



भारतीय फिल्म और टेलीविजन संस्थान

सूचना और प्रसारण मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान

FILM AND TELEVISION INSTITUTE OF INDIA

An Autonomous Institution Under Ministry of Information and Broadcasting, Govt. of India

2860

11-1-16

No.A-12025/4/2008-Est.

Date: 21 DEC 2015

To

The Chief Secretary of all  
State Governments and Union  
Territory Administrations

8 JAN 2016

2860

**Subject :** Filling up of the post of Registrar in the Film and Television Institute of India, Pune by transfer on deputation.

CS(DL) Sir,

Film and Television Institute of India, Pune is a premier Institute in Asia imparting training in various disciplines of Film Production and Television Training. It is an autonomous Institution registered under Societies' Registration Act and it receives grant-in-aid from the Central Government.

One post of Registrar (non-technical and administrative) in the Pay Band of (PB-3) Rs.15600-39100/- + Rs.6600/- Grade Pay is required to be filled shortly, by appointing a suitable officer.

The post has to be filled by transfer on deputation. The grades from which the deputation is to be made are as under :-

"Officers under Central/State Government/ Universities/ Recognized Research Institutions, etc. holding analogous posts or with at least 3/8 years' service in posts in the Pay Band of (PB-3) Rs.15600-39100/- + Rs.6600/- GP / (PB-2) Rs.15600-39100/- + Rs.5400/- GP respectively and having experience in administration, establishment and accounts matters.(The period of deputation, shall ordinarily not exceed three years)"

The pay of the Officer selected for appointment as Registrar by transfer on deputation will be regulated in accordance with the instructions contained in Government of India, Department of Personnel and Training O.M. No.2/29/91-Estt. (Pay II) dated 05.01.1994 as amended from time to time. It is requested that the applications (in duplicate) in the enclosed proforma along with complete and up-to-date C.R. Dossiers of the eligible Officers who are willing and could be spared in the event of their selection, may kindly be sent to this Institute within 45 days from the date of publication of the advertisement.

...2/-

बकाय कागज 11

कागजी न 2860

दिनांक 12.01.16

विधि महाविद्यालय मार्ग, पुणे ४११ ००४ Law College Road, Pune 411 004

दूरध्वनी/Phone: 25431817, 25433016, 25431220, 25430017 फॅक्स/Fax: + 91-20-25430416, 25433441

E-mail : filmstitute@ftiindia.com Website : www.ftiindia.com


... 2 ...

While forwarding the application, it may please be verified and certified that the particulars furnished by the Officer are correct and that no vigilance case is pending or contemplated against the Officer.

It is also requested that the vacancy may be given wide publicity among Officers, Universities, Recognized Research Institutions/Statutory or Autonomous Organizations under your control.

Thanking you,

Yours faithfully,



**( PRASHANT PATHRABE )**  
**DIRECTOR**  
**☎ 020-25431010**

Chief Secretary,  
Government of Haryana,  
Chandigarh.

# **ANNEXURE**

## **APPLICATION FOR THE POST OF REGISTRAR, FILM AND TELEVISION INSTITUTE OF INDIA, PUNE**

( To be forwarded to the Registrar, FTII in duplicate)

1	Name	:			
2.	Date of Birth and Age in completed years on last date of application	:			
3.	Date of retirement	:			
4.	Educational Qualifications	:			
5.	i) Present Post held ii) Date from which it is continuously held iii) Pay Band and pattern of DA (whether Central Govt. or Industrial DA Pattern) iv) Present Pay + GP (alongwith the date from which drawn	:			
6.	Date of return from the last ex-cadre post, if any	:			
7.	Details of Experience (The latest appointment/assignment to be given first)	:			
Sr. No.	Name of Post and Employer/assignment held	Period From To	Scale of Pay with Grade Pay	Nature of appointment whether ad-hoc or regular	Nature of duties performed in brief

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8.	Whether SC/ST/OBC	:	
9.	Any other particulars which are not covered in any of the above columns	:	
10.	Telephone Nos. Office Residence Mobile Fax E-mail	:	

**Signature of the Candidate**

**Place :**

**Date**

**Certificate to be furnished by the Employer/Head office/Forwarding Authority**

Certified that the particulars furnished by \_\_\_\_\_ are correct and he/she possesses education qualifications and experience mentioned in the vacancy circular.

Also certified that :

- (i) There is no vigilance case pending/contemplated against him.
- (ii) His complete CR dossier/ACRs for the last 5 years duly attested (on each page) by an officer of the rank of an Under Secretary to the Government of India are enclosed
- (iii) His integrity is beyond doubt.
- (iv) No Major/minor penalties have been imposed on him during last 10 years/List of major/minor penalties imposed on him during the last ten years is enclosed.

(Strike out whichever is not applicable)

**Signature of Officer  
not below the rank of  
Deputy Secretary with stamp  
indicating the name and designation of Officer**