

No. 49/57/2013-6SH
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 24th June, 2013.

To

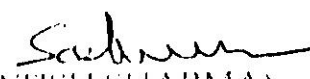
All concerned IAS / FCS Officers.

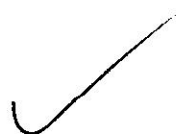
Subject: Filling of the post of one Training & Placement Officer in the
Dr. B.R. Ambedkar Institute of Technology, Pahargaoon,
Port Blair, A & N Islands regarding.

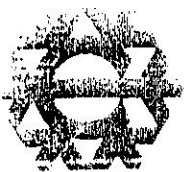
Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of letter No. 976/2012 D.IV (Vol.III)/594, dated May, 2013 received from Dr. B.R. Ambedkar Institute of Technology, Pahargaoon, Port Blair, Andaman & Nicobar Islands is uploaded on the web site (esharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.


INTERNAL DISTRIBUTION
e-champion

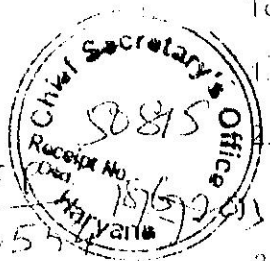


F No. 9207012 DIV (Vol.III) / 50815

Dated

May 2013

To



1. All Chief Secretaries of UTs & States
2. All Commissioner-cum-Secretaries/ Secretaries,
A & N Administration,
Port Blair
3. All Head of Departments/ Offices,
A & N Administration,
Port Blair
4. Surplus Cell,
Department of Personnel & Training,
Room No. 169-A, North Block
DOP& T, New Delhi.
5. The Director General (Resettlement)
Ministry of Defence
R K. Puram, New Delhi.

50815

13.06

15/6/13

17-6-13

SPS (vacant)

2/11

Shankar 18/5/13

USA

1/11

8/11

18/6

(3 II)

19/6/2013

5/12/12

19/6/2013

Sub: Filling of the post of one Training & Placement Officer in the Dr. B.R. Ambedkar Institute of Technology, Pahargaoon, Port Blair, A & N Islands - regarding.

Sir,

I am directed to refer that one post of Training & Placement Officer in the scale of pay of PB-3 Rs. 15600-39100 (Grade Pay Rs. 5400) in the establishment of Dr. B.R. Ambedkar Institute of Technology, Pahargaoon, Port Blair is proposed to be filled on deputation basis in consultation with UPSC from the Officers of Central/ State Govt/ Union Territory.

I request you to circulate the vacancy notice amongst the officers working with various departments in the State Govt. / UTs / Universities, recognized Research Institutions / Public Sector Undertaking/Semi-Govt/Statutory or Autonomous Organizations. The eligibility criteria alongwith the format of the application form for the post of Training & Placement Officer is as enclosed as annexure I & II. The filled in application form duly signed by the candidate alongwith certified copies of ACR, integrity certificate and Vigilance certificate may be forwarded through proper channel to the Principal, Dr. B.R. Ambedkar Institute of Technology, Pahargaoon, Port Blair.

Cordd

DR. B. RAMBEDKAR INSTITUTE OF TECHNOLOGY
Pahargaoon, Port Blair, A & N Islands

Junglighat P.O., Pahargaoon, Port Blair, A & N Islands
Tel: 91-3192-250267, 251692, 251693 & 91-3192-250687
Email: dbraant@band.nic.in web site : http://dbraant.band.nic.in

The applications in respect of the Officers who are not eligible and the Officers against whom disciplinary / vigilance case is pending or contemplated, need not be forwarded

The last date for the receipt of applications through proper channel is dt 16.07.2013.

Yours faithfully

(S.K.Sen)
Administrative Officer

Copy to:

1. The Director (P & T) for information and necessary action
2. The Manager (C & A) for Port Blair with the request to publish in the Daily Telegrams for two consecutive days immediately.
3. The Hindi Officer (C & A) Hindi Cell Secretariat Hindi version of the letter alongwith proforma may be sent to Govt. Press for publication.

(S.K.Sen)
Administrative Officer
35/07/2013
2013

ANNEXURE 'I'

ELIGIBILITY CRITERIA

Officers works with the Central/State Govt./UTs/Universities recognized Research Institutions/Public Sector Undertaking/Semi-Govt./Statutory or Autonomous Organisations

- (i) Holding analogous post (PB-1 Rs 15600 – 39100 with grade pay of Rs. 5400/-) on regular basis in the parent cadre/department;

(OR)

- (ii) With 02 years service in the grade rendered after appointment thereto on a regular basis in the PB-2 of Rs. 9300-34800 with Grade Pay of Rs. 4800 or equivalent in the parent cadre/ department ;

(OR)

- (iii) With 03 years service in the grade rendered after appointment thereto on a regular basis in the PB-2 of Rs. 9300-34800 with Grade Pay of Rs. 4600 or equivalent in the parent cadre/ department ;

(AND)

- (iv) Possessing the Education Qualifications and experience prescribed for direct recruits as under

ESSENTIAL EDUCATIONAL QUALIFICATION

- i. Bachelor's Degree in any branch of Engineering/ Technology from a recognized University/ Institute

(OR)

Master's Degree in Physics or Chemistry or Mathematics from a recognized University/ Institute

- ii. 3 years experience as Training & Placement Officer in any Industry or recognized Educational Institute

BIO-DATA PROFORMA

Photo

1. Name and Address in Block letters :
2. Department & Designation :
3. Date of birth (in Christian Era) :
4. Date of retirement under Central/
State Government rules.
5. Educational qualification :

S.No	Qualifications/ Experience required	Qualifications/ Experience possessed by the Officer
1	i. Bachelor's Degree in any branch of Engineering/ Technology from a recognized University/ Institute. (OR) Master's Degree in Physics or Chemistry or Mathematics from a recognized University/ Institute	
2	ii. 3 years experience as Training & Placement Officer in any industry or recognized Educational Institute.	

6. Please state clearly whether in the :
light of entries made by you above,
you meet the requirements of the post.

7. Details of Employment, in chronological order. (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient) :

Office/ Inst./Orgn	Post held Adhoc/ regular	From	To	Scale of pay and basic pay	Nature of duties

8. Nature of present employment, Regular/ Adhoc :

9. In case of the present employment is
held on Deputation/ Contract basis please state :

- (a) The date of initial appointment.
- (b) Period of appointment on deputation/
Contract.
- (c) Name of the parent office/ organization
to which you belong.

10. Additional details about present employment

Please state whether working under

- (a) Central Govt.
- (b) State Govt.
- (c) Autonomous Organisation
- (d) Government Undertaking
- (e) Universities

11. Are you in revised scale of pay? if yes,
give the date from which the revision took
place and also indicate the pre-revised scale.

12. Present Scale of Pay including grade pay :

13. Present Basic Pay

14. Total emoluments per month
(with details)

15. Additional information, if any, which you would
like to mention in support of your suitability for the post.
Enclose a separate sheet if the space is insufficient.

16. Whether belongs to SC/ST.

17. Any other information.

Signature of the Candidate

Certificate

(To be filed by the authority by the authority forwarding the application)

- 1. Certificate that the particulars furnished by the officer are correct.
- 2. No disciplinary/ vigilance case is pending or contemplated against the applicant.

(Sign. & Seal of the Head of Department)