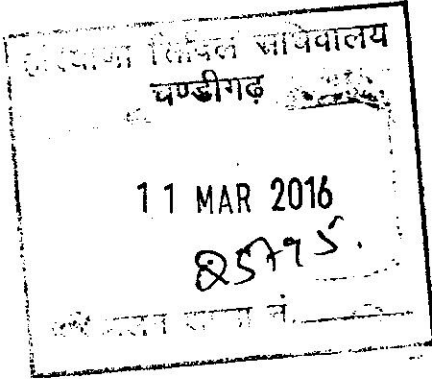


F.No. DJB/AC(T)/DTQC/2016

24668



DELHI JAL BOARD
GOVERNMENT OF NCT OF DELHI
VARUNALAYA PHASE-II, JHANDEWALAN, NEW DELHI-11005

VACANCY CIRCULAR

New Delhi, Dt. 26.02.2016

29

To



per List

Subject: Filling up the vacant post of Director (Treatment & Quality Control) on promotion/deputation (including short term contract basis)

SP
6265

One post of Director (Treatment & Quality Control) in PB-1 of Rs. 15600-39100 with Grade Pay of Rs. 7600/-, Group "A", Gazetted, Non-Ministerial post in Delhi Jal Board is proposed to be filled up on promotion/deputation basis (including short term contract basis).

- 2.. The eligibility condition, experience & job requirement for the post are given in Annexure-I
- 3.. The Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
- 4.. Applications of the suitable officers who are eligible, willing and can be relieved immediately, if selected, may please be sent to the office of undersigned [Assistant Commissioner (T), Delhi Jal Board, Varunalaya Phase-II, Karol Bagh, New Delhi-110005] in the prescribed proforma (Annexure-II) in duplicate along with complete and up to date CR Dossier of the officer within a period of 45 days from the date of publication of this advertisement. Applications received after the last date or without CR Dossier or otherwise found incomplete will not be considered. While forwarding the application it may also be verified and certified that the particulars furnished by the Officers are correct and no disciplinary case is either pending or contemplated against him/her. The integrity of the officer may also be certified. The cadre clearance may also be enclosed. For further details, please visit our website www.delhijalboard.nic.in

(R.C. KALIA)
ASSISTANT COMMISSIONER (T)

नवाए शाखा ॥

बायरी न 25795

दिनांक 16/03/16

ANNEXURE-I

Details in respect of the ~~post of Director~~ **Director (Treatment & Quality Control)** in Delhi Jal Board

1. Name of the Post : **Director (Treatment & Quality Control)**
2. Number of Post : **One (01)**
3. Classification : **Group 'A'**
4. Scale of Pay : **Rs. 15600-39100/- + Grade Pay of Rs. 7600/-**
5. Period of Deputation : Period of deputation/contract including the period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the some other organization/department of the Central Government shall not exceed 04 years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on closing date of the receipt of applications.
6. Eligibility conditions : **Deputation (Including Short Term Contract)**
 1. Officers of the Central/State Govts./UTs/Semi Govt.Organizations/Public Sector Undertakings/Recognized Research Institutions/Autonomous Bodies/Municipal Corporation:
 - (a) (i) Holding analogous post on regular basis
 - (ii) With 05 years of regular service in the post in Pay Scale of Rs. 10000-15200 (Pre-Revised) now 15600-39100+GP of Rs. 6600/- or equivalent &
 - (b) Possessing the following educational qualifications:
Essential: (i) M.Sc. in Chemistry/Bio-Chemistry/Micro-Biology/Bacteriology/Zoology from a recognized University or Equivalent. (ii) 10 Years experience in Water Treatment & Sewage Disposal. Desirable: Doctorate in Chemistry/Bio-Chemistry/Microbiology/Bacteriology/Zoology, from a recognized University or Equivalent.

2. The Departmental Chief Water Analyst with 05 years regular service in the grade will also be considered along with the outsider and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion. Period of deputation/contract including the period of deputation/contract if another ex-cadre post held immediately preceding this appointment in the same other organization/department of the Central Government shall not exceed 04 years. The maximum age limit for the appointment by deputation (including short term contract) shall not be exceeding 56 years as on closing date of the receipt of applications.

7. **Job Requirement & Duties** : The post in question is in Delhi Jal Board. The incumbent of the post will be required to be well conversant with all the aspects of water treatment & quality control including monitoring & surveillance of water quality.

8. **Terms of Deputation** : The terms of deputation will be governed by the orders contained in the Government of India, DOP&T OM No. 06/08/09 (Estt.)(Pay.II) dated 17.06.2010. The terms of deputation of other officers will be regulated according to the Department of Expenditure OM No. 1/1/008-IC dated 13th September 2008. The selected candidates will be eligible for deputation allowance as per admissibility.

APPLICATION FOR THE POST OF DIRECTOR (T&QC) IN DELHI JAL BOARD

1. Name and Address (in Block Letters)		
2. Date of Birth (in Christian era)		
3. i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular		Qualifications/ experience possessed by the officer
Essential		Essential
A) Qualification		A) Qualification:
B) Experience		B) Experience
Desirable		Desirable
A) Qualification		A) Qualification
B) Experience		B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.		
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.		
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for.

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p>			

<p>10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.</p>							
<p>11. Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p>							
<p>12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.</p>							
<p>13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale</p>							
<p>14. Total emoluments per month now drawn</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:30%;">Basic Pay in the PB</th><th style="width:30%;">Grade Pay</th><th style="width:40%;">Total Emoluments</th></tr> <tr> <td style="height: 40px;"></td><td></td><td></td></tr> </table>		Basic Pay in the PB	Grade Pay	Total Emoluments			
Basic Pay in the PB	Grade Pay	Total Emoluments					
<p>15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:25%;">Basic Pay with Scale of Pay and rate of Increment</th><th style="width:35%;">Dearness Pay/interim relief /other Allowances etc., (with break-up details)</th><th style="width:40%;">Total Emoluments</th></tr> <tr> <td style="height: 40px;"></td><td></td><td></td></tr> </table>		Basic Pay with Scale of Pay and rate of Increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments			
Basic Pay with Scale of Pay and rate of Increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments					
<p>16.A Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii)</p>							

<p>professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p>16.B Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)</p>	
<p># (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

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Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)