

VACANCY CIRCULAR

Sub: Filling up the post of Director (VAMNICOM), Pune. - reg.

The post of Director in the pay scale of Rs. 37400-Rs. 67000 with Grade Pay of Rs. 10,000 in PB-4 is proposed to be filled up in Vaikunth Mehta National Institute of Management (VAMNICOM), Pune, an Apex Training and Management Institute under National Council for Cooperative Training (NCCT), on deputation failing which on contract basis for a period of 3 years, through search cum-selection process. NCCT is a Committee set up with the approval of GOI under bye law 16 A of National Cooperative Union of India (NCUI), a Multi State Coop. Union registered under MSCS Act, 2002 - for promotion and development of Cooperative Training.

2. The eligibility criteria for appointment to the post of Director (VAMNICOM) is as under:-

(i) Educational qualification:

(a) Essential: Full time post-graduate degree/diploma with minimum 55% marks in social science/economics/cooperation/Commerce /business administration/agricultural/information technology from a recognised university or Institute.

(b) Desirable: (i) PHD in relevant subject (ii) HDCM/Diploma/PG Diploma in Cooperative Management.

52621  
19.05.16

Executive Director or Head of the Institutions in Government  
University/Institute/Cooperative Organisation/Department/Ministry/  
Institute/Cooperative Organisation/Department/Ministry/  
Govt./PSUs/Autonomous Body and

- (i) holding Analogous Post on regular basis in parent cadre or Department; or
- (ii) with 3 years regular service in the scale of pay of Rs. 37400-Rs. 67000 with Grade Pay Rs. 8700 in PB-4 or equivalent in parent cadre or Department.

3. The deputation with NCCT/VAMNICOM will be on Foreign Service terms and conditions.

4. The period of deputation (including short term contract) period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment, in the same or some other Organization/Department of the GOI shall ordinarily not exceed three years.

5. Officer selected will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the pay scale of the post in accordance with the Department of Personnel & Trainings O.M. No. 2/29/91-Estt. (Pay-II) dated 5.1.1994 as amended from time to time.

6. The vacancy is also being advertised in the Employment News/Rozgar Samachar etc. Applications in the enclosed proforma of interested and eligible officers who can be spared in the event of their selection may be forwarded, in duplicate to this Department within 30 days from the date of advertisement of this vacancy in the Employment News/Rozgar Samachar While forwarding the applications, it is mandatory to verify and certify that particulars furnished by the officer are correct. The following documents also need to be sent along with the application:-

(i) Vigilance clearance with no objection from the Vigilance Department;

(ii) Letter of recommendation;

(iii) Major/Minor generally administrative standing orders for the year;

(iv) Cadre clearance from the Cadre Controlling/Regulation Authority, if applicable; and

(v) photocopies of ACRs/APARS of last 5 years i.e. 2010-11 to 2014-15 duly attested on each page. If for some reasons, the ACRs/APARS of the officer have not been written for a particular year or a part (for more than three months) of a year, a "No Report Certificate" (NRC) for that period may be sent along with ACRs/APARS of the corresponding previous years (s).

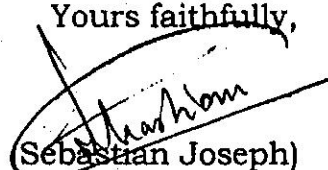
7. The maximum age limit for this appointment by deputation/including short term contract should not exceed 56 years as on the closing date of the receipt of applications.

8. Applications should be sent through the Cadre Controlling Authority/Department to the Chief Director (Cooperation), Ministry of Agriculture & Farmers welfare, Department of agriculture, cooperation & Farmers welfare, Room No. 248A, Second Floor, Krishi Bhawan, New Delhi - 110 001. A check list of documents with the application may also be sent.

9. Applications received after due date or without up-to-date Annual Confidential Reports/Annual Performance Appraisal Reports, Integrity Certificate and Vigilance Clearance or otherwise found incomplete will not be considered.

Encl. As above.

Yours faithfully,

  
(Sebastian Joseph)

Deputy Director

Telefax No. 23389357

Email: [s.joseph@gov.in](mailto:s.joseph@gov.in)

## Distribution

For the attention of the Government of India

### Para 4

All officers in the Department of Agriculture, Cooperation and Farmers Welfare in the scale of pay of Rs. 37400/- to Rs. 57000/- with G.O. No. 3700 in PS-4. Applications may please be sent directly to the Establishment Section.

- v. All attached/subordinate offices under the Department of Agriculture, Cooperation and Farmers Welfare.
- vi. All autonomous organisations/PSUs under the Department of Agriculture, Cooperation and Farmers Welfare.
- vii. Associate Dean, College of Cooperation, Banking & Management, Kerala Agricultural University Vellanikkara, Trichur, Kerala.
- viii. MD, National Bank for Agriculture and Rural Development (NABARD), Plot No. C-24, G-Block, Bandra-Kurla Complex, P.B. No. 8121, Bandra (E), Mumbai - 400 051.
- ix. MD, NCDC, 4 Siri Institutional Area, Hauz Khas, New Delhi, with the request that the aforesaid vacancy circular may be uploaded on the website of NCDC.
- x. The Chief Executive, NCUI 3, Siri Institutional Area, Hauz Khas, New Delhi, with the request that the aforesaid vacancy circular may be uploaded on the website of NCUI.
- xi. Secretary (NCCT), 3, Siri Institutional Area, Hauz Khas, New Delhi, with the request that the aforesaid vacancy circular may be uploaded on the website of NCCT and a window advertisement may be inserted in employment exchange and two leading news papers.
- xii. Technical Director, NIC, Room No. 11/A, North Block for posting on the website of DOP&T (under vacancies in autonomous organisation).
- xiii. The Technical Director, NIC attached to the Department of Agriculture, Cooperation and Farmer's Welfare, Krishi Bhawan, New Delhi - 110 001 with the request that the aforesaid vacancy circular may be uploaded on the website of the Department of Agriculture, Cooperation and Farmer's Welfare.



Whether additional and other qualifications required for the post are fulfilled if any special provisions have been made as equivalent to the one prescribed in the rules, state the authority for the same).

	Qualifications/Experience required	Qualifications/Experience possessed by the officer
Essential	(i) (ii) <del>(iii)</del> (iv)	
Desirable	(i) (ii) (iii)	

- (vii) Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
- (viii) Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office /Instt. /Orgn.	Post Held	From	To	Scale of pay and basic pay	Nature of duties

- (ix) Nature of present employment i.e. ad-hoc or temporary or permanent.
- (x) In case, the present employment is held on deputation/contract basis, please state:-
- The date of initial appointment
  - Period of appointment of deputation/contract.
  - Name of the parent office organisation to which you belong.

(i) Union Territory

(ii) Indian Council of Agriculture Research

(iii) Agriculture Universities

- (xii) Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
- (xiii) Total emoluments per month now drawn
- (xiv) Additional Information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
- (xv) Whether belongs to SC/ST/OBC etc.
- (xvi) Remarks

Signature of the Candidate

Date \_\_\_\_\_

Address: \_\_\_\_\_

It is certified that particulars furnished by the applicant are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Signature of the Head of Department (with stamp)