



F.No.M.11019/67/2016-IH
Government of India
Ministry of Health & Family Welfare
International Health Division

Nirman Bhavan, New Delhi
Dated the 26/ May, 2016

OFFICE MEMORANDUM

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Subject:-Proposals for the post of Director-General.

The undersigned is directed to forward herewith a copy of reference No.WR/G.2 dated 28 April, 2016 received from World Health Organization, on the subject cited above, with the request to send the nomination, if any, as per guidelines contained in the said letter, to this Ministry.

Encl:-As above.

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DS/A

Shardul
6/6/16

To

All Chief Secretaries of States/Union Territories.

6/6/16

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N. K. Swamy
(N. Kumara Swamy)
Under Secretary to the Government of India
Tel.No.23061521

बदाए शाखा
बायरी न 60958
दिनांक 08/06/16



Ref.: C.L.17.2016

Proposals for the post of Director-General

The Director-General of the World Health Organization presents her compliments to Member States and has the honour to refer to Article 31 of the Constitution of the World Health Organization (Annex 1 hereto) concerning the nomination and appointment of the Director-General, to Rule 52 of the Rules of Procedure of the Executive Board (Annex 2 hereto) and to the Code of Conduct for the Election of the Director-General of the World Health Organization contained in Annex 1 to resolution WHA66.18 ("Code of Conduct") (Annex 3 hereto).

In accordance with Rule 52, at least nine months before the date fixed for the opening of a session of the Board at which a nomination for the post of Director-General has to take place, the Director-General shall inform Member States that they may propose persons for nomination by the Board for the post of Director-General. Proposals have to reach the headquarters of the Organization not less than four months before the date fixed for the opening of the session of the Board.

The 140th session of the Executive Board is to be held in Geneva, and is proposed to open on 23 January 2017. Proposals may therefore be sent to the Chairman of the Executive Board provided that these reach him or her, care of the World Health Organization, at the Geneva headquarters address indicated below, not later than 18:00 Central European Time, on Thursday, 22 September 2016.

The Director-General has the honour to draw the attention of Member States to the following points:

(1) Any Member State may propose for the post of Director-General one or more persons.

(2) In submitting proposals, Member States are requested to take due note of resolution WHA65.15 (Annex 4 hereto), wherein the Health Assembly decided that the Executive Board should ensure that nominated candidates fulfil the set of criteria listed therein, and are encouraged to submit proposals only of those persons considered to meet these criteria and who have indicated a willingness to serve as Director-General.

(3) Proposals must be accompanied by a curriculum vitae for each person. In accordance with resolution WHA66.18 (Annex 5 hereto), the standard form for curriculum vitae enclosed with this note verbale (Annex 6 hereto) must be used as the sole document to be submitted by Member States proposing persons for the post of Director-General. In accordance with resolution WHA66.18, the curriculum vitae of each candidate shall be strictly limited to 3500 words. The Chairman of the Board will verify that this limit is not exceeded. The curriculum vitae must also be submitted in electronic format on a USB

ENCLS.: (6)

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candidates do not wish to have all or part of the above mentioned information posted on the WHO website.

The Director-General takes this opportunity to renew to Member States the assurances of her highest consideration.

GENEVA, 22 April 2016

ANNEX 1

Article 31

The Director-General shall be appointed by the Health Assembly on the nomination of the Board on such terms as the Health Assembly may determine. The Director-General, subject to the authority of the Board, shall be the chief technical and administrative officer of the Organization.

ANNEX 2

Rule 52

At least nine months before the date fixed for the opening of a session of the Board at which a nomination for the post of Director-General has to take place, the Director-General shall inform Member States that they may propose persons for nomination by the Board for the post of Director-General.

Any Member State may propose for the post of Director-General one or more persons, submitting with the proposal the curriculum vitae or other supporting information for each person. Such proposals shall be sent under confidential sealed cover to the Chairman of the Executive Board, care of the World Health Organization in Geneva (Switzerland), so as to reach the headquarters of the Organization not less than four months before the date fixed for the opening of the session.

