

No. 49/101/2013-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 03<sup>rd</sup> January, 2014.

To

All concerned IAS / HCS Officers.

Subject: Filling up three posts of Assistant Commissioner (NRM/RFS) in the pay scale of Rs.15600-39100/- with a Grade Pay of Rs. 6600/- (PB-3) (Pre-revised Rs. 10000-15200/-) on deputation (ISTC) basis.

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Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of letter No. 12023/13/2013-E.II, dated 05<sup>th</sup> December, 2013 received from Government of India, Ministry of Agriculture, Department of Agriculture and Cooperation, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

  
(SATISH SHARMA)  
Superintendent Services-II.

✓ INTERNAL DISTRIBUTION  
e-champion

No. 12023/12/2013-E.II

Government of India

Ministry of Agriculture

Department of Agriculture and Cooperation

Krishi Bhawan, new Delhi

Dated, the November, 2013

24 DEC 2013

- 5 DEC 2013



To,

1. Chief Secretaries of all State Governments/ Union Territories Administrations
2. The Director General, ICAR, Krishi Bhawan, New Delhi
3. All Autonomous Bodies/ Statutory/ Semi-Government Organizations
4. All Agricultural Universities
5. All recognized Research Institutions/ Councils
6. Chairman & Managing Director of Public Sector Undertakings

**Subject:** Filling up three posts of Assistant Commissioner (NRM/RFS) in the pay scale of Rs.15600-39100/- with a Grade Pay of Rs. 6600/- (PB-3) (Pre-revised Rs. 10000-15200/-) on deputation (ISTC) basis.

Sir,

I am directed to invite applications from eligible and suitable officials for filling up three vacancies of Assistant Commissioner (NRM/RFS) in the Department of Agriculture and Cooperation by deputation (ISTC) basis. Details of the post, eligibility conditions etc. are given in **Annexure-I**. The pay of the officer selected for appointment on deputation (istc) basis will be regulated in terms of DOPT's OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

2. Applications of only such officials/candidates will be considered as are routed through proper channel and are accompanied by (i) bio data (in duplicate) as per proforma (**Annexure-II**), (ii) Photocopies of ACRs for the last five years attested (signed & stamped) on each page by an officer not below the rank of Under Secretary to the Government of India level, (iii) Vigilance Clearance Certificate, (iv) Integrity Certificate, and (iv) No Penalty Certificate or a statement giving details of major/minor penalties imposed on the officer, if any, during the last 10 years, in the enclosed format (**Annexure-III**). It may also be verified and certified that the particulars furnished by the officers are correct.

3. Applications of willing, suitable and eligible officers and who can be spared immediately in the event of selection may be sent to Under Secretary (Pers.-II), Ministry of Agriculture, Department of Agriculture and Cooperation, Room No 37, F wing, Ground Floor, Krishi Bhawan, New Delhi-110114 within a period of 60 days from the date of publication of this advertisement in the Employment News.

Contd.... 2/





4. Advance copies of applications or those received after the prescribed closing date or not accompanied by required certificates/documents are liable to be rejected.

5. The vacancies may kindly be given wide publicity in your Department/ Organization.

Yours faithfully,

(K. Sanjayan)

Under Secretary to the Government of India  
Tel. No. 011-23383053

Copy for necessary information to:-

(i) All Ministries/ Departments of the Government of India. It is requested that the vacancies may please be given wide publicity in their attached/ subordinate offices/ PSUs/Autonomous or Statutory/ Semi-Government Organizations/ Agricultural Universities/ Recognized Research Institutions or Councils.

(ii) All attached and subordinate offices, Autonomous bodies and Public Sector Undertakings under the Department of Agriculture and Cooperation.

(iii) JS(Admn.)/ JS (NRM/RFS)/ US(P.I).

(iv) NRM/RFS Division/ Facilitation Centre, Department of Agriculture and Cooperation.

(v) Guard File/Spare copies/ Notice Board.

(vi) NIC, for uploading on official website.

## Annexure-I

1. Name of the post: Assistant Commissioner (NRM/RFS)
  2. Number of posts: 3 (Three).
  3. Classification of post: General Central Service, Group 'A' Gazetted, Non-Ministerial
  4. Pay Scale: (PB-3), Rs. 15600-39100/- with Grade Pay Rs. 6600/- (Pre-revised Rs. 10000-15200/-)
  5. Age Limit: The maximum age limit for appointment on deputation (including short term contract) shall be, not exceeding 56 years, as on the closing date of receipt of applications.
  6. Method of Recruitment: By deputation (including short term contract)
  7. Eligibility: Officers of the Central Government/State Government/Union Territories/Public Sector Undertakings/Autonomous or Statutory Organizations/ Semi Government/ Agricultural Universities/ Recognized Research Institutions or Councils possessing the following service, educational qualifications and experience, are eligible:-
    - (a) Service:- (i) holding analogous post on a regular basis in the parent cadre/ Department; or  
(ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of Rs. 8000-13500/- (pre-revised) or equivalent in the parent cadre/ Department and;
    - (b) Educational Qualifications and experience:- (i) Master's Degree in Agronomy or Agriculture with Agronomy as a subject or Agricultural Chemistry or Soil Science or Agricultural Extension or Agricultural Economics or Agricultural Botany/ Botany or Forestry or Degree in Agricultural Engineering of a recognized University or equivalent;  
(ii) 10 years experience in a supervisory capacity in the field of Soil and Water Conservation or Land Reclamation including Water Harvesting and Farm Development.
- Desirable:- Doctorate Degree in any of the Agricultural disciplines mentioned above or Master's Degree in Agricultural Engineering of a recognized University or equivalent.
8. Place of posting:- New Delhi

Note-I:- The Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Contd.....2/-



Note-II:- Period of deputation (istc) including period of deputation (istc) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not to exceed 4 (four) years.

