

No. 49/44/2012-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 22nd May, 2014.

To

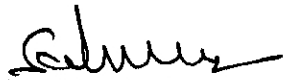
All concerned IAS / HCS Officers.

Subject: Filling up the post of Deputy Secretary in the North Eastern Council Secretariat, Shillong under the Ministry of DONER.

Madam/ Sir,

I am directed to refer to the subject cited above and to say that a copy of letter No. 6/1/2014-EO (MM-II), dated 23.04.2014 received from Government of India, Department of Personnel & Training (Office of the Establishment Officer), New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

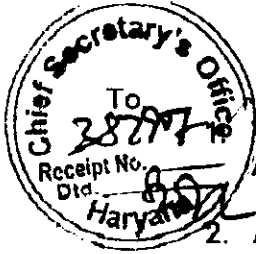

(SATISH SHARMA)
Superintendent Services-II. .

 INTERNAL DISTRIBUTION
e-champion

No. 6/1/2014-EO (MM-II)

Government of India
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated: 23.04.2014



The Chief Secretaries,
All State Governments

2. All Secretaries,
Ministries / Departments of Govt. of India

8 MAY 2014

परिचालन संख्या नं. 38797

Subject:- Filling up the post of Deputy Secretary in the North Eastern Council Secretariat, Shillong under the Ministry of DONER.

Sir/Madam,

This is regarding filling up of the post of Deputy Secretary in the North Eastern Council Secretariat, Shillong under the Ministry of Development of North Eastern Region (DONER).

2. Officers of the rank of Deputy Secretary / Director of the Government of India or equivalent level, eligible for the appointment under the Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years for the Dy. Secretary / Director respectively.

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary / Director or equivalent level in the Government of India or priority basis. Names of willing and eligible officers who can be spared by the State Government / Ministries / Departments may be forwarded to the Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossier**. For officers working in the cadre, it may also be ensured that the 'Cooling Off', after a previous stint on deputation, if any, is completed and the officers are eligible to be appointed on central deputation as per rules.

4. It is requested that the application(s) of the eligible candidate(s) may please be forwarded so as to reach this department not later than **30.06.2014**.

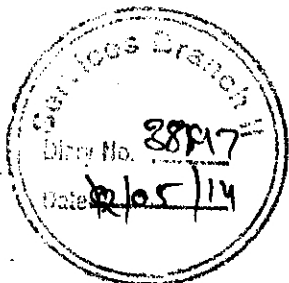
Yours faithfully,

Jagannath
(J. Srinivasan)

Deputy Secretary to the Govt. of India

Copy to:

1. North Eastern Council (NEC) Secretariat [Sh. David Lalmalsawma, Director (Admn.)]. Shillong w.r.t their letter No.NEC/ADM/78/83-Vol.I dated 20.12.2013 for information and necessary action.
2. Director (NEC), Ministry of DONER, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi - 110011.
3. PS to DS(MM) for uploading the circular through bulk e-mail system.
4. NIC Cell, DoP&T for placing on Department Website.



Jagannath
(J. Srinivasan)
Deputy Secretary to the Govt. of India

Bio-Data

| | | | | | |
|--------|--|----------------------------|-----------------------------------|---------------------|--------------------------|
| 1 | Name | : | | | |
| 2 | Date of Birth | : | | | |
| 3 | Service | : | | | |
| 4 | Batch | : | | | |
| 5 | Contact Telephone No. (O) | (R) | (M) | | |
| 6 | Educational Qualifications | : | | | |
| 7 | Complete Experience/Posting Profile | | | | |
| Sl.No. | Period | Post held/ Organization | Cadre post/ Deputation post | Place of Posting | Brief Job description |
| | | | | | |
| | | | | | |
| 8 | Whether clear from Vigilance angle? | : | YES / NO | | |
| 9 | Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation. | : | | | |
| 10 | Whether the officer is debarred from deputation under the Central Staffing Scheme. | : | YES / NO | | |

11. Certified that the above particulars are correct and complete.

Signature of the applicant
date: _____

Signature:
Name/Designation & Rubber Stamp
of officer certifying the above Particulars.

Note:

Columns 1-7 to be filled in by applicant.

Columns 9-11. to be filled in by Cadre Controlling Authority.