The Chairman of the Board shall open the proposals received sufficiently in advance of the session so as to ensure that all proposals, curricula vitae and supporting information are translated into all official languages, duplicated and dispatched to all Member States three months before the date fixed for the opening of the session.

Immediately after the dispatch to Member States of the proposals, curricula vitae and supporting information, the Director-General shall, in consultation with the Chairman of the Board, convene a candidates' forum open to all Member States and Associate Members, to which all candidates will be invited to make themselves and their vision known to Member States on an equal basis. The candidates' forum shall be chaired by the Chairman of the Board and shall be held not later than two months before the opening of the session. The Board shall decide on the modalities of the candidates' forum. The candidates' forum shall not be convened in case only one person has been proposed for the post of Director-General.

If no proposals have been received by the deadline referred to in the second paragraph of this Rule, the Director-General shall immediately inform all Member States of this fact and that they may propose persons for nomination in accordance with this Rule, provided such proposals reach the Chairman of the Board at least two weeks prior to the date fixed for the opening of the session of the Board. The Chairman shall inform Member States of all such proposals as soon as possible.

All members of the Board shall have the opportunity to participate in an initial screening of all candidatures in order to eliminate those candidates not meeting the criteria proposed by the Board and approved by the Health Assembly.

ANNEX 3

Annex 1 to resolution WHA66.18

CODE OF CONDUCT FOR THE ELECTION OF THE DIRECTOR-GENERAL OF THE WORLD HEALTH ORGANIZATION

In resolution WHA65.15 concerning the report of the Working Group of Member States on the Process and Methods of the Election of the Director-General of the World Health Organization, the World Health Assembly decided, *inter alia*, that "a code of conduct, in line with Recommendation 7 of the report of the Joint Inspection Unit "Selection and Conditions of Service of Executive Heads in the United Nations System Organizations", which candidates for the post of Director-General of the World Health Organization and Member States should undertake to observe and respect, will be developed by the Secretariat for consideration by the Sixty-sixth World Health Assembly through the Executive Board."

This code of conduct (the "code") aims at promoting an open, fair, equitable and transparent process for the election of the Director-General of the World Health Organization. In seeking to improve the overall process, the code addresses several areas, including the submission of proposals, the conduct of electoral campaigns by Member States and candidates, as well as funding and financial matters.

The code is a political understanding reached by the Member States of the World Health Organization. It recommends desirable behaviour by Member States and candidates with regard to the election of the Director-General in order to increase the fairness, credibility, openness and transparency of the process and thus its legitimacy as well as the legitimacy and acceptance of its outcome. As such, the code is not legally binding but Member States and candidates are expected to honour its contents.

A. General requirements

I. Basic principles

The whole election process as well as electoral campaign activities related to it should be guided by the following principles that further the legitimacy of the process and of its result:

due regard to the principle of equitable geographical representation, fairness,
equity, transparency, good faith,
dignity, mutual respect and moderation,
non-discrimination, and merit.

II. Authority of the Health Assembly and the Executive Board in accordance with their Rules of Procedure

1. Member States accept the authority of the Health Assembly and the Executive Board to conduct the election of the Director-General in accordance with their Rules of Procedure and relevant resolutions and decisions.
2. Member States that propose persons for the post of Director-General have the right to promote those candidatures. The same applies to candidates with regard to their own candidature. In the exercise of that right, Member States and candidates should abide by all rules governing the election of the Director-General contained in the Constitution of the World Health Organization, the Rules of Procedure of the World Health Assembly, and the Rules of Procedure of the Executive Board as well as in relevant resolutions and decisions.

possible, meetings between candidates and Member States should be arranged on the occasion of conferences or other events involving different Member States rather than through bilateral visits.

