

No. 49/21/2011-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 18<sup>th</sup> February, 2015.

To

All concerned IAS Officers.

Subject: Filling up of the post of Minister (Economic) in the High Commission of India, London (Joint Secretary level), under the Department of Commerce.

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Madam/ Sir,

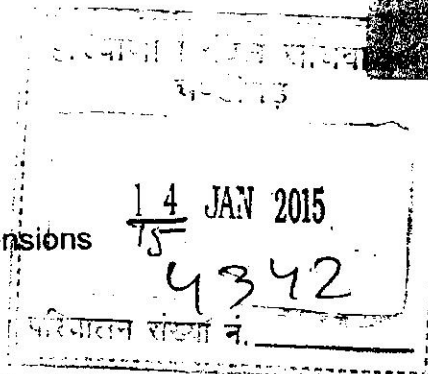
I am directed to refer to the subject cited above and to say that a copy of letter No. 10/8/2013-EO(SM-I), dated 27<sup>th</sup> November, 2014 received from Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, Office of the Establishment Officer, New Delhi is uploaded on the web site (csharyana.gov.in) and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data with an application to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

  
Superintendent Services-II.

  
INTERNAL DISTRIBUTION  
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File No. 10/8/2013-EO(SM-I)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  
Office of the Establishment Officer



North Block, New Delhi  
Dated the 27<sup>th</sup> November, 2014

1. The Chief Secretaries of all the State Governments
2. The Secretaries of all the Ministries/Departments of Government of India

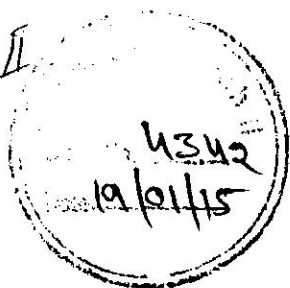
Subject: Filling up of the post of **Minister' (Economic) in the High Commission of India, London** (Joint Secretary level), under the Department of Commerce.

Sir/Madam,

It is proposed to fill up the post of **Minister (Economic) in the High Commission of India, London** (Joint Secretary level), under the Department of Commerce. The following eligibility criteria have been laid down for making selection to the post:

**Mandatory Qualifications:**

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent post at the Centre.
- (ii) The officer must be at least three batches below the batch next to be considered for empanelment as Additional Secretary to the Government of India.
- (iii) The officer must have worked for at least two years at the Centre under Central Staffing Scheme.
- (iv) The officer must be clear from vigilance angle.
- (v) The officer must not have been debarred for Central Deputation.
- (vi) The officer should have at least "Very Good" service record. However, preference would be given to officers who have 'Outstanding' service record with a grading of 8 and above.
- (vii) The officer must be below 54 years, as on the date of vacancy.
- (viii) The officer must not have been on an assignment to foreign/captive post of Government of India earlier.
- (ix) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.




- (x) The officer must not be on study leave or long leave.
- (xi) The officer should have prior work experience of Commerce or Agriculture or Industry in the State Government or in the Government of India.
- (xii) The officer should have experience in an Economic Ministry of the Government of India.

**Desirable qualifications**

- (i) Experience and/or familiar exposure to international trade.
- (ii) Experience in bilateral/international trade negotiations.

3. It is requested that the names of the officers, who possess the mandatory qualifications, as stated above, may be sent to this Department along with their detailed bio-data, CR dossiers and vigilance clearance, within one month from the date of issue of this circular.

Yours faithfully,

  
(M. Devaraj)  
Joint Secretary  
Tel. No. 011-2309 2187

Copy to:

- 1 Ministry of Commerce (Shri. Rajeev Kher, Secretary), New Delhi w.r.t. their OM No.5/1/2013-TA/TC dated 10.11.2014.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.