Note-III:- The crucial date of determining eligibility will be the last date for receipt of the applications.

9. Duties and responsibilities attached to the post:

- i. Examination & providing technical comments on proposals relating to Soil & Water Conservation, Rainfed Area Development Programme (RADP) including Integrated Farming Systems (IFS) and Agro-forestry etc.
- ii. Handling of matters relating to various programmes supported under National Mission for Sustainable Agriculture (NMSA).
- iii. Technical examination of interventions proposed under Rashtriya Krishi Vikas Yojana (RKVY) etc. pertaining to Dryland/Rainfed/NRM etc.
- iv. Assisting in formulation of project proposals on Soil & Water Conservation, on-farm water management & Micro-Irrigation Systems for improving water use efficiency.
- v. Assisting in formulation/revision of Guidelines of NMSA & preparation of publicity material/organization of seminars, workshops & training for officials for implementation of measures for adaptation & mitigation of impact of climate change on agriculture & allied sectors.
- vi. Matters relating to International Cooperation & Externally aided projects on Natural Resource Management including dryland/rainfed agriculture/watersheds.
- vii. Technical coordination with Ministries namely, Rural Development, Water Resources, Environment & Forests and Earth Sciences etc.
- viii. Examination of EFC Memos/CCEA Notes etc. relating to Natural Resource Management including dryland/rainfed agriculture/watersheds.
- ix. Handling of Parliamentary Questions and VIP references on Natural Resource Management including dryland/rainfed agriculture/watersheds.
- x. On-line Monitoring of the programmes of NRM/RADP etc. through Monitoring Information System (MIS).

## CURRICULUM VITAE PROFORMA

1. Name and Address  
(in Block Letters)

2. Date of Birth  
(in Christian era)

3. Date of retirement under Central/State  
Government Rules

4. Educational Qualifications

5. Whether Educational and other  
qualifications required for the post are  
satisfied. (If any qualification has been  
treated as equivalent to the one prescribed in  
the Rules, state the authority for the same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light of  
entries made by you above, you meet the  
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly  
authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay (	Nature of duties (in detail)



8 Nature of present employment i.e.  
Ad-hoc or Temporary or Quasi-  
Permanent or Permanent

9. In case the present employment is  
held on deputation/contract basis,  
please state)

- a) The date of initial appointment
- b) Period of appointment on  
deputation/contract
- c) Name of the parent office/  
organization to which you  
belong .

10. Additional details about present  
employment. Please state whether working  
under (indicate the name of your employer  
against the relevant column)

- a) Central Govt.
- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in  
the same Department and are in the feeder  
grade or feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes,  
give the date from which the revision took  
place and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you  
would like to mention in support of your  
suitability for the post.

(This among other things may provide  
information with regard to (i) additional  
academic qualifications (ii) professional  
training and (iii) work experience over and  
above prescribed in the Vacancy  
Circular/Advertisement)

(Note: Enclose a separate sheet, if  
the space is insufficient).

15. Please state whether you are applying for deputation (ISTC) /Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

(Signature of the Candidate)

Address \_\_\_\_\_

Date

Countersigned

(Employer with Seal)



**INTEGRITY CERTIFICATE**

After scrutinizing Annual Confidential Reports of  
 Shri/Smt./Ms. \_\_\_\_\_, who has applied for the post of Assistant  
 Commissioner (NRM/RFS) in the Department of Cooperation & Cooperation on deputation  
 (istc) basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an Officer of the rank of  
 Deputy Secretary or above)

Name & Office Seal: \_\_\_\_\_  
 Date: \_\_\_\_\_

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either  
 pending or contemplated against Shri/Smt./Ms. \_\_\_\_\_, who has applied for  
 the post of Assistant Commissioner (NRM/RFS) in the Department of Agriculture & Cooperation  
 on deputation (istc) basis.

[Authorised signatory]  
 Name & Office Seal: \_\_\_\_\_  
 Date: \_\_\_\_\_

**NO PENALTY CERTIFICATE**

Certified that no major/minor penalty has been imposed on Shri/Smt./Ms.  
 \_\_\_\_\_, who has applied for the post of Assistant Commissioner (NRM/RFS)  
 in the Department of Agriculture & Cooperation on deputation (istc) basis during the last ten  
 years.

[Authorised signatory]  
 Name & Office Seal: \_\_\_\_\_  
 Date: \_\_\_\_\_