

File No. 16/1/2015-EO(SM-I)

Government of India

Secretariat of the

Appointment Committee of the Cabinet

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training

New Delhi, 23rd June, 2015

The Chief Secretaries, All State Governments.

2. The Secretaries of all the Ministries/Departments of Government of India.

Subject: **Filling up of the post of Representative of India in the Council of International Civil Aviation Organization, Montreal, Canada (Joint Secretary level), under the Ministry of Civil Aviation.**

Sir/Madam,

It is proposed to fill up the post of **Representative of India in the Council of International Civil Aviation Organization, Montreal, Canada (Joint Secretary level)**, under the Ministry of Civil Aviation. The following eligibility criteria have been laid down for making selection to the post:

Mandatory Qualifications:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer must be at least three batches below the batch next to be considered for empanelment at the Additional Secretary level.
- (iii) The officer must have worked for at least two years at the Centre under Central Staffing Scheme.
- (iv) The selected officer will not be permitted to take up foreign assignment, or study leave, or training till the expiry of the assignment.
- (v) The officer must be below 54 years as on the date of vacancy.
- (vi) The officer should not have been on an assignment to foreign/captive post of Government of India earlier.
- (vii) The officer should not be under debarment from Central Deputation.
- (viii) The officer should be clear from Vigilance angle and their integrity certified.
- (ix) The officer should have experience of working for atleast 24 months in the field of civil aviation.

Desirable qualifications

- (i) Experience in dealing with UN bodies and multilateral organizations.
- (ii) Familiarity with developments and policies in global as well as Indian Civil Aviation sector.
- (iii) Experience in dealing with international conventions relating to Civil Aviation.

2. It is requested that the names of the officers, who possess the mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data, CR dossiers of the officers, their vigilance clearance and integrity certificate, within a period of four weeks of issue of this letter.

Yours faithfully,

(Nandini Paliwal)

Deputy Secretary to the Government of India

Tel: 23092187

Copy to:

1. Ministry of Civil Aviation (Shri R.N. Choubey, Secretary), New Delhi.
2. Technical Director, NIC, Computer Cell, DOPT, North Block, N. Delhi for uploading this vacancy circular on the official website of this Department, immediately.
3. Deputy Secretary (MM), DOPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.

Diary No. 54060

Date 23/07/15