

Date: 27/05/16 09:38 AM
From: CS <cs@hry.nic.in>

**W: Sponsoring Names for Appointment to the post of Director (IT)
in South Delhi Municipal Corporation on deputation basis**

o: "Smt. Neerja Sekhar, IAS" <ssps@hry.nic.in>,
"Sh. Devender Singh, IAS" <psindustryhry@gmail.com>

Scan_Doc0044.pdf (2.6MB)

Original Message
From: Director Personnel [mailto:directorpers.sdmc@gmail.com]

Sent: 26 May 2016 17:48

To: secy-agri@nic.in; secyahd@nic.in; dg.icar@nic.in; chmn@dae.gov.in; secy-fert@nic.in; secy.moca@nic.in;
secy.moc@nic.in; chandras@nic.in; secy-dot@nic.in; secy-posts@nic.in; secretary@mit.gov.in; secyca@fca.delhi.nic.in;
secy-food@nic.in; secy.mca@nic.in; secy-culture@nic.in; defsecy@nic.in; sdprf@nic.in; secy-exservice@nic.in; secy-
defres@nic.in; secydoner@nic.in; secydivest@nic.in; secydws@nic.in; secretary@moes.gov.in; secy_dea@nic.in; secy-
exp@nic.in; secy-revenue@nic.in; hshso@nic.in; secy-health@nic.in; secydhr@icmr.org.in; secyol@nic.in; secy-
mhupa@nic.in; secy.dhe@nic.in; secy.inb@nic.in; sec-jus@gov.in; secretary-msme@nic.in; secy-mines@nic.in; secy-
mnre@nic.in; secy-mopr@nic.in; secy-road@nic.in; secyrd@nic.in; dstsec@nic.in; vijay.dbt@nic.in; tca.anant@nic.in;
secy-steel@nic.in; sectour@nic.in; secyurban@nic.in; secy-mowr@nic.in; secy.wcd@nic.in; secy-sports@nic.in; secy-
ya@nic.in; cs@mp.nic.in; cs@hry.nic.in; cs@punjabmail.gov.in; cs-bihar@nic.in; csdelhi@nic.in; csraj@rajasthan.net; cs-
jharkhand@nic.in; cs-chhattisgarh@nic.in; cs@ap.gov.in; csap@nic.in; cs-go@nic.in; cs-haryana@nic.in; cs-hp@nic.in;
cs@karnataka.gov.in; cs-madhyapradesh@nic.in; cs-maharashtra@nic.in; COMMISSIONER-SDMC@mcd.gov.in;
ADDLCOMM-SDMC1@mcd.gov.in; ADDLCOMM-SDMC@mcd.gov.in; DCHQ-SDMC@mcd.gov.in;
CO_ADV@t@mcd.gov.in; OSD-ADV@t@mcd.gov.in; DRALOKSHARMA55@gmail.com; ANC-SDMC@mcd.gov.in;
CACUMFA-SDMC@mcd.gov.in; CD-IT@mcd.gov.in; DIRECTOR-SDMC@mcd.gov.in; DIRECTOR-CSD@mcd.gov.in;
CVOMCD@mcd.gov.in; DNCMCD@mcd.gov.in; DIRECTOR-INQ@mcd.gov.in; DIRPERSONAL-SDMC@mcd.gov.in;
DHA-SDMC@mcd.gov.in; ENCMCD@mcd.gov.in; DIR-ENF@mcd.gov.in; DC-FL@mcd.gov.in; DIRECTOR-
horti@mcd.gov.in; mho-sdmc@mcd.gov.in; diredu-sdmc@mcd.gov.in; director-PI@mcd.gov.in; director-PS@mcd.gov.in;
sdmcldw@gmail.com; chiefarchitect@mcd.gov.in; ctpmcd@mcd.gov.in; dc-south@mcd.gov.in; dc-west@mcd.gov.in; dc-
najaigarh@mcd.gov.in; dc-central@mcd.gov.in; dcwestzone@gmail.com; dcngzsdmc@gmail.com;
ranjeet.chowdhury@gmail.com; secytocommr@mcd.gov.in; pstocommissioner-sdmc@mcd.gov.in; sdmc.dc@gmail.com;
mg2201@yahoo.com; cecivil-central@mcd.gov.in; ce_elect@mcd.gov.in; ce_vi@mcd.gov.in; ce_viii@mcd.gov.in;
municipalsecretarymcd@gmail.com; cnc@mcd.gov.in; sc_bldg_hq@mcd.gov.in; rk0711@radiffmail.com;
vkpunyark@gmail.com; shipsomg@gmail.com; jvirmani29@gmail.com; singh.onkar.os1@gmail.com

