

No. 49/82/2012-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 09th September, 2013.

To



All concerned IAS / HCS Officers.

Subject: Filling up one post of Director, Eastern Zonal Cultural Centre,
Kolkata-reg.

Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of vacancy circular No. 2-3/2012-ZCC, dated 20th August, 2013 received from Government of India, Ministry of Culture, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.



INTERNAL DISTRIBUTION
e-champion

NAI Annexe Building,
Janpath, New Delhi-110001,
Dated the 20th August, 2013



VACANCY CIRCULAR

Subject: Filling up one post of Director, Eastern Zonal Cultural Centre, Kolkata-reg.

It is proposed to fill up one post of Director, Eastern Zonal Cultural Centre, Kolkata, an autonomous body under the Ministry of Culture, Government of India.

2. The post is proposed to be filled up on deputation or contract basis for a period not exceeding 3 years, extendable by 2 years in case the performance of the incumbent is good. The details for filling up the post are given in **Annex-I**.

3. The application complete in all respect should reach to the Office of H.E. Governor of West Bengal, Raj Bhavan, Kolkata within 60 days from the date of publication of advertisement for the post in Employment News, Rozgar Samachar. The cultural personalities may forward their applications directly, while the departmental candidates may have their applications forwarded through proper channel. The application format is given at **Annex-II**. The details are available on the website of this Ministry i.e. www.indiaculture.nic.in.

4. Hindi version will follow.

(Yash Veer Singh)

Under Secretary to the Government of India
Telefax: 011-23070790

Encl: as above

To

All Ministries/ Departments/ Chief Secretaries, State Governments/ Administrators, UT Administrations for wider circulation of the Vacancy.

Copy to:

1. Principal Secretary to H.E. the Governor of West Bengal, Raj Bhavan, Kolkata.
2. Directors, ZCCs. It is requested that it may be posted on the website of ZCCs.
3. Director, NIC, Ministry of Culture for posting on the Ministry's website.



Government of India
Ministry of Culture
ZCC Branch

Advertisement for the post of Director, North East Zone Cultural Centre (NEZCC), Dimapur

Applications are invited, **in duplicate**, from eligible candidates for filling up one post of Director, North East Zone Cultural Centre (NEZCC), Dimapur, an autonomous body under the Ministry of Culture, Govt. of India. NEZCC, Dimapur is one of the seven Zonal Cultural Centres set up by Government of India to promote folk and tribal arts and culture of different regions across the country. The eligibility criteria and other details are given below. The format of application and other details are available on the website of Ministry of Culture: www.indiaculture.nic.in

1	Name of the post	Director
2	Number of post	One (to be vacant w.e.f. 7 th October, 2013)
3	Mode of Recruitment	Deputation/Short Term Contract
4	Scale of pay/ Grade Pay	Rs.37,400 - 67,000 + GP Rs. 8,700
5	Age limit for applying (as on the date of publication of advertisement in Employment News)	Deputation: Not exceeding 55 years Short Term Contract: Not exceeding 65 years
6	Eligibility Criteria	<p>For Deputation: Officers working in the rank of Director/Deputy Secretary to the Government of India having experience of working in Organizations related to Art & Culture:</p> <ul style="list-style-type: none"> i. Holding post on regular basis in the pay scale of Rs. 37,400-67,000 + GP Rs.8,700, OR ii. Having 3 years of regular service in the pay scale of Rs. 15,600-39,100 + GP Rs.7, 600. <p>Short Term Contract:</p> <ul style="list-style-type: none"> i. Eminent cultural personalities (practicing artistes, scholars or experts) in the field of Art & Culture of at least 10 years' standing and experience; ii. Possessing Bachelor Degree; and iii. Minimum of 3 years' administrative experience in running cultural institution(s).
7	Tenure of appointment	The tenure will be of 3 years which is extendable by 2 years in case of outstanding performance.
8	Duties and Responsibilities	<ul style="list-style-type: none"> i. To function as the Chief Executive Officer of the NEZCC ii. To function as the Member Secretary of the Governing Body and Executive Board iii. To act as in charge of overall administration for proper management and affairs of the Society.

9	Place of duty	Dimapur, Nagaland
10	Last Date for receipt of applications in the office of His Excellency Governor of Nagaland	The applications complete in all respect should reach the Office of HE Governor of Nagaland, Raj Bhavan, Kohima within 60 days from the date of publication of advertisement for the post in Employment News and Rozgar Samachar. The cultural personalities may forward their applications directly, while the departmental candidates may have their applications forwarded through proper channel within the prescribed time limit. Applications received late shall not be entertained.

**Application for the post of Director, North East Zone Cultural Centre
(NEZCC), Dimapur**

1	Name in Block letters					Affix recent passport size Photograph duly attested	
2	Address /Tel No./Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the date of publication of advertisement						
5	Educational and other Qualifications						
6	Achievements and experience in case of cultural personalities						
7	Administrative experience in case of cultural personalities						
8	Details of Employment, in chronological order.						
	Name of Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.						
10	Additional information, if any, which you would like to mention in support of your suitability for the post.						
11	List of documents attached (All documents should be duly attested. Application should be continuously page numbered)						
	Name of the documents			Page No			

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any

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information being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature/appointment is liable to be cancelled.

Signature of the candidate_____

Name of Candidate_____

Place : _____

Date : _____

**CERTIFICATE/DOCUMENTS TO BE GIVEN BY HEAD OF OFFICE OF THE
APPLICANT IN CASE OF DEPARTMENTAL CANDIDATE**

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. It is certified that no major/minor penalty has been imposed or contemplated on him/her during the last 10 years.
4. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Director, NEZCC.
6. The photocopies of ACRs for the last 5 years duly attested on each page are enclosed.

Date:.....

Place:.....

Signature:.....

Name:.....

Designation:.....

OFFICIAL SEAL