9. Travel by candidates to Member States to promote their candidature should be limited in order to avoid excessive expenditure that could lead to inequality among Member States and candidates. In this connection, Member States and candidates should consider using as much as possible existing mechanisms (sessions of the regional committees, Executive Board and Health Assembly) for meetings and other promotional activities linked to the electoral campaign.
10. Candidates, whether internal or external, should not combine their official travel with campaigning activities. Electoral promotion or propaganda under the guise of technical meetings or similar events should be avoided.
11. After the Director-General has dispatched all proposals, curricula vitae and supporting information to Member States in accordance with Rule 52 of the Rules of Procedure of the Executive Board, the Secretariat will open on the WHO web site a password-protected forum for questions and answers, open to all Member States and candidates who request to participate in such a forum. The Secretariat will also post on the WHO web site information on all candidates who so request including their curricula vitae and other particulars of their qualifications and experience as received from Member States, as well as their contact information. The web site will also provide links to individual web sites of candidates upon request. Each candidate is responsible for setting up and financing his or her own web site.
12. The Secretariat will also post on WHO's web site, at the time referred to in the first paragraph of Rule 52 of the Rules of Procedure of the Executive Board, information on the election process and the applicable rules and decisions, as well as the text of this code.

III. Nomination and appointment

The nomination and appointment of the Director-General is conducted by the Executive Board and the Health Assembly, respectively, in accordance with their Rules of Procedure and relevant resolutions and decisions. As a matter of principle in order to preserve the serenity of the proceedings, candidates should not attend those meetings even if they form part of the delegation of a Member State.

1. Member States should abide strictly by the Rules of Procedure of the Executive Board and of the World Health Assembly and other applicable resolutions and decisions and respect the integrity, legitimacy and dignity of the proceedings. As such, they should avoid behaviours and actions, both inside and outside the conference room where the nomination and appointment take place, that could be perceived as aiming at influencing its outcome.
2. Member States should respect the confidentiality of the proceedings and the secrecy of the votes. In particular, they should refrain from communicating or broadcasting the proceedings during the private meetings through electronic devices.
3. In view of the secret nature of the vote for the nomination and appointment of the Director-General, Member States should refrain from publicly announcing in advance their intention to vote for a particular candidate.

IV. Internal candidates

1. WHO staff members, including the Director-General in office, who are proposed for the post of Director-General, are subject to the obligations contained in the WHO Constitution, Staff Regulations and Staff Rules as well as to the guidance that may be issued from time to time by the Director-General.
2. WHO staff members who are proposed for the post of Director-General must observe

ANNEX 4

WHA65.15 Election of the Director-General of the World Health Organization: Report of the Working Group

The Sixty-fifth World Health Assembly,

Guided by the purposes and principles of the Charter of the United Nations, *inter alia*, Article 101, paragraph 3;

Having regard to the Constitution of the World Health Organization, including Article 31;

Recalling resolution EB128.R14 on the Election of the Director-General of the World Health Organization, which established a time-bound and results-oriented working group on the process and methods of the election of the Director-General of the World Health Organization with a view to enhancing fairness, transparency and equity among the Member States of the six regions of the Organization with respect to the process of nomination and appointment of the Director-General of the World Health Organization;

Reaffirming that the qualifications of the candidates are of paramount importance in the selection and nomination process of the Director-General, and that due regard should be paid to the importance of recruiting future Directors-General on as wide a geographical basis as possible from Member States of the six regions of the Organization;

Reaffirming the critical importance of the role of the Executive Board in the screening and nomination process, and of the World Health Assembly in electing and appointing the Director-General, and therefore the need to consider ways to strengthen and improve relevant elements of these procedures;

Having considered the report of the Working Group of Member States on the Process and Methods of the Election of the Director-General of the World Health Organization¹

1. DECIDES that:

- (a) due regard shall be paid to the principle of equitable geographical representation in the overall process of nomination, election and appointment of the Director-General of the World Health Organization, being mindful at the same time that candidates appointed to this post have so far only come from three out of the six regions of the Organization, and that the paramount consideration of the necessity of securing the highest standard of efficiency, competence and integrity in the election and appointment of the Director-General shall be maintained;
- (b) the Executive Board will nominate three candidates for the Health Assembly's consideration for the appointment of the Director-General of the World Health Organization, paying due regard to equitable geographical representation;
- (c) in exceptional circumstances, where the above is not practicable, such as where there are only one or two candidates, the Executive Board may decide to nominate fewer than three candidates for consideration by the Health Assembly for appointment as Director-General of the World Health Organization;

¹ Document A65/38.

