



भारत सरकार/GOVERNMENT OF INDIA

पोत परिवहन मंत्रालय/MINISTRY OF SHIPPING

नौवहन महानिदेशालय/ DIRECTORATE GENERAL OF SHIPPING

"बीटा बिल्डिंग", 9वीं मंजिल / "BETA BUILDING", 9th FLOOR

Tele: 25752040-45

आइ-थिंक टेक्नो कैम्पस / I-THINK TECHNO CAMPUS

Fax: 25752035 / 25752029

कांजूर मार्ग (ईस्ट) / KANJUR MARG (EAST)

E-mail: dgship-dgs@nic.in

मुंबई - 400 042 / MUMBAI - 400 042

Web: www.dgshipping.gov.in

टेलीफोन: 25752040-45

फैक्स: 25752035 / 25752029

ई-मेल: dgship-dgs@nic.in

वेब: www.dgshipping.gov.in
No.PB-15(6)/2000

dated: /07/15

18 JUL 2015

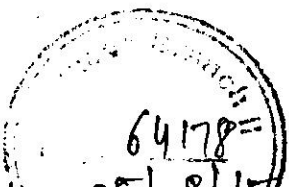
VACANCY CIRCULAR

Subject :- Filling up the post of Commissioner in Seamen's Provident Fund Organization, Mumbai on deputation (including short term contract)/absorption basis.

It is proposed to fill up one post of Commissioner, Seamen's Provident Fund Organization, Mumbai through the deputation. The essential qualifications, experience etc. required for the post are given in the Annexure-I. The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization/department, shall not ordinarily exceed (four) 4 years.

2. The post is to be filled by through Deputation(including short-term contract)/absorption from the officers under the Central or State Government or Union Territories of Public Sector Undertaking or Universities or Semi-Government or Autonomous Bodies -(a)(i) holding analogous posts on regular basis; or (ii) with five years regular service in post in the pay scale of Rs.15600-39100+G.P.Rs.6600/- or equivalent and possessing following education qualification and experience- (b) degree of recognized university or equivalent (b) degree of recognized University or equivalent and 10 years experience in Establishment, Administration and Accounts matters.

3. Applications in triplicate, in the given proforma Annexure-II, alongwith the complete and upto-date 'APAR' dossiers (or photocopies of APARs for the last five years, duly attested by a Group 'A' Gazetted Officer) of the officer, who could be spared in the event of his/her selection may be sent to this Directorate General of Shipping, Mumbai within 60 days from the



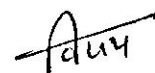
date of publication of this advertisement in the Employment News/Rozgar, Samachar. Applications received after the last date or without the ACRs/APARs (or attested photocopies of the APARs) or otherwise, found incomplete will not be considered. While forwarding the application, it may be certified that no disciplinary proceedings are being contemplated/are pending against the officer. The following particulars shall be furnished;

- (i) Complete particulars in the proforma (Annexure-II)
- (ii) Vigilance clearance
- (iii) Integrity certificate
- (iv) Statement of major/minor penalty imposed, if any during the last ten years.

4. Applications received through proper channel only will be entertained. The officer whose applications is so forwarded and then so selected will not be allowed to withdraw his nomination or opt out of joining the selected post under any circumstances.

5. The details advertisement alongwith all the proforma mentioned above can be obtained from this office website – www.dgshipping.gov.in

6. Absorption will depend upon the performance, suitability, availability of the post at the end of his deputation tenure.



(Vijay Kumar Pandey)
Asstt. Director General of Shipping (Personnel)

To,

1. Ministries/Departments are requested to circulate this vacancy circular among all offices under their Administrative Control.

- 1. Department of Higher Education,
Shastri Bhawan, New Delhi
- 2. Department of Expenditure,
Ministry of Finance, North Block,
New Delhi.
- 3. Department of Industrial Policy and Promotion,
Ministry of Commerce and Industry,
Udyog Bhawan, New Delhi.

4. Ministry of Tourism,
Transport Bhawan,
Sansad Marg, New Delhi
5. Ministry of Home Affairs,
North Block, New Delhi
6. Ministry of Shipping,
Transport Bhawan, New Delhi
7. Department of Financial Services
Ministry of Finance,
Jeevan Deep Building,
Parliament Street, New Delhi
8. Department of Scientific and Industrial Research
Ministry of Science and Technology,
Technology Bhavan, New Mehrauli Road,
New Delhi – 110 016.
9. Department of Legal Affairs,
Ministry of Law & Justice
Shastri Bhawan, New Delhi
10. Department of Electronics and information Technology.
Ministry of Communications and Information Technology
Electronic Nikermin, CGO Complex,
Lodhi Road, New Delhi
11. Department of Sports
Ministry of Youth Affairs and Sports
First Floor Gate No.10
NDTL JN Stadium Complex, Lodhi Road,
New Delhi – 1100 03.
12. Ministry of External Affairs,
South Block, New Delhi.
13. Ministry of Information and Broadcasting
Shastri Bhawan, New Delhi
14. Ministry of Culture,
Shastri Bhawan, New Delhi.

