

No. 49/6.3/2013-6SH
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 10th July, 2013.

To

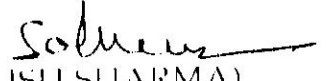
All concerned IAS / ICS Officers.


Subject: Filling up the one post of Principal Commissioner (Monitoring & Co-Ordination) in Delhi Development Authority in Pay Band-4 i.e. Rs. 37,400-67,000/- with Grade Pay of Rs. 10,000/- by transfer on deputation/ absorption basis.

Sir/Madam,

I am directed to refer to the subject cited above and to say that a copy of letter No. F. 7(230)/2013/PB-1/1993, dated 26.06.2013 received from Delhi Development Authority, Personnel Branch-I, New Delhi is uploaded on the web site (esharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

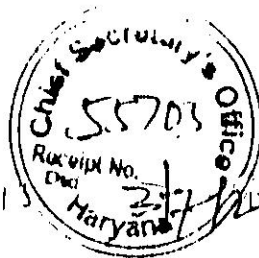
Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.


INTERNAL DISTRIBUTION
e champion

BY SPEED POST

Delhi Development Authority
Personnel Branch-I
Third Floor, B Block,
Vikas Sadan,
New Delhi-110023
Phone No. 011-24619946



No. F. 7(30)/2013/PB 1/1993 Dated: 26/06/2013

To

The Chief Secretary,
Government of
Haryana Secretariat
Chandigarh-160001

2 JUL 2013

Subject: Filling up the one post of Principal Commissioner (Monitoring & Co-Ordination) in Delhi Development Authority in Pay Band 4 i.e. Rs. 37,400-67,000/- with grade Pay of Rs. 10,000/- by transfer on deputation/absorption basis.

Delhi Development Authority intends to fill up one post of Principal Commissioner (Monitoring & Co-Ordination) in Pay Band 4 i.e. Rs. 37,400-67,000/- with grade Pay of Rs. 10,000/- by way of 100% by transfer on deputation/absorption basis, in accordance with the rules prescribed by the Department of Personnel & Training (DPT), Govt. of India. It is requested that the vacancy may be circulated to all Development Authorities under your jurisdiction.

The criteria/eligibility for filling up the of Principal Commissioner (Monitoring & Co-Ordination) is as under:

From officers in the scale and grade of Joint Secretary in the Government of India in the PB 4 i.e. Rs. 37,400-67,000/- with Grade Pay of Rs. 10,000/- or with Grade Pay of Rs. 8,000/- in PB 4 with minimum 3 years service in the Grade (as on the last day of submission of application), working in the Central Government/Delhi Government/Public Sector Undertakings/Development Authorities/Armed Forces and

having 20 Years experience in the field of Urban Development/Land Management/Town Planning/Land Revenue/Project Monitoring & Coordination.

(ii) Deputation will not normally exceed three years but can be extended in accordance with the guideline/instructions issued by the Department of Personnel & Training, Government of India from time to time.

General Conditions:

- (i) Candidates should apply through their Cadre Controlling Authority in the Parent Department.
- (ii) While forwarding the application, Cadre Controlling Authority in the Parent Department must certify the details furnished by the candidate and the application must be recommended & forwarded to DDA by the Cadre Controlling Authority in the Parent Department.
- (iii) Application received after the expiry of the last date shall not be entertained under any circumstance.

It is, therefore, requested to sponsor the names of suitable willing officers in the enclosed proforma along with copies of last 05 years ACRs dossiers duly certified up to the year 2011-2012 and latest Vigilance Clearance Report along with two passport size photographs. The applications complete in all respect should reach the office of Commissioner (Personnel), Delhi Development Authority, T-1, Vikas Sadan, INC, New Delhi-110023 by 24th July, 2013 up to 5.00 P.M. Incomplete applications shall not be considered and will be summarily rejected. The details/application format are also available on our website www.dda.org.in/job/jobs.htm.

This may please be given TOP PRIORITY.

Encl: Format of Application.

Yours faithfully,

(M K Gupta)

Commissioner (Personnel)

APPLICATION FOR THE POST OF PRINCIPAL COMMISSIONER (MONITORING & COORDINATION)

1. Name (In BLOCK LETTERS) _____
2. Father's/Husband Name _____
3. Date of Birth _____
4. Service/Cadre (If applicable) _____
5. Date of joining in the parent Organization _____
6. Grade Pay, Pay Band in the parent Cadre _____
7. Date of entry into the present grade in the parent Cadre _____
8. Permanent Address _____
9. Mailing Address _____
10. Telephone Number _____
11. Qualification (Academic/Technical) _____
12. Name & address of present employer _____
13. Details of employment/experience in chronological order (in a separate sheet) with Pay Scale/Grade Pay _____
14. Any other information which the applicant desires to furnish _____

PHOTO

Declaration:

I _____ hereby declare that the particulars given above by me are true to the best of my knowledge and belief and nothing has been suppressed. I undertake that if at any time, I am found to have suppressed any material or if any misinformation is detected at any time before or after selection, my candidature/selection shall liable to be summarily terminated without any further notice and compensation. I shall be bound by the decision of the Competent Authority of DDA in this regard

Date: _____

Place: _____

Signature of the Candidate

Certified that the above details are correct as per the office record. The application of the officer is recommended & forwarded. Copies of last 5 year ACRs dossiers duly certified by a Group-A officers up to the year 2011-2012 and latest Vigilance Clearance Report with respect to the above officer are enclosed.

Date: _____

Place: _____

Cadre Controlling Authority
In the Parent Department

Name _____

Designation _____

Stamp _____