(h) an evaluation, open to all Member States,¹ will be conducted by the Executive Board² within one year from the appointment of the next Director-General of the World Health Organization, to assess the efficacy of the revised process and methods, in order to discuss any need for further enhancing fairness, transparency and equity among the Member States of the six regions of WHO;

2. REQUESTS the Executive Board to give effect to all the provisions outlined in paragraph 1 above and to submit a report on the implementation of this resolution to the Sixty-sixth World Health Assembly, with the exception of the report referred to in paragraph 1(h) which will be submitted to a later session of the Health Assembly;

3. FURTHER REQUESTS the Executive Board, in implementing paragraph 2, to do so on the understanding that some of the existing procedures of the Executive Board and Health Assembly such as those involving secret ballots, shortlisting, voting and interviewing of candidates have proved to be useful and effective and should be continued; the Executive Board will also consider that the Director-General should be appointed by a clear and strong majority at the Health Assembly;

4. REQUESTS the Director-General to propose to the Executive Board amendments to the Rules of Procedure of the Executive Board in order to implement this resolution.

(Tenth plenary meeting, 26 May 2012 –
Committee B, second report)

¹ And, where applicable, regional economic integration organizations.

² This agenda item shall be an open meeting as provided in Rule 7(b) of the Rules of Procedure of the Executive Board.

ANNEX 5

Extract of resolution WHA66.18 on

Follow-up of the report of the Working Group on the Election of the Director-General of the World Health Organization

The Sixty-sixth World Health Assembly,

Having considered the report on the follow-up of the report of the Working Group on the Election of the Director-General of the World Health Organization,¹

1. ADOPTS the Code of Conduct for the Election of the Director-General of the World Health Organization as set out in Annex 1 to this resolution;
2. ESTABLISHES a candidates' forum open to all Member States,² as a non-decision-making platform for candidates, as set out in Annex 2 to this resolution;
3. APPROVES the standard form for a curriculum vitae, as set out in Annex 3 to this resolution, which shall be used henceforth by Member States proposing persons for the post of Director-General as the sole document to be submitted;
4. DECIDES that the curriculum vitae of each candidate shall be limited to 3500 words and shall also be submitted in electronic format in order to enable the Chairman of the Executive Board to verify that this limit is not exceeded;
5. FURTHER DECIDES to amend Rules 70 and 108 of the Rules of Procedure of the World Health Assembly and to add a new Rule 70*bis*, as set out in Annex 4 to this resolution;
6. REQUESTS the Director-General:
 - (1) to explore options for the use of electronic voting for the appointment of the Director-General, including the financial and electronic security implications thereof, and to report thereon, through the Executive Board, to the Sixty-seventh World Health Assembly;
 - (2) to consolidate a description of the overall process for the election of the Director-General in a single draft reference document with a view to submitting it, through the Executive Board, for the consideration of the Sixty-seventh World Health Assembly.

(Ninth plenary meeting, 27 May 2013 –
Committee B, second report)

¹ Document A66/41.

² And, where applicable, regional economic integration organizations.

Positions held

Please indicate here the positions and work experience held during your professional career, with the corresponding dates, duties, achievements/accomplishments and responsibilities. Additional pages may be added.

Please state any other relevant facts that might help in the evaluation of your application. List your activities in civil, professional, public or international affairs.

WRITTEN STATEMENT

1. Please evaluate how you meet each of the "Criteria for candidates for the post of the Director-General of the World Health Organization" (see attached sheet). In so doing, please make reference to specific elements of your curriculum vitae to support your evaluation. The criteria adopted by the World Health Assembly in resolution WHA65.15 are the following:

- (1) a strong technical background in a health field, including experience in public health;
 - (2) exposure to and extensive experience in international health;
 - (3) demonstrable leadership skills and experience;
 - (4) excellent communication and advocacy skills;
 - (5) demonstrable competence in organizational management;
 - (6) sensitivity to cultural, social and political differences;
 - (7) strong commitment to the mission and objectives of WHO;
 - (8) good health condition required of all staff members of the Organization; and
 - (9) sufficient skill in at least one of the official working languages of the Executive Board and the Health Assembly.
2. Please state your vision of priorities and strategies for the World Health Organization.