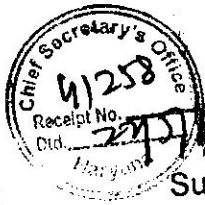


R.No.416 'B', 'B' Wing,  
Shastri Bhawan, New Delhi  
Dated: 8<sup>th</sup> May, 2015



**OFFICE MEMORANDUM**

Sub: Filling the post of Executive Director carrying the pay scale of PB-4, Rs.37400-67000 +Rs.10000(GP) in TRIFED (equivalent to the rank and pay scale of Joint Secretary to the Govt. of India) under the Ministry of Tribal Affairs – reg.

It has been decided to fill up one post of Executive Director in Tribal Cooperative Marketing Development Federation of India Ltd (TRIFED), a Multi –State Cooperative Society under the administrative control of the Ministry of Tribal Affairs, Govt. of India carrying the pay scale/pay band of PB-4, Rs.37400-67000 +Rs.10000(GP) (equivalent to the rank and pay scale of Joint Secretary to the Govt. of India) by appointment of a suitable officer either from All India Service in the super-time scale; or the one holding equivalent/analogous post/ pay scale in the Central Govt. Depts./ State Govt. Depts./ National-State level Cooperative Corporations/ Federations/ Public Sector Undertakings (Central/ State); or holding post in the pay scale equivalent / analogous to the Central Govt's pay scale of Rs.37400-67000+8700(Grade Pay) PB:4 in the Central Govt. Depts./State Govt.Depts./National-State Level Cooperative Corporations/ Federations/ PSUs with atleast 7 years' service in that post/grade. Details of the post and eligibility criteria are given at Annexure-I and also available on the website of the Ministry [www.tribal.nic.in](http://www.tribal.nic.in)

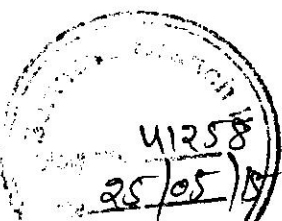
2. On appointment to the post, the pay of the officer will be regulated in accordance with the prevalent instructions issued by Department of Personnel and Training (DoPT) from time to time.

3. It is requested that application of the eligible officer and willing officers, whose services could be spared immediately, on selection, may be forwarded, in triplicate, in the prescribed proforma given in Annexure-II alongwith complete and up to date Annual Performance Appraisal Report/Confidential Reports, Vigilance Clearance and Integrity Certificate in respect of the applicants through proper channel to the Deputy Secretary(CP&R), Room No- 416-B, Ministry of Tribal Affairs, Shastri Bhawan, New Delhi-110001 within 30 days (Thirty days only) from the date of publication of this Circular in Employment News. While forwarding copies of the Confidential Reports, the same may be attested by an officer not below the rank of Under Secretary to the Govt. of India.

4. Applications received after the specified period and/or found incomplete in any manner will not be entertain for consideration/selection without any back reference. Candidates once selected will not be allowed to withdraw his candidature subsequently under any circumstances. Advance copies of the applications will not be entertained for consideration.

(Nivedita)

Deputy Secretary to the Govt. of India  
Tel:011-23386893



To,

1. All Ministries/Departments under the Govt. of India
2. All Chief Secretaries of State Government/Union Territories
3. All Chief Executives/Chairman of National-State level Cooperative Corporations/  
Federations/ Public Sector Undertakings (Central/ State)
4. PS to Secretary(TA)/PPS to JS(A)/ PPS to JS(MKP)
5. All Divisional Heads of the Ministry of Tribal Affairs
6. Director, NIC, MoTA for uploading on the website of the Ministry.
7. The Directorate of Advertising and Visual Publicity{Asstt Media Executive(ADV)},  
Soochna Bhawan, 10<sup>th</sup> floor, Phase-IV, CGO Complex, Lodhi Road, New Delhi-  
110003 – alongwith 5 copies of condensed version of the Circular for its Publication  
in the next issue of Employment News through Media Division, MoTA.

(Nivedita)

Deputy Secretary to the Govt. of India  
Tel:011-23386893

**Details of the post of Executive Director in TRIFED and Eligibility conditions**

1	Name of post	EXECUTIVE DIRECTOR
2	Pay Band and Grade Pay/Pay Scale	Rs.37400-67000+10000(Grade Pay) PB:4
3	Classification of post	Group 'A'
4	Method of Recruitment (MOR)	Deputation/Transfer on deputation
5	Whether Selection post/Non-selection post	Selection
6	Eligibility requirement :	
6(A)	For Direct Recruitment:  (i)Age limit: (ii)Educational Qualification & Experience:	50-55 years Master Degree in Management or equivalent Post Graduate 2 years full time Diploma in Management/Foreign Trade, from recognized university/institute; or degree of CA/ICWA. Minimum 20 years' experience in senior positions in organization(s) of repute in the relevant field ; preferably in areas of marketing/ exports/ merchandising of arts & crafts items/ agro-forest based value added products/ socio-economic development projects/value addition projects relating to natural products.
6(B)	For recruitment through deputation:	Candidate(s) must be either from All India Service in the super-time scale; or must be holding equivalent/analogous post/pay scale in the Central Govt. Depts./State Govt. Depts./ National-State level Cooperative Corporations/ Federations/ Public Sector Undertakings (Central/State); or holding post in the pay scale equivalent / analogous to the Central Govt's pay scale of Rs.37400-67000+8700(Grade Pay) PB:4 in the Central Govt. Depts./State Govt.Depts./National-State Level Cooperative Corporations/ Federations/ PSUs with atleast 7 years' service in that post / grade.

(To be furnished in Triplicate)

**Application for the post of Executive Director in TRIFED under Ministry of Tribal Affairs,  
Government of India**

1. Name(in block letters):
2. Date of birth and age as on the date of publication:
3. Whether SC/ST/OBC, if so mention the Caste/Tribe
4. Educational Qualification:
5. Date of entry in Govt. Service
6. Date of retirement on superannuation from Govt. service
7. Particulars of present post held:

Name of post(with pay scale)	Name of office	Date of appointment	Whether cadre post or Ex-cadre post	Status(whether temporary/permanent/adhoc)
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8. Service particulars in chronological order(post-wise)

S.No.	Post held and office	From	To	Scale of pay	Nature of appointment (substantive/officiating/Adhoc)	Nature of duties performed

9. Date of return from the last Ex-cadre post, if any, held:

10. Present address with Tele/Email/Fax Nos.

(i) Office:

(ii) Residence:

11. Any other details not covered by the above:

Date:

Place:

Signature of the applicant(Name in Capital letters)

**Certificate to be furnished by the Ministry/Department concerned:**

The particulars furnished above by the official have been verified from his/her service records.

Signature of the forwarding authority(with office stamp and date)