Subject: Sponsoring Names for Appointment to the post of Director (IT) in South Delhi Municipal Corporation on
deputation basis

Please find attached CED, SDMC Circular No.AC/CED/SDMC/2016/525 dated 26/05/2016 on the subject cited above for
kind perusal with the request to forward the names of suitable and willing officers fulfilling the above criteria to Director
(Personnel), South Delhi Municipal Corporation, 22nd Floor, Dr.S.P. Mukherjee Civic Centre, J.L.Nehru Marg, New Delhi-
110002 within 30 days to enable us to consider selection for appointment to the subject cited post on deputation basis.

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30/05/16



**South Delhi Municipal Corporation
Central Establishment Department
22nd Floor, Dr. S.P. Mukherjee, Civic Centre
J.L. Nehru Marg, New Delhi-02**

No. AC/CED/SDMC/2016/ 525

Dated : 26.5.2015

CIRCULAR

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/ UTs.
3. The Director General, CPWD
4. The Vice Chairman DDA, Vikas Sadan, INA, New Delhi
5. The Secretary, New Delhi Municipal Council, New Delhi
6. The Secretary, Min of Environment & Forest, Paryavarn Bhawan, CGO Complex Lodhi Road, New Delhi
7. Deputy Director General, National Informatics Centre, Department of Electronics & Information Technology, Ministry of Communications & Information Technology, A-Bloc k, CGO Complex, Lodhi Road, New Delhi -03
8. Electronics Corporation of India Ltd, B-2, Local Shopping Centre, DDA, B-7, A Block, Ring Road Naraina, Delhi -110028.
9. Educational Consultants India Limited, EDCIL House, 18A Sector 16 A, Noida-201301.
10. Department of Telecommunications, Sanchar Bhawan, Rafi Marg New Delhi-01
11. Dept of Electronics & Information Technology, Electronic Niketan, 6, CGO Complex Lodhi Road New Delhi-110003.
12. The Director, Department of Information Technology, 9th Level 'B'-Wing, Delhi Secretariat, New Delhi-113
13. National Informatics Centre Services Incorporated, 6th Floor, Hall No 283, NBCC Tower 15, Bhikaji Cama Place, Delhi -110066.
14. Centre for Development of Advanced Computing, Ist & 2nd Floor, E-25, Hauz Khas, New Delhi -16.
15. Centre for Development of Telematics, C-DOT Campus, Mehrauli, New Delhi-110030.
16. The Director, NIELIT Delhi Centre, 2nd Floor, Parsvnath Metro Mall, Near Inderlok Metro Station, Inderlok, New Delhi- 110052

Subject : Sponsoring of Names for Appointment of Director(IT) in South Delhi Municipal Corporation (SDMC) on deputation basis

Sir/Madam,

I have been directed to communicate that 01 post of Director (IT) in Pay Band 4 Rs. 37400-67000 + Grade Pay Rs. 8700, is required to be filled up urgently in South Delhi Municipal Corporation (SDMC) on deputation basis. The eligibility conditions are as under:-

Eligibility conditions : Officers under the Central/State Govts./UTs/ Universities/Autonomous Organisations/Public Sectors Undertaking/Statutory Organizations:-

(a) (i) Holding analogous posts on a regular basis in the parent cadre/department.

OR

(ii) With 05 years service in the grade rendered after appointment thereto on regular basis, in Pay Band -3 Rs. 15600-39100 + Grade Pay Rs. 7600 in the parent Cadre/Department.

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(b) Possessing the following educational qualifications and experience:-

(i) Master's Degree in Information Technology/Computer Application/ Computer Science from a recognised University.

