

No. 49/50/2012-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 10th December, 2013.

To

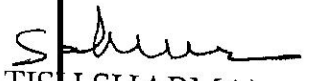
All concerned IAS / HCS Officers.


Subject: Sponsoring names for the post of Addl. Dy. Commissioner/ Joint Assessor & Collector, Asstt. Commissioner/ Dy. Assessor & Collector and Administrative Officer/ Asstt. Assessor & Collector in South Delhi Municipal Corporation on deputation basis.

Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of circular No.F.11(17)/CED/SDMC/2013/2270, dated 20.11.2013 received from South Delhi Municipal Corporation, Central Establishment Department, 22nd Floor, Dr. S.P. Mukherjee Civic Center, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

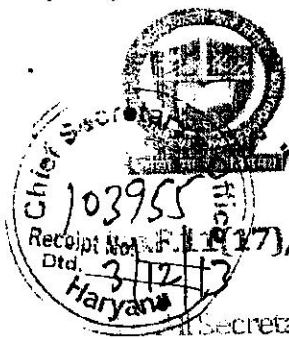
Yours faithfully,


(SATISH SHARMA)
Superintendent Services-II.


INTERNAL DISTRIBUTION
e-champion

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SOUTH DELHI MUNICIPAL CORPORATION
CENTRAL ESTABLISHMENT DEPARTMENT
 22nd FLOOR, DR.S.P.MUKHERJEE CIVIC CENTRE
 JLN EHRU MARG, NEW DELHI - 110 002



Date: 20.11.2013.

103955/117/CED/SDMC/2013/2270

CIRCULAR

1. Secretaries, Government of India.
2. All Chief Secretaries, States/ UTs.
3. The Controller General of Defence Accounts, West Block-V, R.K. Puram, New Delhi.
4. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
5. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, N.Delhi.
6. The Controller General of Accounts, Posts & Telegraphs Deptt, Patel Chowk, N.Delhi.
7. The Director (Local Bodies), 9th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi.
8. The Secretary (Services), GNCTD, New Sachivalya, I. P. Estate, N. Delhi-2.
9. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010.
10. The Chief Executive Officer, Delhi Jal Board, Varunalaya, Jhandewalan, Delhi.
11. The Registrar, Delhi High Court, New Delhi.
12. The District Judge, Tis Hazari Courts, Delhi.
13. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
14. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
15. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-11.

Subject: Sponsoring names for the post of Addl Dy Commissioner/Joint Assessor & Collector, Asstt Commissioner/Dy. Assessor & Collector and Administrative Officer/Asstt. Assessor & Collector in South Delhi Municipal Corporation on deputation basis.

Sir/Madam,

I have been directed to communicate that some posts of Additional Commissioner/JtA&C, Asstt Commissioner/Dy.A&C and Administrative Officer/ Asstt. Assessor & Collector are required to be filled up urgently in South Delhi Municipal Corporation on deputation basis, as detailed below:-

(A) Additional Deputy Commissioner/Joint Assessor & Collector

Pay Band & Grade Pay: Pay Band-3 Rs. 15600-39100+Grade Pay Rs.7600

Eligibility conditions: Officers of the I.A.S., Central Services Group 'A' and State Civil Service Class-I drawing a minimum Basic Pay Rs.29920/-:-

(B) Assistant Commissioner/Dy. Assessor & Collector

Pay Band & Grade Pay: Pay Band 3 Rs.15600-39100+Grade Pay Rs.6600

Eligibility conditions: Suitable officers of the Central Services Class-I and of State Civil Service

(C) Administrative Officer/Asstt Assessor & Collector

Pay Band & Grade Pay: Pay Band 2 Rs.9300-34800 + GP Rs.5400.

Eligibility conditions: Officers under the Central Government/State Government fulfilling the following conditions are eligible to be considered:-

- (i) Holding analogous posts on regular basis in the parent cadre or department; or
- (ii) With 2 years service in the grade rendered after appointment thereto on regular basis in PB 2 Rs.9300-34800 + Grade Pay Rs. 4800 or equivalent in the parent cadre/department; or
- (iii) With 3 years service in the grade rendered after appointment thereto on regular basis in PB 2 Rs.9300-34800+ Grade Pay Rs. 4600 or equivalent in the parent cadre/department; and

...2/-



(b) Essential Qualifications:

(i) A degree from a recognized University.

(ii) 3 years experience of Assessment and valuation of properties or administrative experience in a responsible position.

Desirable: A degree in Law from a recognized University.

2. Since the SDMC follows the Rules/Regulations/instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in South Delhi Municipal Corporation. Further, the maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

3. It is, therefore, requested that the names of suitable and willing officers fulfilling the above conditions, along with (i) their Applications & bio-data with certification that the entries in the application have been verified from the records and found correct, (ii) ACRs/APARs for the preceding five years, (iii) Integrity Certificate, (iv) Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned, (v) cadre clearance and (vi) list of major/minor penalties, if any, imposed on the officer during the last ten years/No penalty certificate may please be forwarded to the Director(Personnel), South Delhi Municipal Corporation, 22nd Floor, Dr. S.P. Mukherjee Civic Centre, J.L. Nehru Marg, New Delhi-110002, within 30 days, to enable us to consider selection for appointment to the above-said post on deputation basis. Application proforma is attached.

4. This may please be given TOP PRIORITY.

20/11/2018
(Sunil Bhardwaj)

Assistant Commissioner (Estt.)

Copy to:- Director (IT), with the request to upload the Circular on SDMC's website.