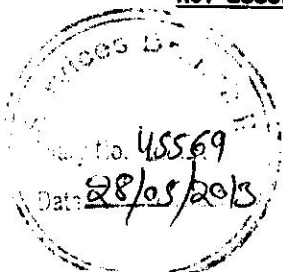
Sir,

I am directed to invite applications from eligible and suitable officers for filling up one vacancy of Programmer (TMOP) on deputation (including short term contract) basis. Details of the post, eligibility conditions etc. are given in the Annexure I. The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's OM No. 6/8/2009-Estt. (Pay.II), dated 17.06.2010, as amended from time to time.

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by (i) bio data (in Triplicate) as per proforma given (Annexure II) (ii) Photocopies of ACRs for the last five years duly attested (signed and stamped) on each page by an officer not below the rank of Under Secretary to the Government of India (in Duplicate) (iii) Vigilance Clearance Certificate, (iv) Integrity Certificates (v) No Penalty Certificate or a statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years, and (vi) Cadre Clearance Certificate (Annexure-III). It may also be verified and certified that the particulars furnished by the officers are correct.

3. It is, therefore, requested that the applications of suitable and eligible officers and those who can be spared immediately in the event of selection may be sent directly to the Under Secretary (Pers.II), Ministry of Agriculture, Department of Agriculture & Cooperation, Room No.37, F-wing, Krishi Bhawan, New Delhi-110 001 within a period of 60 days from the date of publication of this Advertisement in the Employment News.

4. Advance copies of application or those received after the prescribed closing date or not accompanied by the required certificates/documents are liable to be rejected outright.



5. The vacancies may kindly be given wide publicity in your Department/Organization.

Yours faithfully,

(K. MANJAYAN)

Under Secretary to the Government of India

Ph. No.: 23383053

Copy for information/necessary action to:-

1. All Ministries/Departments of the Government of India. It is requested that the vacancy may please be given wide publicity in their subordinate, attached offices, PSUs, Statutory, Autonomous Bodies and other organizations under their administrative control.
2. JS(Admn.)/JS(TMOP)/Dir(TMOP)/DS(P)/US(TMOP)/US(P)
3. Crops Division/Facilitation Centre, Department of Agri. & Cooperation.
4. Guard file/Spare Copies/Notice Board.
5. NIC, for uploading on official website.

**ANNEXURE -I**

1. **Name of the post:** Programmer (TMOP)
2. **Number of posts:** 1 (one)
3. **Classification of post:** General Central Service Group 'A' Gazetted Non-Ministerial
4. **Pay Scale:** Rs 10000-325-15200/- [pre-revised]/PB-3 + Rs.6600/- (GP) [revised].
5. **Age Limit:** The maximum age-limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on July 15, 2014, i.e., the date of creation of the vacancy in actual.
6. **Eligibility Conditions for appointment on deputation basis (including short term basis):**  
Officers under the Central/State Governments/ Universities/ Recognized Research Institutions/ Public Undertakings/ Statutory or Autonomous Organizations possessing the following service, educational qualifications and experience are eligible: -  
**Service :-**
  - (a) (i) holding analogous posts on regular basis in the parent cadre/Department; or
  - (ii) with 5 years' regular service in posts in the pay scale of Rs.8000-275-13500 or equivalent in the parent cadre/Department; or
  - (iii) with 8 years regular service in posts in the scale of Rs.6500-200-10500 or equivalent; and possessing the following
7. **Educational Qualifications and Experience:-**  
**Essential:**
  - (i) Master's degree in Statistics/Mathematics/Operations Research/Physics/Economics /Commerce or degree in Engineering/Computer Science of a recognized University or equivalent and
  - (ii) 7 years' experience in electronic data processing work, out of which atleast 3 years experience should be in actual programming on an electronic computer.**Desirable:**
  - i) Master's degree in Engineering or Doctorate Degree in any of the subject mentioned in Essential Qualifications.
  - ii) Formal training in Computer Programming/ Systems design/analysis.
8. **Place of posting:** New Delhi
9. **Period of deputation:** Period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not exceed three years.
10. **Duties attached to the post of Programmer (TMOP):**
  - a. To write programmes.
  - b. To maintain records of Programmes in the proper documentation.
  - c. To function as the coordinating officer between the operating staff and the senior officers for jobs relating to data analysis and input/output Programmer.
  - d. To carry out any other work assigned by senior officer/ in-charge of the Computer service centre.

## CURRICULUM VITAE PROFORMA

1. Name and Address  
(in Block Letters)

2. Date of Birth  
(in Christian era)

3. Date of retirement under Central/State Government Rules

4. Educational Qualifications

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay (Whether granted by ACP/MACP or regular promotion)	Nature of duties (in detail)

8 Nature of present employment i.e.  
Ad-hoc or Temporary or Quasi-  
Permanent or Permanent

9. In case the present employment is  
held on deputation/contract basis,  
please state)

- a) The date of initial appointment
- b) Period of appointment on  
deputation/contract
- c) Name of the parent office/  
organization to which you  
belong .

10. Additional details about present employment.  
Please state whether working under (indicate the  
name of your employer against the relevant column)

- a) Central Govt.
- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the  
same Department and are in the feeder grade or  
feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes, give  
the date from which the revision took place and also  
indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would  
like to mention in support of your suitability for the  
post.

(This among other things may provide information  
with regard to (i) additional academic qualifications  
(ii) professional training and (iii) work experience  
over and above prescribed in the Vacancy  
Circular/Advertisement)

(Note: Enclose a separate sheet, if  
the space is insufficient).

15. Please state whether you are applying for deputation (ISTC) /Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the  
Candidate

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date

Countersigned

(Employer with Seal)

**INTEGRITY CERTIFICATE**

The records of service of Dr./Mr./Mrs. \_\_\_\_\_, a regular  
\_\_\_\_\_, who is being considered for appointment to the  
post of \_\_\_\_\_ in the Department of Agriculture & Cooperation on  
Deputation basis, have been carefully scrutinized and it is certified that his integrity is  
beyond doubt.

[To be signed by an officer of the rank of  
Deputy Secretary or above]

Name & Office Seal: \_\_\_\_\_

Date: \_\_\_\_\_

No.: \_\_\_\_\_

**CADRE CLEARANCE CERTIFICATE**

This office has no objection to Dr./Mr./Mrs. \_\_\_\_\_ applying  
post of \_\_\_\_\_ in the Department of Agriculture & Cooperation on  
Deputation (ISTC) basis. in the event of his/her selection, he/she will be immediately relieved  
to take charge of the assignment.

[Authorized signatory]

Name & Office Seal: \_\_\_\_\_

Date: \_\_\_\_\_

No.: \_\_\_\_\_



MAJOR/MINOR PENALTY CERTIFICATE

Certified that no major/minor penalty has been imposed on Dr./Mr./Mrs. \_\_\_\_\_, a regular \_\_\_\_\_, during the last 10 years, who is being considered for appointment to the post of \_\_\_\_\_ in the Department of Agriculture & Cooperation on Deputation basis.

[Authorized signatory]

Name & Office Seal: \_\_\_\_\_

Date: \_\_\_\_\_

No.: \_\_\_\_\_

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./Mr./Mrs. \_\_\_\_\_, a regular \_\_\_\_\_, who is being considered for appointment to the post of \_\_\_\_\_ in the Department of Agriculture & Cooperation on Deputation basis.

[Authorized signatory]

Name & Office Seal: \_\_\_\_\_

Date: \_\_\_\_\_

No.: \_\_\_\_\_