OR

(ii) B.E/B. Tech in IT/Computer Science/Computer Technology/ Computer Application from a recognised University.

(c) 08 years experience in case of Post Graduate Degree holders/10 years experience in case of Degree holders, in the field of e-governance applications, IT policy related matters, promotion of IT related industry, procurement of computers and accessories through centralized purchase system, development of Software Applications, Project Management skills and ICT experience, direction and administration of IT related activities of which at least 04 years experience should be in software development, information storage and retrieval systems, related matters of IT policy & promotion of IT related industries.

Desirable:-

M.Tech with specialization with computer application from a recognised University & e-governance implementation experience in any organised sector with standards & proven practices.

2. Since, the SDMC follows the Rules/Regulations/Instructions of the Govt of India, the laid down terms and conditions of deputation of the Govt of India shall be applicable mutatis mutandis to the officer on deputation basis in SDMC. Further, the maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

3. It is therefore, requested that the names of suitable and willing officers fulfilling the above conditions, alongwith (i) their applications and bio-data with certification that the entries in the application have been verified from the records and found correct. (ii) ACRs/APARs for the preceding 05 years (iii) Integrity certificate. (iv) Vigilance clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned. (v) Cadre clearance and (vi) List of major/minor penalties, if any, imposed on the officer during the last ten years/No penalty certificate may please be forwarded to the Director (Personnel), South Delhi Municipal Corporation, 22nd Floor, Dr. S.P. Mukherjee, Civic Centre, J.L. Nehru Marg, New Delhi-110002, within 30 days, to enable us to consider selection for appointment to the above posts on deputation basis. Application proforma is attached.

4. This may please be given **TOP PRIORITY**.


(B.P. Bhardwaj)
Assistant Commissioner(Estt.)

Encls : (one)

Copy to:

Director (IT) - with a request to upload the Circular on SDMC's website.

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APPLICATION FOR THE POST OFIN
SOUTH DELHI MUNICIPAL CORPORATION ON DEPUTATION BASIS.

1. Name and address in Block Letters
2. Date of Birth (In Christian era)
3. Date of retirement under Central/
State Government Rules
4. Educational Qualifications

5. Whether education and other qualifications:-
required for the post are satisfied
(Details of given qualification)

6. Please state clearly whether in the light
of entries made by you above, you meet
the requirements of the post and you are
eligible as per RRs.

7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated
by your signature, if the space below is insufficient.

Period		Post held	Pay Scale/Grade Pay	Office	Nature of Duties
From	to				

8. Nature of present employment i.e.
Adhoc or temporary or quasi-
permanent or permanent.

9. In case the present employment is
held on deputation/contract basis,
please state
(a) The date of initial appointment
(b) Period of appointment on deputation/contract
(c) Name of the parent office/organization to which you belong

10. Additional details about present employment.
Please state whether working under:
(a) Central Government
(b) State Govt.
(c) Autonomous Organisation
(d) Government Undertaking
(e) Universities
(f) Others

61/c

59/c

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Details of Pay Scale on initial appointment and subsequent promotions.

Sl. No.	1st appointment/Promotions	Date	Pay Scale/Grade Pay	Whether held on Regular/ Adhoc/ ACP /MACP basis
1.	Initial appointment in service			
2.	1st Promotion			
3.	2 nd Promotion			
4.	3 rd Promotion			
5.	4 th Promotion			
6.	5 th Promotion			
7.	6 th Promotion			

*If financial up-gradation on ACP/MACP basis, please give details of regular promotion also.

Additional information, if any, which you would like to mention in support of your suitability for the post, Enclose a separate sheet, if the space is insufficient.

Remarks

Date:-

Signature of the candidate:-

Address:-

Countersigned
(Employer)

CERTIFICATE

(To be given by Head of Office of the Applicant)

It is certified that the particulars furnished by the official are correct.

It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.

The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.

It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.

NAME OF THE OFFICER/DESIGNATION
WITH OFFICIAL SEAL OF HEAD OF OFFICE

DATE:-

NOTE:- Application should be forwarded through proper channel with approval of Competent Authority.