15. Department of Economic Affairs
Ministry of Finance, North Block,
New Delhi
16. Ministry of Urban Development
Nirman Bhawan, Maulana Azad Road,
New Delhi
17. Department of Revenue
Ministry of Finance,
North Block,
New Delhi.
18. Ministry of Railways
Rail Bhawan, New Delhi
19. Ministry of Labour and Employment
Sharm Shankti Bhawan, Rafi Marg,
New Delhi
20. Ministry of Corporate Affairs
Shastri Bhawan, Dr. Rajendra Prasad Road,
New Delhi
21. Ministry of Overseas Indian Affairs
Akbar Bhawan, Chanakya Puri,
New Delhi – 110 001
2. University Grants Commission (UGC) Bahadur Shah Zafar Marg, New Delhi – 110, may be
circulates this Vacancy circulars among all universities.
3. Chief Secretaries of all States and UT (as per list attached)

Annex-I

Qualification, experience and other detail required for the post of Commissioner, in the Seamen's Provident Fund Organization, Mumbai

1	Name of the post	Commissioner, Seamen's Provident Fund Organization, Mumbai	
2	Number of posts	1	
3	Classification	General Central Service (Group 'A') Gazetted Non-Ministerial	
4	Scale of Pay	PB-3 Rs. 15,600-39,100+Grade Pay Rs. 7,600/- (Revised Pay)	
5	Period of deputation	4 (four) years	
6	Duties and Responsibilities	(i)	Secretary of the Board of Trustees SPF. Convening Board meeting and implementation of decision / directives of the Boards.
		(ii)	Inquiry Officer with judicial, quasi judicial and other functions vested under section 9,10 and 18 of the Seamen's Provident Fund Act, 1966 for recovery of dues from de-faulting employers.
		(iii)	To manage and maintain Provident Fund accounts and claims for settlement of provident Fund dues, complaints grievances etc. of all the seamen members.
		(iv)	Chief Executive officer of SPFO.
7	Experience and Eligibility for the post.	<p>Officers under the Central or State Governments or Union Territories or Public Sector Undertaking or Universities or Semi-Government or Autonomous Bodies.-</p> <p>(a) (i) holding analogous post on regular basis; or (ii) with five years regular services in the post in the pay scale of Rs. 15600-39100+G.P Rs.6600/- or equivalent; and</p> <p>(b) Possessing the following education qualification and experience:- (i) Degree recognized University or equivalent; (ii) Ten years experience in Establishment, Administration and Account matters.</p> <p>Note:- 1 Officer of the Central or State Government or Union Territories only are eligible for being considered for appointment on absorption basis.</p> <p>Note:2 Period of deputation including period of depuration in another Ex-cadre post held immediately preceding this appointment in the same or some another organization or Department of the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (including short term contract) absorption shall not be exceeding 56 years as on the closing date of receipt of the applications.</p>	
8	Place of duty	Seamen's Provident Fund Organization, Mumbai..	

* Number of post is likely to vary.

Application for the Post of Commissioner, in the Seamen's Provident Fund Organization, Mumbai
BIO-DATA PROFORMA:

1	Name and address in block letters			
2	Date of birth (in Christian era)			
3	Date of retirement under Central/State Government rules			
4	Educational qualifications :			
5	Whether educational and other qualifications required for the post are satisfied: (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.)			
	Qualification /Experience required		Qualification /Experience possessed by the officer	
Essential :	(i)			
	(ii)			
	(iii)			
Desired :	(i)			
	(ii)			
6.	Please state clearly whether, in the light of entries made by you above, you meet the requirements of the post.			
7.	Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient			
Office/Institution/ Organisation	Post held	Period From To		Scale of Pay and grade pay [*] therein
* Basic pay in the post being held on regular basis.				
8.	Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent.			
9.	In case the present employment is held on deputation/contract basis, please state :			
(a)	The date of initial appointment.			
(b)	Period of appointment on deputation/ Contract			
(c)	Name of the parent office/organization to which you belong :			

10	Additional details about present employment. Please state whether working under :	
	(a)	Central Government :
	(b)	State Government :
	(c)	Autonomous Organizations :
	(d)	Government Undertakings :
	(e)	Universities :
11	Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale :	
12	Total emoluments per month now drawn :	
13	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient :	
14	Whether belong to SC/ST:	
15	In case of absorption, the consent for Absorption be given.	
16	Remarks.	

Date:

Name & Signature of the candidate

Address-----

Countersigned
(Employer)

CERTIFICATE TO BE GIVEN BY HEAD OF DEPARTMENT/ OFFICE OF THE APPLICANT:

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
4. This office has no objection if the applicant is permanently absorbed in SPFO, Mumbai (Applicable in candidate applying for absorption)
5. All requisite documents including ACR/APAR dossiers are enclosed.

OFFICIAL SEAL

Date: